

**Bundanoon Community Association Inc.**  
**GENERAL MEETING**  
**SUPPER ROOM**  
**Bundanoon Soldiers' Memorial Hall**  
**Thursday 21<sup>st</sup> July 2022**  
**AGENDA**

Acknowledgement of Country, and Welcome to members and visitors

**Attendance and Apologies**

1. **Confirmation of Minutes** – BCA General Meeting, 19 May 2022  
*Attachment One*
2. **President's Report**  
*Attachment Two*
3. **Correspondence**  
*Attachment Three*
4. **Report of Committee Meeting 2 June 2022**  
*Attachment Four*
5. **Treasurer's Report**  
*Attachment Five*
6. **General Business**
  - a) **Business arising** from the previous meeting minutes and correspondence (if any)
    - a. **Sale of alcohol** – Uniting Church synod has approved the release from the covenant. Waiting for letter of confirmation then Council to lodge to amend title.
    - b. **AGM booklet correction** – the corrections have been made and placed on website
    - c. **Disposal of equipment** – floor polisher sold, piano still here
    - d. **Glow Worm Glen** - likely reopening date October. Parks will advise.
    - e. **Greener Footprint Fair** - thanks to those who assisted on the BCA stall
    - f. **Winterfest BCA stall** - thanks to those who assisted on the BCA stall
  - b) **Council's Operation Plan** – the operational plan for 2022/23 includes \$420,000 to reroof (and repair framing) for Hall, thanks to intervention of BCA and assistance from Interim Administrator.
  - c) **Sconce Light** – broken fitting at rear of Hall, near loft entry will be replaced by 3D printed shade. Thanks to John Price-Jones for supplying cardboard replica and for pursuing replacement. As fitting is no longer made, 3D printing will replace
  - d) **Arts Bundanoon 2022 Program** – Arts Bundanoon approached the Committee to apply for a grant to bring ensembles to the program. Working with the Committee the grant will seek to part-fund ensembles. Mixed with the regular \$15 concert will be four \$35 ensemble concerts.
  - e) **Wash My Soul fundraiser** – due to a busy August September, Rex Cinema have decided to postpone to fund-raising screening of "Wash My Soul" to Reconciliation week 2023 (29 May - June).

- f) **Older JCGs now online** – Bronwyn Shead donated some pre-2010 JCGs. These have been scanned and uploaded to the BCA website. There are some gaps from missing copies. The copies were scanned at a lower (100dpi) resolution due to file size restrictions on the site. Higher resolution (300dpi) scans were done and stored on the BCA online facility for preservation.

**7. Subcommittee Activities (or updates)**

- a. **Convenors Report** – to be included in meeting by convenors
- b. **Membership** – renewal reminders have been sent out. There are 387 financial members. 66 members have not renewed.
- c. **Ukesters Concert** – the Bundanoon Ukesters are holding their annual concert on Saturday 10 September. It is the first annual concert since the inaugural concert of 2019. More details to come but reserve the date.

**8. Any Other Business or Announcements**

- 9. Guest Speaker – no speaker for this meeting.** Suggestions for future speakers?

**10. Refreshments**

***Next meeting:***

General Meeting, 18 August at 7.30pm  
in the Bundanoon Soldiers' Memorial Hall (Supper Room)

**DRAFT**

**Bundanoon Community Association Inc.  
GENERAL MEETING  
Bundanoon Soldiers' Memorial Hall  
Thursday 16<sup>th</sup> June 2022**

**MINUTES**

Acknowledgement of Country, and Welcome to members and visitors

**Attendance:** 23 Members in attendance.

**Apologies:** Rachel Russell, Jeremy Tonks, Barry Miller, Rosemary Page, John Brock, Ann Rocca, Timothy Hone, Leeanne Tyler-Olsen, Pam Davies

**Visitors:** Siobhan Flattery, Dean Carey

**Minutes for the meeting:** Christine Janssen

**1. Confirmation of Minutes** – BCA General Meeting, 19<sup>th</sup> May 2022.

Correction – Lee Borradale (not Borrodale).

Confirmed with correction Greg Olsen, Seconded Elizabeth Cranny

**2. President's Report**

Tabled President advised Indigenous flag flown for NAIDOC Week

**3. Correspondence**

Tabled

**4. Report of Committee Meeting 2<sup>nd</sup> June 2022**

Tabled

**5. Treasurer's Report**

Tabled

Confirmed Ralph Clark Seconded Henk Janssen

**6. General Business**

Business arising from the previous meeting minutes and correspondence (if any)

a) **Meet the Candidates** – Christine Miller thanked BCA for support and advised that \$500 had been sent to Ukraine appeal and \$500 to Lismore appeal

b) **Errors in AGM booklet** – President to check 'Members equity'

c) **Sale of alcohol in Memorial Hall** - President advised still waiting for outcome of Uniting Church SYNOD.

d) **Memorial Hall**

- David le Cheminant asked if training would be available on new mics.
  - Peter Gray confirmed training would be provided
- Elizabeth Cranny asked for information on Heart of the Nation.
  - President explained about stickers and proposed app.
- President advised new keys opened both door to supper room and to Hall
  - Ted Ayers advised that key not always locking and had to repeat procedure several times.
    - President suggested checking the crash lock was engaged.
- President advised Hall hire rates would be increased by 4.4% in line with increase by Council.
- Peter Brown queried if increase applied to current bookings.
  - President advised current bookings would be charged at rate stated at time of booking.
- Bruce Marshall queried if rates would be increased for the hire of new equipment.
  - President advised he was waiting for advice from sub-committee.
- Christine Miller asked how hirers will know about Hall if key box was used.
  - President advised that there would still be a face-to-face meeting, but key could be picked up at time agreed from the key box.

e) **Bundanoon Oval** - Lee Borradale advised funding new lighting had been approved by Council. President extended congratulations.

f) **Disposal of equipment** – President advised committee had discussed

disposing of:

- i) a floor polisher that wasn't being used. Members approved
- ii) an upright piano – Bruce Marshall queried whether it would be hired now more events were being booked following 'lockdown'. Pat Guy stated that upright piano had never been hired in the 15yrs she had been Hall booking officer. Members approved sale. Lee Borradale advised that Bundanoon Club may be interested. Lee to follow up.

g) **Glow Worm Glen** - President had spoken to Nation Parks and gained support for celebrations and media for reopening.

h) **Council 'Greener Footprint Fair'** – President asked those who could volunteer for Bundanoon on Tap and Bundanoon As Plastic Free as We Can Be stalls on 25<sup>th</sup> June to advise either him or Greg Olsen.

## 7. Sub-committee Activities

Reports attached

**Winterfest** James Fulford-Talbot advised

- a) Plans have been approved by Council
- b) Event had been moved to Bundanoon Primary School as contractor's stalls couldn't work on street
- c) Due to the state of Bundanoon Oval, any further damage caused would have attracted charges
- d) James said he and the sub-committee were confident the new location would be a success and asked if members had any concerns.
- e) Christine Miller stated that RFS had always directed traffic and asked how people will know how to get to the event and where to park.
- f) James advised that there would be signage.
- g) James advised that there were brochures available advertising all events and acknowledged that there had been some errors and changes had been made since printing.
- h) James advised that the event would be 'plastic free as it could be' and that stall holders had been advised. They were also advised that non-compliance would lead to no stall in 2023.
- i) James asked for volunteers to contact him. 20 volunteers were required for approximately 1hr each.
- j) James thanked those who had already been helping.

**8. Silver Jubilee planting.** Bruce Marshall advised submission for \$6,500 grant had been approved.

**Other Business**

Elizabeth Cranny thanked the BCA for updated kitchen and that it had made catering for Anzac Day much easier.

Elizabeth also advised that 'Aunty Sharon' was now the local elder.

**Meeting closed at 8.55pm**

**9. Guest Speaker – Corinne Buxton, WSC Community Recovery Officer**

Corinne explained 'SnapSendSolve' app and offered members any help required. She also advised that by the end of 2022 there would be access to a progress report on road repairs on the WSC website.

**10. Refreshments**

**Next meeting:**

General Meeting, 21<sup>st</sup> 7.30pm

in the Bundanoon Soldiers' Memorial

End of draft minutes for General Meeting 16<sup>th</sup> June 2022

## **President's Report 21<sup>st</sup> July 2022**

Winterfest was the main event for July and congratulations to James Fulford-Talbot and his team for the opening night and the workshops.

The Opening Night was touch and go with the forecast that kept getting worse. On the morning James and his team assessed they could run a modified and still safe event. Getting tarpaulins to protect the stage and performers was a mighty task and the lighting had to be modified to ensure safety. There were over 700 wristbands used, so the attendance, given the weather was atrocious, showed a true community spirit. The music attracted a gathering, the mulled wine warmed the hearts, the fairy lights added magic, and the many food and other stalls provided refreshments and activities for all ages.

There were some very wet and very cold volunteers putting up lights, putting up tarps, setting up glo-furniture to ensure the School was well dressed for the twice cancelled Winterfest. And doing the reverse in the equally squally weather on Sunday morning.

The School is an excellent venue – with undercover spaces and concrete surfaces.

The workshops were well organised and provided a wide range of activities for all interests. Congratulations for these as well.

The Sound of Music was very well received – an imaginative collaboration between Cinema Rex and Melting Pot Theatre. The weather again was not kind but the audience appreciated the spectacle of the movie, with live action and sing along.

The closing night bonfire is planned for the 30<sup>th</sup> of July – we could say it closes off a month of activity for the longest Winterfest ever. Fingers crossed for the drying of the oval.

## **CORRESPONDENCE**

This is a summary of correspondence received up to the Committee Meeting of 7 July 2022.

- a) To Council feedback on Operational Plan
- b) Council finalising microphone grant and invoicing
- c) Submitting grant for screen and projector replacement – Community Building partnerships
- d) Greener footprint fair arrangements
- e) SH Festival of Lights – invitation to year end event various
- f) History Group re AED presentation
- g) NPWS re Glow Worm Glen reopening and Viewpoint Road – various
- h) Xero/BDCU re payment authorisations within Xero and not BDCU
- i) Uniting Church – follow up on alcohol covenant
- j) SouthWest Printing – corrections to AGM booklet
- k) Bundanoon Sings, choir update
- l) Sen Cons Kylie Phillips – goodbye and thanks. She is now at Inverell
- m) Eternal flame light replacement grant at War Memorial – letter of support from RSL, quotes
- n) Council lock database for Hall keys

## **COMMITTEE UPDATE – June 2022**

The Committee met on July 7. Below are items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise this at the end of general business.

No extra items to report that are not already in General business.



**TREASURER’S REPORT****Balance Sheet****Bundanoon Community Association Incorporated****As at 30 June 2022**

30 JUN 2022

**Assets****Bank**

BDCU Account	22,247.33
BDCU Burgess St Storage/Winterfest Term Deposit	68,404.90
BDCU Online Saver	38,220.17
BDCU VISA Debit Card	2,848.18
<b>Total Bank</b>	<b>131,720.58</b>

**Current Assets**

Accounts Receivable	10,405.19
Cash Floats	650.00
Petty Cash Floats	50.00
<b>Total Current Assets</b>	<b>11,105.19</b>

**Fixed Assets**

Accum. Depreciation: Computers	(5,436.00)
Accum. Depreciation: Equipment	(30,791.00)
Accum. Depreciation: Furniture	(24,748.00)
Computers at Cost	7,925.25
Equipment at Cost	69,109.55
Furniture at Cost	55,540.55
Inventories	2,871.40
<b>Total Fixed Assets</b>	<b>74,471.75</b>

<b>Total Assets</b>	<b>217,297.52</b>
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**Liabilities****Current Liabilities**

Accruals	2,457.70
GST	1,085.08
Hall Bonds Held	1,700.00
Rounding	6.00
<b>Total Current Liabilities</b>	<b>5,248.78</b>

<b>Total Liabilities</b>	<b>5,248.78</b>
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<b>Net Assets</b>	<b>212,048.74</b>
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**Equity**

Current Year Earnings	5,029.88
Prior Year's Surplus/Deficit	207,018.86
<b>Total Equity</b>	<b>212,048.74</b>

# Profit and Loss

## Bundanoon Community Association Incorporated For the month ended 30 June 2022

JUN 2022

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### Trading Income

Grants Received	9,874.55
Hall Hire - External	2,164.73
Jordans Crossing Gazette	9,086.20
Melting Pot Theatre	124.09
Membership Fees	(41.37)
Merchandise Sales	68.18
Raffle Income	420.00
Rex Cinema ticket sales	900.92
Square Sales	100.00
Sundry Income	170.00
Ticket Sales - Concerts	2,299.94
Winterfest	5,492.75
<b>Total Trading Income</b>	<b>30,659.99</b>

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**Gross Profit** 30,659.99

### Other Income

Interest Income	25.86
<b>Total Other Income</b>	<b>25.86</b>

### Operating Expenses

Cleaning	720.00
Consumables	165.28
Equipment Purchases	648.65
Film Rentals	92.11
Insurance	1,480.45
Jordans Crossing Gazette Expenses	451.82
Licence Fees and Hire	225.00
Music@10	1,200.00
Online Subscription	79.09
Other Expenses	359.94
Printing	6,736.36
Professional Services	304.55
Rates	118.20
Refreshments	45.51
Reimbursements	2,122.38
Square Fees	1.93
Stationery	25.49
Storage	354.54
Winterfest 2021 Expenses	10,804.09
<b>Total Operating Expenses</b>	<b>25,935.39</b>

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**Net Profit** 4,750.46

## *Attachment Six – Convenors’ Reports*

### **Arts Bundanoon**

The July Music@10 concert presented baritone Emilio Mancia accompanied by Gerard Nicholls on piano performing a program of songs centred on ‘Love and Desire.’

The next three concerts all feature the hall’s piano, the first will see the return of Annie Ma with the following program

Johannes Brahms	Ballade Op 10 No 2
Enrique Granados	Coloquio en la reja from Goyescas
Dimitri Shostakovich	Prelude and Fugue No 4 in E minor
Issac Albeniz	Iberia Book 3
	I. El Albaicín
	II. El Polo
	III. Lavapiés
Manuel de Falla	Spanish Dance No 1 from ‘La Vida Breve’

Tickets through Trybooking  
[www.trybooking.com/CBAAM](http://www.trybooking.com/CBAAM)

*Timothy Hone*

### **Bundanoon Garden Ramble- July Update**

Planning is on track to open eight lovely gardens in Bundanoon on October 29-30. There are concerns from garden owners over the wet weather, we are hoping for lots of sunshine in the spring. The Garden Ramble Committee meets on Wednesday 20 July to finalise details of the brochure which goes to the printer shortly. Sixteen stall holders have been booked for the hall and gardens. Buses have been booked and the route map will be finalised for the brochure. Ticket sales are expected to commence in September, with associated publicity in print and social media.

*Tessa Spencer*

*Secretary*

### **JCG**

Planning for the September issue is well underway. I’ve received a pleasing/relieving number of contributions.

There have been inquiries from new residents and old about submitting articles – which I’m always happy to encourage.

We’ve also received a request from an advertiser living in New York!

Any suggestions for our December issue will be welcome.

*Christine Janssen*

## **MELTING POT THEATRE**

MPT in conjunction with Rex Cinema and as part of Winterfest had a very successful Sing-a-long-a Sound of Music on Sunday 3rd July. The audience was very appreciative of the costumes and dance routines performed by the cast. A highlight of the night was a guest appearance by Daphine Cordingly who gave a stirring version of Edelweiss. MPT is now focused on their next monthly Theatre Club evening on Thursday 28th July at 6:30pm. Theatre Club is a friendly monthly social group for people who like to talk about theatre, learn about theatre, and go to theatre. Our special guest speaker for July is Tina Pollard. In August, MPT will start promoting the next round of Crash Test Drama which is scheduled for Saturday 17th September.

*Ted Ayers*

## **Bundanoon - Plastic Free As We Can Be**

We are closing in on the end of Plastic Free July 2022, a worldwide movement that exposes the damage that waste plastic does to us as it photo-degrades into microplastics that end up in our food chain. To help reveal the scourge of plastic, the **Bundanoon - Plastic Free As We Can Be Facebook Page** has links to six videos that show the toxicity of plastic waste.

Please do your best to reduce your discretionary plastic use, especially single-use plastic such as plastic bags, cutlery, straws, plates, cups, toys, giveaways, balloons and cling wrap. There are many other, non-polluting options available. Please choose home compostable alternatives where possible.

*Greg Olsen*

## **SOLDIERS' MEMORIAL HALL**

The latest move at the Soldiers Memorial hall has been crap. That is Who Gives a Crap toilet paper.

Now that we have biodegradable bin liners, use paper or bamboo plates for events, biodegradable wrap, use glasses for wine, and paper cups, and we are as Plastic Free as We Can Be, there was one last place to go...

We now have supplies of Who Gives a Crap toilet paper and paper towels. This toilet paper does cost a little more but there are good reasons for us to purchase and use this toilet paper.

From Who Gives a Crap

"A toilet could make all the difference, but billions of people worldwide still live without one. Without a loo, waste ends up in local waterways – the same place people collect water for drinking, cleaning and bathing.

Contaminated water contributes to over 1 million deaths every year.

## *Attachment Six – Convenors’ Reports*

Toilets have saved more lives than any other modern invention"

Who Gives a Crap donates 50% of their profits to ensure everyone has access to clean water and a toilet within our lifetime.

And they have now donated over \$10,800,000 AUD to various Not For Profit organisations that are all linked to hygiene, sanitation, building toilets and bringing fresh water to the urban poor in the worlds densest cities.

The BCA gives a crap.

*Lyndell Giuliano*

### **Winterfest 2022 was a challenge.**

The decision to go ahead with the opening night party was a particularly tough one. The criteria used to make the decision considered:

- Primarily, our ability to hold a safe event. The school actually provided the best possible outdoor location from this perspective.
- The financial impact on the event (the worst-case scenario was that all sponsors would have asked for their sponsorship money back, all providers of entertainment and infrastructure would have required payment in full due to cancelling at short notice, and all stallholders would have asked for their money to be returned).
- The financial impact on the providers of stall holders who had already bought and prepared stock.
- The final criteria was the impact on the community of yet another cancelled event.

Our conclusion was that it could be a safe event and due to a change in plan that brought more stalls undercover, it could be a viable event. We also concluded that the financial impact of cancellation may have put in jeopardy future Winterfests.

The outcome was a good one, with over 800 visitors to the event, lots of laughter, lots of fun and lots of community support. Most stallholders declared the night had been good enough for them though one or two did struggle.

The following week of workshops went reasonably well though we did see that numbers down and some workshops were cancelled due to illness of providers or tickets sold being too low to be viable.

### *Attachment Six – Convenors' Reports*

Success was delivered by a number of factors: the work of the small yet determined committee that had to adapt to many different challenges throughout the year, the support we had on the day from members of community, friends and family to help set up and stripped down the event, the businesses that supported us through sponsorship, and the stall holders that stuck with us, the entertainment providers still came, but most of all, the 800 or so people that came out of the gloom to support all of the above. Thank you.

There are a few BCA specific things I would like to mention.

- The call for volunteers through the BCA mailchimp proved effective. The BCA membership represents a very community focused group.
- Lyndell stepping up as the licensee was super helpful. Thank you.
- BCA members helped with set up and strip down, which was fantastic. The lights, provided by Dean and the BCA helped set the atmosphere.
- The BCA and JCG/Winterfest Treasurers are working hard right now to tidy up the event from a financial perspective. Thank you.
- The President and the Committee's patience with and support of the Winterfest sub-committee is also greatly appreciated.

Finally, and importantly, there will be vacancies on the Winterfest team for 2023. If replacements don't come forward, the event will be untenable. Please consider joining the sub-committee!

*James Fulford-Talbot*