

**Bundanoon Community Association Inc.
GENERAL MEETING**

**Bundanoon Soldiers' Memorial Hall
7.30 pm, Thursday 17th December 2020**

AGENDA

Acknowledgement of country, and Welcome to members and visitors

Attendance and Apologies

Entry to the Meeting is to be made via TryBooking.

Confirmation of Minutes – BCA General Meeting, 19th November 2020

Sent out

Business arising from the Minutes

President's Report

Correspondence

Business arising from the Correspondence

Report of Committee's Decisions

Sent out

Treasurer's Report

Sent out

Convenors' Reports on Subcommittee Activities

Any Other Business

Next meeting:

Thursday 18th February 2021 at 7.30pm
in the Bundanoon Soldiers' Memorial Hall

Bundanoon Community Association Inc.

GENERAL MEETING

Bundanoon Soldiers' Memorial Hall

7.30 pm, Thursday 19th November 2020

MINUTES

The President, P Gray declared the meeting open at 7.30 and, following acknowledgement of the traditional owners of the land, welcomed members and guests.

Attendance: 17 members present.

Apologies were received from: J Fulford-Talbot, A Ward, P Jane, GJ Olsen, M Morris, S Reid.

Confirmation of Minutes from the BCA General Meeting of Oct 15 2020.

Subject to correction of the word “responded” to responded requested by Christine Rowell - Miller.

Moved: Rosemary Page, **Seconded:** Jeremy Tonks. Carried

Business arising from the Minutes:

Glow Worn Glen Track: Correspondence can be made available.

Could BCA investigate if WSC has sold the bridges to John Holland, as this “news” has been received via the Bundanoon Quarry manager. AC responded that: “the bridges are the property of Transport for NSW and managed by John Holland”.

Request that the BCA Minutes be posted on the Bundanoon Community Facebook site.

Motion from R. Russell that the chairs at BCA meetings be configured in a less formal manner, semi - circle or circle.

Moved: R Russell. Seconded: G McCubbin. Carried.

President’s Report: Additional comments from the night are shown in italics.

Restrictions on the number of patrons are slowly being relaxed, whilst others are tightening. This is only to be expected as more is learnt about how the Covid virus is spread. For nominated seated events we can have 70 people which is an improvement on the previous number of 50. On the tightening side, we can no longer produce our own plans, but are

required to complete a plan online which automatically lodges our plan for the mandatory registration and creates a QR code for us to use.

Everything is moving to on-line systems which I guess is to make Covid tracing faster, more accurate and ultimately better for us.

Theatre style events must have an electronic record of those who attend.

Trybooking: For the reasons given above we are making more use of Trybooking which provides us with the information required by NSW Health, however Trybooking primary use is to provide an online booking facility for events. With the change from using cash to either online purchasing or just simply “tapping” to pay for a cup of coffee, Trybooking will be use more frequently.

Notice on events: if you have difficulty booking, please call..... for assistance.

Debit Card: We have established a BDCU/Visa Debit card for use by the Sub Committees for purchases transacted online, a method which is becoming more common for all type of purchases. This will eliminate the need for our Sub Committees to use their own private facilities and remove the associated financial risks. *A BCA debit card is now available to BCA Convenors.*

A Remembrance Day ceremony is held each year at Bundanoon’s Southern Villages Memorial, the service, normally organised by the RSL, was sadly cancelled at the last minute due to unforeseen circumstances.

The Bundanoon Community Association spoke with the RSL and offered to reach out and rescue the day. So, with 48 hours before the ceremony, we started to put together a Remembrance Day. A piper, PA system, a minister, bell ringer, radio interview, lots of phone calls, help from others and a COVID-19 Safe plan registered – that’s another story for a rainy day, we were as ready as we would ever be. *An exemption was received for one day under Funerals & Crematoriums. Social media was used to advise the community of the service.*

Blessed with a blue sky and 71 registered attendees, we delivered a ceremony of which the RSL could be proud of.

Glow Worm Glen has been closed for 10 months as a result of damage to the viewing platforms sustained in the January bush fires and because of safety concerns with respect to the trees which have burnt limbs or have fallen and are blocking the track

The Track comes under 2 jurisdictions, the first Part is controlled by WSC and the second by NP&WL. We have been in contact with both parties and discussed our need to see the GWG

reopened without delay as it is continuing to hurt the economy of Bundanoon who have already suffered the worst trading year as a result of Drought, Fire and Covid.

News from WSC is that they intend to make this a priority and have involved their Environmental and Sustainability Group to start work soon on the rehabilitation of their portion of the track and NP&WL who have appointed a Ranger who will assess the work to be done and again, they hope to start in 2 weeks approx. *Good news, the Glow Worms have started to return.*

Kitchen: The planning for the upgrade of the kitchen started. The first step is to define the purpose and the scope, followed by seeking grant money to enable us to proceed. *Those who have used the kitchen have been consulted for input and Sherwood will remove the old cooker.*

The Hall sound system produces poor quality sound, confirmed by feed - back received from patrons complaining of "poor, muffled sound which is hard to hear". The poor quality of sound is combination of the age of the equipment, the mismatch of its' component parts and the acoustics in the hall, which due to its large internal volume and reflective surfaces produces a reverberant sound space.

The proposal is to upgrade the system to improve the quality of sound to provide a faithful reproduction of the stage sound to ensure actors, singers, musicians and announcers can be heard clearly by the audience. This will improve the usability, audience enjoyment and have a knock-on benefit of attracting a broader range of people who wish to hire the Bundanoon Soldiers' Memorial Hall.

A further enhancement of the upgrade is to include the capability to assist those patrons with impaired hearing by the inclusion of an assistive hearing device. This can be achieved by the delivery of high quality sound to their own personal devices. Sennheiser supply a number of systems, the most efficient and cost effective is to integrate an Assistive Listening system. *The sound desk is current and will be kept but not the speakers. We are looking to repurpose the existing speakers. The BCA is researching what Grant Funds are available, but BCA can part fund.*

A Conveners Forum is planned for Nov 26th. This will be a continuation of previous forums specifically designed to ensure the success of the Sub Committees

Last minute items:

We have just heard that the matter concerning the Old Youth Hostel will go before council.

Proposed that: The original house to become flats for seniors with a communal kitchen and that there will be building blocks available down each side of the land.

Survey Monkey subscription will be extended for 12 months to allow the responses to the recent survey to be analysed. *AC reported that: the initial survey received an excellent response.*

Suggestions have been received to fence off Nancy Kingsbury Park and an area within Jordon's Crossing for dogs. NKP is WSC land.

The triangular piece of land at the corner of Ferndale and Old Wingello Road had been requested to be an enclosed dog area and it has good parking available, could BCA revisit the idea?

Correspondence:

- 01.11.2020: Request from Powerhouse Museum for renewal of display of Camelbak water bottles from Bundanoon on Tap campaign
- 02.11.2020: letter from Bundanoon History Group regarding "Save the Southern Highlands Heritage" group
- 05.11.2020: email to Andy Carnahan from St John regarding the provision of first aid courses
- 08.11.2020: Invitation from President of "Friends of Wingecarribee" to attend an information session on 4th December at Hopewood House Pavillion.
- 11.11.2020: Copy of submission by Bundanoon History Group regarding listing Rochester Park as a heritage item
- 12.11.2020: Copies of two submissions to WSC drafted by Ann Rocca concerning the Local Strategic Planning Statement and DA 21/0662 for the former "Lynbrook" site
- 12.11.2020: email from Angus Taylor's office thanking BCA for the calendar sent to him, followed up by an open invitation to Mr Taylor to visit Bundanoon
- 12.11.2020: Addendum to Licence Agreement for Burgess St site, and a site plan
- 15.11.2020: copy of email from BCA President to Liz Norrie with an update of WSC plans to open their section of the Glow Worm Glen Track and to co-ordinate with NP&WS on their part of the Track
- 19.11.2020: email from Wendy Tuckerman's office thanking BCA for the calendar sent to her, with very positive comments on it and on the work of the BCA

Business Arising:

R. Russell advised the meeting that she is standing for WSC and that her experience with FOW is they want to assist those who do want to stand for Council.

Report of Committee's Decisions:

COMMITTEE UPDATE NO 5 – November 2020, sent to all members.

Treasurers Report:

We currently have \$165,657 in cash, two six monthly fixed deposits amounting to \$74,330, \$37,000 of which is a prepaid grant for next year's Winterfest, \$62,053 in an online saver account and \$29,272 in the working account.

In the month of October, we received into the working account \$9558, \$4,000 for calendars, \$4858 for JCG advertising, \$700 from Hall hire.

Paid out \$13,837, \$1560 for calendars, \$6134 for printing and delivery of the JCG and \$2738 on bottle payment, plus other for \$3105.

As at the end of October we are currently showing a trading loss of \$10,331 I consider this a reasonable result considering the restrictions in place for Covid.

If no queries could someone please pass a motion of acceptance for my financial report.

Moved: C Rowell- Miller. Seconded: Jeremy Tonks. Carried

Convenors' Reports on Subcommittee Activities – Nov 2020 sent out.

Additional information received on the night:

Bundanoon on Tap - CRM: CMR and Bundanoon Quarry manager Troy Straffi met with WSC Mayor Duncan Gare to discuss the future "wished" for Bundanoon Quarry sandstone water feature celebrating the 2009 launch of Bundy on Tap. The Bundanoon Quarry trucks will be highlighting Bundanoon on Tap via signage on their trucks. We have received good PR on the radio and the shops now have the bottles for sale. It was suggested that events such as the launch of the new bottles and the film NOW be taped for the Bundanoon History Group archives of village events.

Bundanoon Soldiers' Memorial Hall - RP: The roof over the stage area leaks and the western side ridge caps are in terrible condition, not certain as to the condition of other. Unable to contact the manufacturers chosen by WSC of the new doors to the Hall.

Any other Business:

BCA Calendar art auction LG: The original prints from the calendar have been framed and are A3 in size. The auction will be held on 20th Dec at 4 pm at the Bundanoon Club with a reserve of \$150 for each piece.

Proposed by JB to gift Lyndell with a print of her choice for her amazing effort with the calendar.

Moved. Joy Brown. Seconded C Rowell – Miller Carried.

Music at Ten GMc: The next concert is Jan 9.

Bundanoon Sings! Choir GMc: The choir is still not able to meet but will continue to check the Covid plans. Marianne Mitchell is the Director in waiting for the choir and the BCA welcome her to the role.

Meeting closed at 9.08.

Treasurer's Report – Income and Expenditure to end of November 2020

BCA income of \$67,767 and expenses of \$84,508, giving a trading loss of \$16,740.

The Balance of cash is \$158,480

This is made up of BDCU fixed deposit of \$74,330

BDCU On line saver account: \$62,074

BDCU Working account:\$22,076

Total cash receipts for the month were: \$5805

Mainly bottle sales of \$986, and calendar sales of \$4,361

Total spendings for the month were \$13,002

Mainly for:

Printing JCG and calendars: \$4,000

Donations to Garden Club and Rural Fire Service: \$5,650

Taxation gst payment: \$200

Hall gas account: \$953

Artist fees Music at 10: \$400

COMMITTEE UPDATE No 6 – December 2020

The BCA Committee is keen to share with members its various discussions and decisions and to report on them at each month's General Meeting. So this sixth "Update" is being sent to let you all know the main matters which the Committee discussed, and in some cases implemented, at its December Meeting.

This Committee Update will be included as an item on the Agenda for the next BCA General Meeting on Thursday 17th December.

Bruce Marshall
BCA Secretary

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1. Updating of sound system and kitchen as next parts of Hall upgrade: The President has secured a quotation for a new sound system from Luminous (the company which installed the new performance lights) and the Committee has been considering whether all the items in the quotation are necessary. There are plans for interested BCA persons to have a "test run", particularly of the suggested speakers, early in the new year. It was decided to put on hold for the moment the installation of a hearing loop or some sort of assistive hearing equipment, until we see how the rest of the system goes.

Several local catering people have been consulted about what is likely to work best in a refurbished kitchen. The suggested plan at this stage is to replace the old, large and unsafe range with one oven and 6-plate cook top, an extra oven, and a warming oven in the lower kitchen, and to swap the two sinks. The exhaust fan can be retained; it only requires cleaning up and checking. Prices are being sought for the ovens, and plumbing work.

2. Bridge-to-Bridge Walk proposal from Lions Club: The Committee [agreed](#) to providing some funding towards the cost of a draft plan for the Walk, when the cost for that is known. Andy Carnahan volunteered to serve on this Lions Club subcommittee.

3. Heritage and Planning Matters: It is intended that the BCA and the Bundanoon History Group will liaise more closely on heritage and planning matters through a "go to" person from each group: currently Ann Rocca for the BCA and Caroline Cosgrove for the BHG. Each group will continue to make their own submissions, copying them to each other, though there may be occasional joint-submissions.

4. **Scoping group for a “Traffic and Pedestrian Safety” Subcommittee:** Bruce Marshall offered to write to a number of interested persons to meet and consider the feasibility of creating such a Subcommittee. The particular aim would be to look at ways of getting the relevant authorities to upgrade the railway overbridges in Bundanoon.
5. **Increase in donation to School for prizes:** In addition to the regular donation to the School for the Dux prize, the Committee agreed to a similar donation for Junior and Senior “Quiet” Achiever” prizes.
6. **Display of “Bundy on Tap” waterbottles in the Powerhouse Museum:** The Museum of Modern Technology (Powerhouse) had requested that BCA give permission for the continuance of the display of water bottles from the “Bundy on Tap” campaign in 2010. The Secretary has now sent in the completed forms to give such permission.
7. **BCA Calendars:** 10 of the new 2021 BCA calendars had been purchased to send to the two local Parliamentary members and the eight Shire Councillors. The two Parliamentary members and one Shire Councillor have so far sent messages of thanks.
8. **Letter of support for a grant application for reconstructing Wingello MTB trails:** At the request of Huw Kingston on behalf of Michael Webb, from the Forestry Corporation of NSW, BCA has sent a letter in support of a grant application under BLER for reconstructing these trails.
9. **12-month subscription to Survey Monkey:** Approval was given for the purchase of a 12-month subscription to the Survey Monkey software. This program will be available to BCA Subcommittees to conduct surveys among their target audiences.
10. **BCA Stall at Makers Markets:** It was decided to hire a stall at the Makers Markets on Sunday 20th December to promote BCA membership and advertise forthcoming events. The experiment may be continued if it looks like a positive activity.
11. **Acknowledgement of country:** The BCA website will carry a note on the home page, acknowledging that Bundanoon is on Gundungurra land.

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