

# **BUNDANOON COMMUNITY ASSOCIATION INC.**

## **AGENDA**

**General Meeting – October 16, 2025**

Supper Room, Soldiers' Memorial Hall

Doors open at 7.15pm for a 7.30pm start

---

### **1. Acknowledgement of Country & Community**

### **2. Confirmation of Minutes**

Minutes of the General Meeting held September 18, 2025 (Attachment 1)

### **3. Guest speaker - Winsome Hall, Bundanoon Folk Festival**

### **4. Guest speaker - Nola Bloor, President BirdLife Southern Highlands (Attachment 2)**

### **5. President's Report & Report of the Committee Meeting – October 2025 (Attachment 3)**

### **6. Treasurer's Report (Attachment 4)**

### **7. Business Arising from Previous Meeting**

- Hall screen installation update (Donna Andrews – expected completion end of October)
- Information Bay and website update (Geoff Pollard)
- Railway Station gardens – confirmation of thanks letter to Sydney Trains (Andy Carnahan)
- Christmas Family Picnic and Carols – Donna Andrews

### **8. General Business**

- JCG December theme "Joy and Cheer" – submissions due October 30 (Christine Janssen)
- Reports or updates from subcommittees and community groups (open floor)

### **7. Other Matters / Notices**

- Upcoming community events and opportunities

### **8. Meeting Close**

**BUNDANOON COMMUNITY ASSOCIATION INC.**

**DRAFT MINUTES**

**General Meeting**

**September 18, 2025**

**Supper Room, Soldiers' Memorial Hall**

**Doors open at 7.15pm for a 7.30pm start**

**A very special celebration of our newest BCA Life Members**

**Member Attendees:** Andy Carnahan, Trevor Wright, Tina Pollard, Douglas Melrose-Rae, Peter O'Meagher, Belinda Wright, Elaine Angel, Siobhan Flatley, Ann Rocca, Wendy Appleton, Jeff Appleton, Geoff Pollard, Geoff McCubbin, Elizabeth Cranny, Lisa Bonavia, Peter McDonald, Chris Downie, Joy Brown, Peter Brown, Christine Janssen, Henk Janssen, Diana Curtis, Susan Gray, Peter Gray, Rosie Gray, John White, Jennifer White, Gill Brennan, Pat Brennan, Dan Vredberg, Marcy Vredberg, Ian Town, Jo le Cheminant, David le Cheminant, Greg Olsen, Winsome Hall, Amie Ahn, N Bloor, Trevor Vale, Bobbi Ballas, Ken Hillman

**Visitors:** Kay Dever, Gavan Toy, Guy Jones, Vera Blain, Amy McDonald, Wendy McDonald

**Apologies:** Jeremy Tonks

---

1. Acknowledgement of Country & Community

*The Bundanoon Community Association acknowledges the Gundungurra People as the Traditional Custodians of the land on which we live, work, and gather. We pay our deepest respects to Elders past and present and recognise their enduring connection to Country—its lands, waters, skies, and culture. We also acknowledge all since who have made this place home, cared for the land, built community, and created all we value now. Together, we commit to the spirit of inclusion, respect and shared responsibility to enrich our community today*

2. Life Membership Awards – presented by President Jonathan Melrose-Rae and Vice President Donna Andrews

---

**John White** Bundanoon Community Association Special Resolution for the General Meeting of 17 July 2025 Life memberships Under the BCA Constitution, the Association may grant “by Special Resolution, Life Membership to a member in recognition of long and outstanding service to BCA and the Bundanoon community.” The Committee has considered the contributions of three members John White, Andy Carnahan and Christine Janssen and endorses this special resolution for their life membership to the BCA. There is a separate resolution for each member. The resolution requires 21 days written notice and will be voted on at the July 17th General Meeting. The Committee hopes members will be able to attend the meeting to celebrate this important occasion. John White John is an example of a “quiet volunteer” who provides much to his community. John moved to Bundanoon with his wife Jennifer in 2008 and joined the BCA in 2009. In 2009, BCA President Ralph Clark recruited John to the BCA Committee. John agreed, only to be told that the only position available was Vice President. And furthermore, Ralph was going on holiday in a month so John would be acting President! It was an introduction to both Ralph and the BCA. John and Jennifer were very involved in the Carriage Club for the 2011 Festival of Driving so he stepped back from taking any other positions. But not for long. In 2013 or so John and Jennifer took on the Welcome Packs which they did for three years. In that time, they visited 150 households and physically handed each new resident a Welcome Pack and a warm welcome. Many people still remember that welcoming visit. In 2017 John Desmond was stepping down as Convenor for the Green Team. John had just joined so in true community spirit he put his hands up and took on the position as convenor. The Green Team maintains, among other things, the entrance garden to Bundanoon at the Information Bay with its wonderful display of daffodils, the railway embankment opposite the Bundanoon Hotel and the free-standing planter boxes in the main street. John has been convenor for eight years and through the Green Team has made many friends. The Committee is pleased to recommend life membership of the BCA for John for his many years of quiet community service in making Bundanoon a better place for us all.

**Motion: THAT the Bundanoon Community Association endorse life membership to John White in recognition of his long and outstanding service to BCA and the Bundanoon community.**

**Moved by: Jeremy Tonks**

**Seconded by: Henk Janssen**

**Motion carried**

**Andy Carnahan** Andy has been involved in the Bundanoon community and BCA since 2015. He was invited onto the committee by then President Geoff Duncan after organising a meeting to discuss and suggest constructive objections to the first plan of 112 units at 78 Erith Street. He became membership convenor in 2017 and continues in the role having introduced an

online membership system. Andy has managed the BCA website since 2017 and migrated it to an onshore host and provides updates and backup. It also includes the BCA having permanent email addresses (@bca.asn.au) so that positions and subcommittees have continuity and history of activities. In 2019 he organised the first BCA fire readiness expo and then after the terrible fires he organised the resilience expo along with Lyndell Giuliano and Jeff Appleton. He became President in 2021 and served the full three year as President. During that time, he lobbied Council for new footpaths, which had fallen off the Shire budget and Council subsequently completed the loop path past the Oval then later the footpath from the top of Erith Street to provide a safer path to the village shops. In 2023 he organised the subcommittee Expo to show the community all of the rich offerings of the BCA and with grant funding arranged the Resilience Readiness Expo which provided exposure to CPR training, a hi-vis vest, a snake bandage and a readiness “Go Bag” for preparedness. Andy also lobbied the BCA to fund the first AED installed in the Hall external vestibule and then the second AED at the Hotel vestibule. He also obtained grant funding for a training AED and training CPR manikin. Exposure sessions were provided to interested people. While President, Andy was also involved in the Hall maintenance and applied for grants for safer loft access, eventually finding a much safer access with the current pull out ladder that meets Australian Standards. He is also co-convenor of the Bundanoon Ukesters, an involvement that provides him much joy. Andy has contributed and continues to contribute a lot to Bundanoon and the Committee is pleased to recommend life membership.

**Motion: THAT the Bundanoon Community Association endorse life membership to Andy Carnahan in recognition of his long and outstanding service to BCA and the Bundanoon community.**

**Moved by: Greg Olsen**

**Seconded by: Winsome Hall**

**Motion carried**

**Christine Janssen** After retiring and moving to Bundanoon in 2014, Christine attended her first BCA General Meeting in June. There was a request for people to help with the Sesquicentenary in 2015 and Christine ‘put up her hand’. The next week became Sesquicentenary Convenor. 2014 – 2015. The KANGAROO MARCH occurred during the Sesquicentenary. And Christine became the Point of Contact & Events Organiser for 2015. In 2016- 2017 she was a BCA Committee Member, and in Sept. 2017 Pam Davies asked her to take over as JCG Convenor. The JCG Editor moved just as Covid hit and Christine took on the role in March 2020. Covid changed the way the magazine was put together, but not an issue was missed, and in 2022 JCG won the Connecting Communities Award at the NSW/ACT Community Achievement Awards. In 2018, Christine was BCA President, and then Secretary 2020 – 2023. She stepped back up in 2024 and was President for that year. Along with her husband Henk, she was

involved in the Swim All Year campaign to add a cover to the Bundanoon Pool Christine has been actively involved in other community organisations and activities. She was a public speaker for the Sydney 2000 Paralympics and a Charter Member of St George Lions. She joined Bundanoon Lions and is a member of the Bundanoon History Group. She was a Foundation Member and then President of the Bundanoon Branch of the Australian Federation of Graduate Women, which raised funds to provide a one-year university scholarship for a young Southern Highlands woman. Christine also volunteered for a number of years at the Youth Off The Street shop in Bowral. For her volunteering in positions of significant responsibility and benefit to Bundanoon, the Committee is please to endorse life membership for Christine.

**Motion: THAT the Bundanoon Community Association endorse life membership to Christine Janssen in recognition of her long and outstanding service to BCA and the Bundanoon community.**

**Moved by: Geoff Pollard**

**Seconded by: Elizabeth Cranny**

**Motion carried**

---

**General business – chaired by BCA Secretary Lisa Sweeney**

3. Confirmation of Minutes: General Meeting of August 21, 2025 Attachment 1

**Motion to accept the minutes**

**Moved by: Geoff Pollard**

**Seconded by: Donna Andrews**

**Motion carried**

4. Presidents Report & Report of Committee Meeting of September, 2025 Attachment 2

**Report noted**

5. Treasurer's Report Attachment 3

**Motion to accept the Treasurer's Report**

**Moved by: Jeremy Tonks**

**Seconded by: Greg Olsen**

**Motion carried**

## *BCA General Meeting September 2025*

### 6. Other Business

- Donna Andrews reported that the new screen for the hall is on target to be installed by the end of October, and \$1600 was raised for Highlands Trails at the Bike Film Night
- Geoff Pollard provided update on the Information Bay and the BCA website
- Lisa Bonavia announced she is the new convenor of Bundanoon Sings, Margaret Gresham is the new musical director and she encouraged all to join, no experience or singing ability required. Also said there will be no Carols in the Hall this year but an earlier event called Christmas is Coming in November and will be involved in the BCA Carols at the school.
- Andy Carnahan said the work is almost complete on the railway station gardens and that Bundanoon has had a good outcome, so he suggested that the BCA send a letter of thanks to Sydney Trains
- Trevor Wright from the Pipe Band said they had a trivia night at the pub organised by Dean, and \$600 was raised
- Christine Janssen – the December theme for JCG is Joy and Cheer, and the deadline for submissions is October 30.

### 7. Meeting closed at 8.20pm

### 8. Champagne and photos with all Life Members who are in attendance.

Spring has finally sprung—and with it comes one of Bundanoon's most loved events: the **Bundanoon Garden Ramble**. Each year, eight generous Bundanoonians open their gates to locals and visitors, inviting us to wander, wonder, and be inspired. I always leave the Ramble full of admiration—and new ideas for my own garden!

This remarkable event is entirely volunteer-run, and I'd like to extend heartfelt thanks to the Garden Ramble Committee for their tireless work, creativity, and organisation. Coordinating gardens, volunteers, marketing, and even buses to move hundreds of visitors from garden to garden is no small feat. Last year alone, more than **1,600 visitors** explored Bundanoon's gardens, supported by over **100 volunteers** and committee members. Together, they raised significant funds that go straight back into the community.

So, where does that money go? Those funds help sustain the many BCA sub-committees that quietly—and not so quietly—bring Bundanoon to life. They help the **Green Team** maintain our shared gardens and public spaces, and support the **Bundanoon Pipe Band**, whose music fills our streets with spirit and pride. They help us maintain the **Soldiers' Memorial Hall**, a vital space for community gatherings and events.

While every sub-committee strives to be cost-neutral, events like the **Garden Ramble**, **Melting Pot Theatre**, and **Rex Cinema** generate income that allows the BCA to do even more—developing projects like **Picnic Park** and the **Information Bay**, hosting whole-of-village events such as **Winterfest**, the **Christmas Family Picnic Carols at Bundanoon Public School**, and supporting local groups including the **Bundanoon Rebels**, **Bundanoon Swim Club**, and **Quest for Life Foundation**. Together, these efforts keep Bundanoon vibrant, inclusive, and deeply connected.

The BCA Committee remains firmly committed to ensuring that funds raised within the village are reinvested back into the village—to strengthen our sub-committees, empower community groups, and support activities that bring us together.

Bundanoon is a unique community—resilient and generous. Over the past decade we've faced everything from bush fires to pandemics, yet our sense of community only continues to strengthen. The BCA is your association, here to support you and help Bundanoon continue to thrive. So if you have an idea for how to make our village even better, or see a need where the BCA can help, please get in touch at **secretary@bca.asn.au**.

## Treasurer's Report Committee Meeting 2 October 2025

**Balance Sheet**

Bundanoon Community Association Incorporated

As at 30 September 2025

Account	30 Sept 2025	30 Sept 2024
<b>Assets</b>		
<b>Bank</b>		
BCA Inc (4 Months)	53,473.89	37,420.39
BCA Inc (6 Months)	70,725.20	51,974.34
BCA Statement Account 741	10,197.24	7,617.62
Sandhurst Select 90 Fund	0.00	16,500.00
Savings Account	47,487.16	5,549.85
Visa Debit Card	865.60	606.27
<b>Total Bank</b>	<b>182,749.09</b>	<b>119,668.47</b>
<b>Current Assets</b>		
Accounts Receivable	8,948.80	6,121.80
Petty Cash Floats	560.00	560.00
<b>Total Current Assets</b>	<b>9,508.80</b>	<b>6,681.80</b>
<b>Fixed Assets</b>		
Accum. Depreciation: Computers	(7,026.84)	(6,951.07)
Accum. Depreciation: Equipment	(47,385.52)	(46,047.17)
Accum. Depreciation: Furniture	(30,403.46)	(29,978.03)
Computers at Cost	7,925.25	7,925.25
Equipment at Cost	76,864.09	76,864.09
Furniture at Cost	55,540.55	55,540.55
Inventories	3,738.60	2,273.60
<b>Total Fixed Assets</b>	<b>59,252.67</b>	<b>59,627.22</b>
<b>Total Assets</b>	<b>251,510.56</b>	<b>185,977.49</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
GST	5,089.52	(705.82)
Hall Bonds Held	750.00	1,350.00
Rounding	(0.43)	(0.02)
<b>Total Current Liabilities</b>	<b>5,839.09</b>	<b>644.16</b>
<b>Total Liabilities</b>	<b>5,839.09</b>	<b>644.16</b>
<b>Net Assets</b>	<b>245,671.47</b>	<b>185,333.33</b>
<b>Equity</b>		
Current Year Earnings	27,705.16	(19,748.94)
Prior Year's Surplus/Deficit	217,966.31	205,082.27
<b>Total Equity</b>	<b>245,671.47</b>	<b>185,333.33</b>

## Profit and Loss

Bundanoon Community Association Incorporated  
For the 9 months ended 30 September 2025

Account	Jan-Sept 2025	Jan-Sept 2024
<b>Trading Income</b>		
Advertising Income	26,192.48	23,606.43
Donations Received	5,920.80	5,659.95
Grants Received	11,909.09	3,000.00
Hall Hire - External	14,906.23	14,033.62
JCG Subscription	72.72	0.00
Membership Fees	2,159.58	1,044.69
Merchandise Sales	87.27	664.14
Performer Contributions for productions	3,164.32	0.00
Raffle Income	640.91	1,373.44
Refreshments Income	0.00	50.00
Refund Income	0.00	67.09
Sponsorship	1,590.91	5,681.82
Stalls	6,527.33	9,336.44
Sundry Income	130.00	0.00
The Good Yarn Rent Rebate	7,019.54	7,428.07
Ticket Sales - Events	43,011.82	37,268.14
<b>Total Trading Income</b>	<b>123,333.00</b>	<b>109,213.83</b>
<b>Gross Profit</b>	<b>123,333.00</b>	<b>109,213.83</b>
<b>Other Income</b>		
Insurance payments made	0.00	1,300.00
Interest Income	3,425.01	2,950.49
<b>Total Other Income</b>	<b>3,425.01</b>	<b>4,250.49</b>
<b>Operating Expenses</b>		
Advertising	266.88	481.36
Bank Fees & Charges	17.19	13.24
Cleaning	8,190.00	7,016.78
Consumables	1,706.39	3,233.22
Costumes and uniforms	4,116.97	0.00
Depreciation	0.00	5,130.28
Distribution Costs	1,494.15	905.23
Donations Given	1,150.00	2,305.00
Equipment Purchase - Capital	0.00	1,800.00
Equipment Purchases	1,036.61	218.46
Gifts	264.54	560.91
GST Payment	2,736.00	0.00
Hire & Rental Costs	412.00	19,747.27
Insurance	5,655.87	5,496.27
License Fees and Films	5,419.38	2,644.32
Online Subscription	1,347.99	2,078.21
Other Expenses	498.76	1,352.27
Performer Fees	11,313.64	15,598.18
Piano Tuning	327.28	0.00
Postage	461.99	408.92
Printing	19,749.99	19,306.37
Production	5,895.78	5,465.44
Professional Services	6,688.64	12,099.48
Refreshments	6,308.85	6,815.92

## Bundanoon Community Association

Refunds	0.00	903.00
Reimbursements	400.00	0.00
Repairs & Maintenance	3,119.68	3,072.71
Sponsorships - Local	500.00	454.55
Square Fees	0.00	3.41
Stationery	902.41	581.97
Storage	3,707.73	3,141.84
Subscriptions	92.55	86.36
Trade Services	0.00	5,781.60
Utilities	4,308.06	3,983.49
Waste Removal	963.52	1,687.20
Workshop Providers & Tutors	0.00	840.00
<b>Total Operating Expenses</b>	<b>99,052.85</b>	<b>133,213.26</b>
<b>Net Profit</b>	<b>27,705.16</b>	<b>(19,748.94)</b>

Notes:

Amounts are Ex-GST

Profit and Loss and Balance sheet 2025 is the **left** column and previous year is the right

There are still some JCG invoices outstanding and a small amount of bills to process.

# AUSSIE BIRD COUNT 2025 IS SOON - OCTOBER 20-26 OCTOBER

It's free, fun, easy and you can do it anywhere - your backyard, walking through Bundanoon, in the National Park, at the oval. You choose. A fun family activity too. You can register as an individual, community group, or local business.

## Getting started is simple.

1. Go to the Aussie Bird Count webpage, register and check out the information to get you started. <https://aussiebirdcount.org.au/>
2. Download the Aussie Bird Count App 2025 (or update an older version)  
Note: you can also enter the birds you see on a computer/laptop/other device.
3. Check out the information: quizzes, bird info, getting started.

## Birdlife Southern Highlands is holding a birdwalk in Bundanoon

Come along to a local birdwalk in Bundanoon - everyone welcome, no experience necessary. It's about fun, having a go and finding out about local birds. We have some binoculars you can use at this walk.

**When:** 9.00 - 10.00AM TUESDAY OCTOBER 21  
**Where:** Gambells Rest, Morton National Park  
**What to wear:** Closed shoes, hat, dress for the weather.  
**What to bring:** Water, a chair if you'd prefer to sit, binoculars if you have them.  
Download the app and bring your phone, or a notebook/pen

Please register by email to [blsh\\_president@birdlife.org.au](mailto:blsh_president@birdlife.org.au) providing your name, email and a contact phone number (in case of last minute changes).

By registering you are covered by Birdlife Australia Insurance.

## FREE Aussie Bird Week Events:

Earthflix, Empire Cinema, Bowral, Wednesday 22 October 6.00 - 8.00pm

Screening: 'Night Calling' How a Powerful Owl inspired the town of Margaret River WA  
Movie and panel discussion.

Info & Tickets: <https://www.trybooking.com/events/landing/1157095>

## Birdy Breakfast & Bioblitz Saturday 25 October 8am - 11.00am Wingecarribee Council

Cecil Hoskins Nature Reserve (just North of Moss Vale)

Free Event, tickets required.

<https://www.wsc.nsw.gov.au/events-directory/Birdy-Breakfast-and-Great-Southern-Bioblitz-2025>

**AND...** Nola Bloor, President, Birdlife Southern Highlands, will be at BCAs October meeting with a few local tips and tricks to get started with the Aussie Bird Count.