

Bundanoon Community Association Inc.
GENERAL MEETING
Supper Room
Bundanoon Soldiers' Memorial Hall
Thursday 21 December 2023
AGENDA

Acknowledgement of Country, and Welcome to members and visitors

Attendance and Apologies

1. **Confirmation of Minutes** – BCA General Meeting, 16 November 2023
Attachment One
2. **President's Report**
Attachment Two
3. **Correspondence**
Attachment Three
4. **Report of Committee Meeting** 7 December 2023
Attachment Four
5. **Treasurer's Report**
Attachment Five
6. **General Business**
 - a) **Business arising** from the previous meeting minutes and correspondence (if any)
 - a. External stairs – still outstanding.
 - b. Loft safer access – in progress, installation 19 dec to 22 Dec
 - c. Steet parking/picnic park – convenor is in discussions with Council. Disabled parking spot identified as outside Morton Café.
 - d. Heritage improvements at Station – the History Group meeting was postponed so this is rescheduled to early 2024
 - e. Stolen trees – replacement trees planted at Jubilee site.
 - b) Electrical storm and Hall damage – there was a significant nearby lighting strike on 13 December that affected items in the Hall. Eight sconce lights bulbs were destroyed, many of the town street fairy lights have been damaged and the stage lighting system is not functioning and being investigated. The lighting strike tripped many circuit breakers. Depending on the cost to repair the stage lighting platform we may make an insurance claim
 - c) Pedestrian rail crossing sound – the traditional warning bells at the boom gates have been replaced by sirens. We have written to ARTC requesting the bells be reinstated in keeping with the heritage of the Station.
7. **Subcommittee Activities (or updates)**
 - a. Instruments of delegation (IOD) update – master updated to include that President should be invited to events, new IODs received from Melting Pot and Arts Bundanoon

- b. **Special thanks to Convenors** – convenors to make reports for 2023 and plans for 2024.

8. Any Other Business or Announcements?

9. Guest Speaker – no guest speaker for last meeting of year

Refreshments

Next meeting: General Meeting, 15 February 2024 at 7.30 pm
Supper Room, Bundanoon Soldiers' Memorial Hall.

NB no January meeting.

DRAFT

GENERAL MEETING

Supper Room

Bundanoon Soldiers' Memorial Hall

Thursday 16th November 2023

MINUTES

Acknowledgement of Country, and Welcome to members and visitors. Masks were offered.

Attendance: 21 Apologies: J Tonks, T Ayres, A Ayres, C Miller, P Jane

1. Confirmation of Minutes – BCA General Meeting, 19 October 2023 **Confirmed G Olsen 2nd D Gray**

2. President's Report - attached to Agenda

3. Report of Committee Meeting 2 November 2023 - attached to Agenda. Committee endorsed Hall Convenor's recommendation that the Memorial Hall be closed on days of catastrophic fire danger, except for emergency briefings. A sign is to be placed on the Hall advising "HALL CLOSED – CATASTROPHIC FIRE DAY"

4. Treasurer's Report - Confirmed **A Rennie, 2nd H Janssen**

5. General Business

a) Business arising from the previous meeting minutes and correspondence (if any)

a. External stairs – awaiting Council reply for funding to be released in the next "quarterly review".

b. Loft safer access – installation mid-December

c. Steet parking/picnic park – convenor is in discussions with Council.

d. Artwork – to be hung in Supper Room.

e. Heritage improvements at Station – Meeting postponed early 2024

f. Rotary polio appeal – BCA has made a donation

g. Stolen trees – B Marshall advised funds were available from grant to replace. Bundanoon Hotel donated proceeds from Trivia night.

b) Resilience Expo – Sat 18 Nov. A few more volunteers required.

c) BCA Christmas celebrations: Sat 2 Dec. Still some details to work out.

d) Community Heritage Study - BCA submission to the Council.

e) Correct – use of apostrophe in correct place. i.e. Soldier's Memorial Hall

f) E-newsletter – thanks to Ted Ayres.

Attachment One – Minutes of previous meeting

7. Subcommittee Activities (or updates)

- a. Bundanoon Sings! - “Carols by Fairylight” concert on Saturday 16 December. Tickets available on Trybooking.
- b. Melting Pot – a successful Crash Test Drama
- c. Garden Ramble – great success, 2000+ visitors. Markets in gardens and Hall added to atmosphere and enjoyment. Key goal is to bring visitors to the village. 3 coaches came. This year’s Ramble sort ‘sponsors’ not ‘advertisers’. 1,000 full tickets sold. Gross \$34,000 Profit \$24,000. Thanks to all volunteers.
- d. BCA Christmas cards available online. \$4 ea or \$20 for 6

8. Any Other Business or Announcements.

- i) Lyn Morehen spoke of care provided at Warrigal and asked that the community think on how to celebrate diversity.
- ii) Lee Borradale thanked BCA for donating to appeal to eradicate smallpox. His goal was \$2000, and he raised \$6000. He advised that lights at the sporting area at the Oval have been installed and would be on tonight.
- iii) Peter MacDonald advised that Bundanoon Club AGM was on next Sunday.
- iv) Geoff McCubbin advised that the Art Trail had been a success, with 9 exhibitors in Bundanoon.

9. Guest Speaker Michele Lanigan – Unable to attend.

Refreshments

Next meeting: General Meeting, 21 December 2023 at 7.30 pm – LAST MEETING 2023

Supper Room, Bundanoon Soldiers’ Memorial Hall

President's Report 21 December 2023

While investigating the lease of Picnic Park by looking back over the records of the forerunner to the BCA, the Bundanoon Community Development Association (BDCA) many issues in their meetings are by and large the issues still under discussion.

The railway pedestrian crossing, the overbridges, presentation of the village, development, safer footpaths, supporting our retailers, improvements to the Hall, not closing the Pool. 25 years later progress in some areas, not much in others.

Complex multi-agency, high-cost changes will always be difficult, and it is easy to lose hope. For example, the rail overbridge involves ARTC (Federal) who own the track and rail corridor, Transport for NSW (State) who own the bridge and deck, Council (local) who own the approach roads and their various subcontractors.

Jason Fox, one of Australia's "thought leaders" talks about game theory and applying it to life. Game theory is what makes a game successful – it must not be too hard nor too easy and it needs to provide a sense of meaningful achievement.

The most rewarding activities for the volunteers of the BCA are those that give a sense of meaningful achievement. Some are very visible and appreciated from afar, others are internal and structural and only appreciated by those actually involved.

The Project for Public Spaces, whose Place Game we use, has great advice for positive changes to spaces – go for lighter, quicker, cheaper. As a community group based on volunteers, lighter, quicker, cheaper is, in my view, the best model for activity.

A broad thanks to all who volunteer in and for our community.

CORRESPONDENCE

Correspondence – Summary of major items below from 4 November to 7 December

Correspondence does not list internal correspondence between subcommittees and the committee/President

- a) Council various press releases
- b) Telstra via Council 3G shutdown 30 June 2024
- c) Council re repairs to external access stairs
- d) Bundanoon Swimming Club, Tennis Club, Bowling Club, Council re Christmas Party at recreation precinct
- e) Various agencies – thanks for participation in Resilience Expo
- f) Council re meeting prior to loft ladder installation
- g) National Symbols Office – various flag flying notifications
- h) Highlander Fitness – offer for joint Christmas event
- i) Exeter Village Association - Sutton Forest Sand Quarry back on exhibition
- j) Bundanoon School BCA providing prizes for celebration assembly
- k) ARTC various on Picnic Park and Erith Street land parcel leases
- l) Council -invitation to participate in 2024 Seniors Week
- m) Council Christmas Grant for Bundanoon
- n) Council nominations for Citizen and Young Citizen of the Year
- o) Bill Whitting – at level pedestrian crossing update meeting
- p) Various - long standing membership with expired memberships
- q) Southern Villages Group – Bundanoon report for meeting
- r) Media, schools, local members, community Facebook pages – promoting Resilience Expo
- s) Introduction by new President of Bundanoon Rebels soccer club

COMMITTEE UPDATE – December 2023

The Committee met on 7 December. Below are items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise this at the end of general business.

ARTC lease on Picnic Park and opposite Bundanoon Hotel – Committee is seeking advice from ARTC in the first instance for a licence renewal that limits the BCA liability to our activities to beautify and enhance the area.

Sponsorship for major events - the Committee endorsed a proposal that the 2024 Ceilidh and 2024 Folk Festival are given the Hall at no cost as a sponsorship 'in kind'.

Funding for Bundanoon Pipe Band – the Committee endorsed a request from the Pipe Band for the purchase of three drums for \$950.

Resilience Expo report - excellent attendance of exhibitors and visitors. Estimate 250 to 350. All stalls well received, those with 'give-aways' especially so. Go-Bag well received. CPR lifesaver challenge and snake bandage wrapping popular. Over 100 questionnaires received to be analysed.

Community Christmas party at the Recreational Precinct report – the weather was an issue and attendance low. Was very well received by those who attended – very satisfying to see community members in demographics the BCA does not reach except via JCG. Funding from Council was used to provide donations to Bowling Club, Tennis Club and Croquet Club. Surplus monies will be suggested for use for a Pool open day in January.

Have a happy, safe and restful Christmas break.

TREASURER'S REPORT

BALANCE SHEET AS AT 18 December 2023

	18 DEC 2023	18 DEC 2022
Assets		
Bank		
BCA Inc (4 Months)	50,629.86	-
BCA Inc (6 Months)	50,959.86	-
BCA Statement Account 741	4,576.51	-
BDCU Account	-	3,420.74
BDCU Online Saver	-	137,154.91
BDCU VISA Debit Card	-	1,737.86
Savings Account	35,442.17	-
Visa Debit Card	285.50	-
Total Bank	141,893.90	142,313.51
Current Assets		
Accounts Receivable	217.14	11,283.00
Cash Floats	650.00	650.00
Float	908.00	908.00
Petty Cash Floats	50.00	50.00
Square Balance Adjustments	125.02	-
Total Current Assets	1,950.16	12,891.00
Fixed Assets		
Accum. Depreciation: Computers	(6,284.15)	(6,212.12)
Accum. Depreciation: Equipment	(37,266.91)	(36,699.07)
Accum. Depreciation: Furniture	(26,837.35)	(26,659.90)
Computers at Cost	7,925.25	7,925.25
Equipment at Cost	71,884.09	71,884.09
Furniture at Cost	55,540.55	55,540.55
Inventories	2,616.60	2,871.40
Total Fixed Assets	67,578.08	68,650.20
Non-current Assets		
GST Clearing	(2,684.00)	-
Total Non-current Assets	(2,684.00)	-
Total Assets	208,738.14	223,854.71
Liabilities		
Current Liabilities		
Accounts Payable	(20.00)	(20.00)
GST	(490.52)	2,607.34
Hall Bonds Held	2,700.00	1,050.00
Rounding	1.00	5.91

Treasurer's Report

	18 DEC 2023	18 DEC 2022
Square Balance	125.02	125.02
Total Current Liabilities	2,315.50	3,768.27
Total Liabilities	2,315.50	3,768.27
Net Assets	206,422.64	220,086.44
Equity		
Current Year Earnings	(13,648.58)	12,159.58
Prior Year's Surplus/Deficit	220,071.22	207,926.86
Total Equity	206,422.64	220,086.44

PROFIT AND LOSS YTD 18 December 2023

	1 JAN-18 DEC 2023	1 JAN-18 DEC 2022
Trading Income		
Advertising Income	27,140.41	39,031.40
Donations Received	4,403.75	5,011.02
Grants Received	11,694.00	9,874.55
Hall Hire - External	15,239.01	14,585.37
JCG Subscription	18.18	18.18
Membership Fees	2,007.88	1,365.76
Merchandise Sales	1,724.09	1,888.00
Raffle Income	631.81	1,839.04
Refreshments Income	1,671.31	99.28
Refund Income	1,689.09	-
Sponsorship	6,000.01	10,992.78
Square Sales	-	76.62
Stalls	5,037.73	4,825.43
Sundry Income	-	451.00
The Good Yard Rent Rebate	6,366.92	6,063.74
Ticket Sales - Events	74,317.69	54,895.82
Workshop Income	-	4,199.01
Total Trading Income	157,941.88	155,217.00
Gross Profit	157,941.88	155,217.00
Other Income		
Interest Income	2,624.36	419.20
Total Other Income	2,624.36	419.20
Operating Expenses		
Advertising	527.09	1,284.55
Bank Fees & Charges	211.33	-
Cleaning	8,715.50	8,582.78
Consumables	2,318.49	2,540.21
Depreciation	-	8,596.09
Donations Given	4,759.55	4,662.44
Equipment Purchases	6,750.63	5,413.90
Gifts	1,036.10	-
Hire & Rental Costs	29,615.39	10,965.16
Insurance	6,945.11	6,702.33
License Fees and Films	1,339.20	3,960.10
Online Subscription	1,693.37	2,333.59
Other Expenses	4,418.81	5,673.64
Performer Fees	12,770.46	12,045.17
Piano Tuning	490.92	654.56
Postage	619.76	501.00

Treasurer's Report

	1 JAN-18 DEC 2023	1 JAN-18 DEC 2022
Printing	31,198.44	32,634.43
Production	11,280.69	-
Professional Services	19,497.85	8,876.45
Refreshments	5,950.27	7,464.04
Refunds	669.09	-
Reimbursements	1,689.09	521.38
Samples/Promotion	4,992.26	-
Signage	1,841.64	376.36
Square Fees	85.56	384.78
Stationery	875.52	965.63
Storage	4,640.87	4,280.30
Trade Services	14.55	5,094.76
Transport Hire	1,406.68	922.77
Utilities	2,642.45	2,441.45
Volunteer Expenses	148.18	-
Waste Removal	1,795.60	1,578.29
Workshop Providers & Tutors	3,274.37	4,020.46
Total Operating Expenses	174,214.82	143,476.62
Net Profit	(13,648.58)	12,159.58

Profit/Loss by Subcommittee to 18 December 2023

Account	Income	Expense	Net Profit
Administration	22,336	30,304	-7,967
Arts Bundanoon	12,192	12,970	-779
Bundanoon on Tap	180	15	165
Bundanoon Pipe Band	1,924	1,737	187
Bundanoon Sings!	1,303	3,220	-1,917
Bundanoon Ukesters	847	86	760
Garden Ramble	34,662	10,611	24,051
Green Team	0	384	-384
Hall (Soldiers' Memorial Hall)	16,795	14,172	2,623
Hall Technical Assets	0	111	-111
JCG Jordan's Crossing Gazette	26,477	31,082	-4,605
Melting Pot Theatre	21,490	19,513	1,977
Membership	2,543	349	2,194
Our Place Bundanoon	0	214	-214
Rex Cinema	3,435	2,330	1,105
Winterfest	16,383	47,093	-30,710
Unassigned	0	25	-25
Total for BCA	160,566	174,215	-13,649

Notes:

Funds for Bundanoon Sings! December yet to be included

many invoices for Dec JCG still to be paid

Winterfest has approx. \$21,000 as grant, so 'true' cost is approx. \$9,000

Because of grant funding the P/L for 2023 is approx. \$8,000 net profit.