

**Bundanoon Community Association Inc.**  
**GENERAL MEETING**  
**Supper Room**  
**Bundanoon Soldiers' Memorial Hall**  
**Thursday 17 August 2023**  
**AGENDA**

Acknowledgement of Country, and Welcome to members and visitors

**Attendance and Apologies**

1. **Confirmation of Minutes** – BCA General Meeting, 20 July 2023  
*Attachment One*
2. **President's Report**  
*Attachment Two*
3. **Correspondence**  
*Attachment Three*
4. **Report of Committee Meeting** 3 August 2023  
*Attachment Four*
5. **Treasurer's Report**  
*Attachment Five*
6. **General Business**
  - a) **Business arising** from the previous meeting minutes and correspondence (if any)
    - a. Street safety – see Committee Report
    - b. Hall completion – now complete.
  - b) **Council Delivery program:** – Council responded to the BCA “delivery program” items raised in our response. These are summarised as an attachment.
  - c) **Emergency Management and Resilience Meeting** – Council have arranged a meeting for the Southern Villages at Exeter Hall on 6 September at 5:30pm. All residents are welcome to attend. There will be briefings from emergency agencies. The BCA will send a representative. It is a public meeting, and all are welcome. See attached flyer. Bookings: <https://www.wsc.nsw.gov.au/events-directory/Emergency-Management-and-Resilience-Meeting-Southern-Villages>
  - d) **Off-leash dog park** – All are invited to official opening of the fenced off-leash dog park in Jordan's Crossing Reserve at 11am of Saturday 19<sup>th</sup> August. Dogs are welcome and there are “lucky dog prizes” for those who attend. See attached flyer.
  - e) **Place Game** - the second Place Game will take place in the Hall at 10am Saturday 16 September. Come along and share your thoughts on five important places in Bundanoon – Main Street, Picnic Park, Railway Precinct Oval/Recreation Precinct and “Tourism”.
  - f) **Aging Well Grant** – The BCA has received a grant from Council to rerun the popular “Aging Well in Bundanoon” workshop series. Committee member Jonathan Melrose-Rae will organise the workshops.
  - g) **External Stairs** – Council are still progressing on remediation of the external stairs to the old projector room. They are obtaining engineering quotes to remediate rather than replace the stairs.

- h) Hall safety:** as part of our lease of the Hall, the BCA is responsible for ensuring that all users understand and can manage risks that using the Hall can present. Of concern are the tables which need to have locking sleeves in place to ensure the legs cannot collapse. Other concerns are boiling water in urns, a heavy projection screen, access to the AV loft, electrical equipment, glass, potential trip hazards and a commercial kitchen. Over the next few months, we will create the safe work method statements to describe safe operation of these and other activities and then ask each Hall User (BCA subcommittees and Hiring Groups) to update their risk assessment for their use of the Hall. This is a critical activity to protect all users and attendees and an important component of good risk governance.

**7. Subcommittee Activities (or updates) –**

- a. **Hall Convenor** - attached
- b. **Melting Pot Theatre** - attached
- c. **Bundanoon Memorial Hall** – attached
- d. **Bundanoon Ukesters** - attached
- e. **Hall Technical Assets** – There is a greater pool of people who can now effectively use the lighting system. Peter Gray arranged for an expert who generously came and provided training to volunteers. For questions on the lights, please contact Peter([peter.gray62@gmail.com](mailto:peter.gray62@gmail.com)).

**8. Any Other Business or Announcements?**

9. **Guest Speaker/s** – Winsome Hall, Friends of Wingecarribee. Winsome will speak to the next Council elections (September 2024) and the efforts of Friends of Wingecarribee to encourage high-calibre candidates to stand.

**Refreshments**

**Next meeting: General Meeting**, 21 September 2023 at 7.30pm  
in the Bundanoon Soldiers' Memorial Hall (Supper Room)

**DRAFT**

**Bundanoon Community Association Inc.  
GENERAL MEETING  
Bundanoon Soldiers' Memorial Hall  
Thursday 20<sup>th</sup> July 2023  
MINUTES**

Acknowledgement of Country, and Welcome to members and visitors

**Attendance:** 32 Members in attendance.

**Apologies:** G Olsen (Treasurer), J Appleton, A Rocca

**Minutes for the meeting:** Christine Janssen

1. **Confirmation of Minutes** – BCA General Meeting, 15<sup>th</sup> June 2023  
Accepted Trevor Wright, seconded Jonathan Melrose-Rae
2. **President's Report**  
Attached.
3. **Correspondence**  
Attached.
4. **Report of Committee Meeting 1<sup>st</sup> June, 2023**  
Request for installation of loft ladder has gone to WSC  
WSC met with Transport NSW re improvements for traffic safety and planning
5. **Treasurer's Report**  
Accepted Liz Cranny, seconded Jeremy Tonks

**6. General Business**

- a) **Street safety** – see Committee Report
- b) **Bundanoon Pool** - BCA will make a submission to Council on their regional sporting facilities discussion paper. If anyone wants to submit comments, they must register with WSC. Submissions close 2<sup>nd</sup> August. BCA awaits the response from WSC. WSC is currently planning upgrades to the pool, including relining and installing accessibility steps.
- c) **Council Delivery program** – Council responded to the BCA “delivery program” items raised in our response. These were summarised as an attachment.
- d) **Off-leash dog park** – Due to be finished by 11<sup>th</sup> August. We are suggesting an official opening sometime after this.
- e) **Membership renewal** – Thanks to members who have renewed.

**7. Sub-committee Activities**

- a) JCG – Christine Janssen reminded convenors and contributors re deadline.

## **8. Other Business**

1. Peter Brown enquired regarding Burgess St storage facility. Jeremy Tonks advised updated quotes were required and being sought. WSC is still requesting BCA pays for the consolidation of the whole site. BCA has advised that it isn't within the scope of the budget to do so.
2. Liz Cranny (President Bundanoon LIONS) advised of Car Boot Sale on 9<sup>th</sup> Sept.
3. LIONS to work with BCA on seating at Leaver Park. BCA has made approach to WSC.
4. Lyn Morehen raised concerns about the footpath between Warrigal and the village. President advised BCA has already included this in its submission.
5. Christine Miller advised that the Glossy Black mural would be officially opened at 2pm Thursday 27<sup>th</sup> July.

### **Meeting closed at 8pm**

9. **Meeting Guest Speakers** – Ralph Clark and Pam Davies BCA life members who are leaving Bundanoon. Pam spoke about moving to Bundanoon and opening a guest house and later edited the JCG. Ralph was BCA President and spoke about being Council's courier for Councillors which gave him an opportunity to put Bundanoon ideas to the Councillors. Both received great applause as a mark of respect for their contribution. There is a "farewell from friends" planned for Sunday 6 August with the History Group and Lions.

Refreshments

**Next meeting:**  
General Meeting, 17<sup>th</sup> August 7.30pm

## **President's Report 17 August 2023**

**The New Roof** – The roof has been replaced and we look forward to many years of drip free enjoyment for our events. Our thanks to our Hall Convenor, Lyndell for communication with Council and the contractors and our regular hirers for their patience and understanding. The top roof line is innovative and means that the roof void will vent without need for whirlybirds. The insulation also makes a significant difference to keeping the temperature in the Hall comfortable. The BCA and particularly Hall Willing Workers politely and patiently worked with Council to highlight the leaks and the need for a new roof.

**Off-leash dog park** – A BCA suggestion to Council to fence the off-leash dog park in Jordan's Crossing Reserve is now complete. The official launch is at 11am on Saturday 19 August.

**Ralph and Pam farewell** – friends of Pam and Ralph from the BCA, Lions and History Group said farewell at our function on Sunday 6 August. As well as a book voucher for Ralph from the BCA, History Group and Lions and a silk scarf made by Ted Ayers for Pam, the BCA presented a beautifully made blackwood "Key to Bundanoon" handcrafted by Stuart Reid, to two people who leave a wonderful legacy.

## **CORRESPONDENCE**

**Correspondence** – Summary of major items below from 7 July to 2 August.

Correspondence does not list internal correspondence between subcommittees and the committee/President

- a) Council various press releases
- b) Council – submitting response to Draft Facilities and Recreational Study
- c) Council re external stairs to old projector room
- d) Council re traffic plans
- e) Council re fenced off-leash opening
- f) Council re Tulip Time
- g) Little Wing Puppets re Hall booking, letter of support and BCA assistance
- h) Southern Villages re next meeting 8 August
- i) Successful NSW Clubs grant \$2,000 for Aging Well in Bundanoon 2024
- j) Morton National Park sign
- k) Penrose – screening if Braidwood film A Community Under Fire
- l) Rachel Ward film on regenerative agriculture
- m) Andrea Kerr / Lisa Duff – notification for release of Appleton Ladies' Potato Race
- n) Offer to make permanent loan of artwork "Under the Wings of Our New Community" to BCA for Supper Room
- o) Exeter Village Association – heritage protection report
- p) Save The Children / Our yarning donation from Wash My Soul Rex Cinema
- q) Uluru Statement from the Heart donation from Voice Referendum evening
- r) Bowral Classic Notice of Bowral Classic 21 and 22 October 2023

## **COMMITTEE UPDATE – August 2023**

The Committee met on 3 August. Below are items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise this at the end of general business.

Loft ladder replacement – still waiting for Council to respond to our request to install a safer access ladder to the AV loft.

Hall reroofing – now complete.

External stairs to projector room – Council are looking at solutions to restore existing stair access to historic projector room.

Bundanoon Swimming Pool – BCA made a submission to Council on their regional sporting facilities discussion paper. We noted that the Bundanoon precinct has a very good range of facilities and that the pool is an integral part of the precinct. We asked that there be consultation and the cost of the pool if needed, should be considered as part of the long-term contribution of Council to the Bundanoon and Southern Villages community.

The Committee endorsed a proposal for a 2023 Christmas Card to be created by Sonja Bowden and sold as one of our gift cards. The 2022 Card sold well. The cards are not dated so can be used for any Christmas.

**TREASURER'S REPORT****Balance Sheet****Bundanoon Community Association Incorporated****As at 14 August 2023**

	14 AUG 2023	14 AUG 2022
<b>Assets</b>		
<b>Bank</b>		
BCA Inc (4 Months)	50,000.00	-
BCA Inc (6 Months)	50,000.00	-
BCA Statement Account 741	3,756.70	-
BDCU Account	-	12,175.64
BDCU Burgess St Storage/Winterfest Term Deposit	-	68,404.90
BDCU Online Saver	-	48,472.05
BDCU VISA Debit Card	-	161.35
Savings Account	17,341.86	-
Square Balance	-	90.00
Visa Debit Card	636.07	-
<b>Total Bank</b>	<b>121,734.63</b>	<b>129,303.94</b>
<b>Current Assets</b>		
Accounts Receivable	3,325.50	(672.00)
Cash Floats	650.00	650.00
Float	908.00	908.00
Petty Cash Floats	50.00	50.00
Square Balance Adjustments	125.02	-
<b>Total Current Assets</b>	<b>5,058.52</b>	<b>936.00</b>
<b>Fixed Assets</b>		
Accum. Depreciation: Computers	(6,284.15)	(5,928.63)
Accum. Depreciation: Equipment	(37,266.91)	(34,464.41)
Accum. Depreciation: Furniture	(26,837.35)	(25,961.54)
Computers at Cost	7,925.25	7,925.25
Equipment at Cost	71,884.09	71,884.09
Furniture at Cost	55,540.55	55,540.55
Inventories	2,616.60	2,871.40
<b>Total Fixed Assets</b>	<b>67,578.08</b>	<b>71,866.71</b>
<b>Non-current Assets</b>		
GST Clearing	(2,244.00)	-
<b>Total Non-current Assets</b>	<b>(2,244.00)</b>	<b>-</b>
<b>Total Assets</b>	<b>192,127.23</b>	<b>202,106.65</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	(20.00)	626.00
GST	(1,491.33)	516.02
Hall Bonds Held	1,650.00	750.00
Rounding	-	6.00



Treasurer's Report

	14 AUG 2023	14 AUG 2022
Square Balance	125.02	-
<b>Total Current Liabilities</b>	<b>263.69</b>	<b>1,898.02</b>
<b>Total Liabilities</b>	<b>263.69</b>	<b>1,898.02</b>
<b>Net Assets</b>	<b>191,863.54</b>	<b>200,208.63</b>
<b>Equity</b>		
Current Year Earnings	(28,207.68)	(7,718.23)
Prior Year's Surplus/Deficit	220,071.22	207,926.86
<b>Total Equity</b>	<b>191,863.54</b>	<b>200,208.63</b>

# Profit and Loss

## Bundanoon Community Association Incorporated For the period 1 January 2023 to 14 August 2023

1 JAN-14 AUG 2023

### Trading Income

Advertising Income	17,726.92
Donations Received	450.00
Hall Hire - External	7,456.09
Membership Fees	1,705.37
Merchandise Sales	1,061.31
Raffle Income	631.81
Refund Income	1,689.09
Sponsorship	6,090.92
Stalls	2,283.67
The Good Yard Rent Rebate	6,366.92
Ticket Sales - Events	34,479.88
<b>Total Trading Income</b>	<b>79,941.98</b>

### Gross Profit

79,941.98

### Other Income

Interest Income	934.33
<b>Total Other Income</b>	<b>934.33</b>

### Operating Expenses

Advertising	(376.18)
Bank Fees & Charges	89.10
Cleaning	5,333.15
Consumables	1,589.92
Donations Given	(1,251.95)
Equipment Purchases	1,687.82
Gifts	1,036.10
Hire & Rental Costs	29,146.07
Insurance	6,945.11
License Fees and Films	622.72
Online Subscription	1,143.35
Other Expenses	414.13
Performer Fees	6,940.91
Piano Tuning	327.28
Postage	485.56
Printing	15,891.88
Production	7,997.75
Professional Services	16,184.21
Rates	992.40
Refreshments	2,725.08
Refunds	260.01
Reimbursements	1,689.09

Samples/Promotion	148.36
Square Fees	65.79
Stationery	780.17
Storage	3,010.88
Transport Hire	581.82
Utilities	1,110.00
Volunteer Expenses	39.09
Waste Removal	200.00
Workshop Providers & Tutors	3,274.37
<b>Total Operating Expenses</b>	<b>109,083.99</b>
<b>Net Profit</b>	<b>(28,207.68)</b>

## Profit and Loss by Subcommittee YTD 18 July 2023

Below is the P&L by Subcommittee. If Convenors or other members require more details, please email [Treasurer@bca.asn.au](mailto:Treasurer@bca.asn.au) and the accounts can be further broken down by chart of account within the subcommittee.

NB – Winterfest has grant of approx. \$21,000 as offset. Bundanoon Sings! has concert income not yet reflected.

Account	Income	Expenses	Net Profit
Administration	8,124	14,105	-5,981
Arts Bundanoon	8,129	6,941	1,188
Bundanoon on Tap	180	15	165
Bundanoon Pipe Band	745	532	213
Bundanoon Sings!	0	2,108	-2,108
Bundanoon Ukesters	248	0	248
Garden Ramble	1,947	2,040	-93
Green Team	0	384	-384
Hall (Soldiers' Memorial Hall)	7,320	7,576	-256
Hall Technical Assets	0	-46	46
JCG Jordan's Crossing Gazette	17,272	16,424	849
Melting Pot Theatre	19,713	14,586	5,127
Membership	2,241	349	1,891
Our Place Bundanoon	0	214	-214
Rex Cinema	1,592	1,089	503
Winterfest	12,775	42,738	-29,963
Unassigned	591	29	562
<b>Total</b>	<b>80,876</b>	<b>109,084</b>	<b>-28,208</b>

## **Hall Convenor**

The best news this year for the Bundanoon Solders' Memorial Hall is - we have a new roof!

This new roof is waterproof and fully insulated so many groups will now discover in the winter months they won't need the heaters on as much as before. And in the hotter months we will be expecting the Hall to remain much cooler. Before we were all sitting in a 'tin roofed shed' as far as insulation was concerned.

Bookings are coming in very regularly and so we are needing to be aware of Subcommittee's use of the Hall in 'prime' hiring time as outside hirers payments help with the running cost of the Hall. As current Hall Booking Volunteer and Hall Convenor, I am conscious of the importance of the Hall use for our BCA events and therefore always happy to reach compromises between other hirers of the Hall and our BCA hirers.

I am continuing to streamline our storage cupboards and to help the regular users of the Hall have some storage space for their equipment and props. We are looking at more shelving in the trolley cupboard and making better use of some "out of the way" cupboards for storing records that are valuable history to the Hall.

A new coat of floor polish has lifted the floor though we will be getting a quote for the complete cutback of the floor as there are now prominent scratches that the polish can't remove.

For safety's sake there is now a light plastic chain across both table cupboards reminding volunteers to be aware of securing the table legs correctly.

I again thank the Hall Willing Workers for their checking and maintaining the regular needs of the Hall such as filling up tissues in the toilets, removing rubbish, to the odd tidying up of the Hall after events.

The Hall is well loved and cared for, and it shows.

Lyndell Giuliano  
Hall Convenor

## **Melting Pot Theatre**

MPT held their first production meeting to discuss planning, formatting, and storylines for their next major production *The Haunting, Stories from Beyond the Grave*, due to be performed on 18,19,25, and 26 October at the Pill Factory. The meeting was well attended, and director Dean Carey is in the process of creating the story arc from which scripting, casting, and costuming will follow.

### *Convenors Reports*

Crash Test Drama is booked for Saturday 26 August. The actor's call is at 2.00 pm, the show starts at 5.00 pm. We have 6 original locally written plays to perform. Tickets are \$10 for writers and actors and \$15 for the audience.

Ted Ayres  
Melting Pot Theatre Convenor

### **Bundanoon Ukesters**

We played at a cool but enjoyable Maker's Market on 6 August.

We are working towards our annual Concert on Saturday 14 October. Plenty of sing alongs and happy ukulele players.

We meet in the Supper Room at 7pm each Monday and newcomers are always welcome. As a non-auditioned group everyone is able play along and Sing-along.

Andy Carnahan  
co-convenor, Bundanoon Ukesters

### **Our Place Bundanoon**

We are holding a second round of the Place Game on September 16 to get community input on five places in Bundanoon – Main Street, Picnic Park, the Railway precinct, the Oval Precinct and "tourism".

If you haven't played the Place Game, please come along at 10am. It will take just over an hour for all five places.

Andy Carnahan  
Convenor, Our Place Bundanoon



*Emergency Management & Resilience Meeting*

Southern Villages  
5.30pm | 6 September 2023

Northern Villages  
5.30pm | 13 September 2023



## *Emergency Management & Resilience Meetings*

To prepare and inform Wingecarribee village communities about emergency management and disaster preparedness and what Council and the Local Emergency Management Committee (LEMC) are currently doing in these specific areas of focus.

Southern Villages | 6 September 2023  
Exeter Village Hall

Northern Villages | 13 September 2023  
Balmoral Village Community Hall

02 4868 0888  
[www.wsc.nsw.gov.au](http://www.wsc.nsw.gov.au)



Scan the QR code  
to join our e-news  
and participate.



Bookings: <https://www.wsc.nsw.gov.au/events-directory/Emergency-Management-and-Resilience-Meeting-Southern-Villages>



Bring your fur-ever friend along to celebrate the opening of Bundanoon's off leash dog park.

📍 Jordan's Crossing Reserve, Ellsmore Rd

- 🐾 Doggy door prizes
- 🐾 Wingecarribee Animal Shelter
- 🐾 Obedience Demonstrations



Scan the QR code to join our e-news.



# Bundanoon Off Leash Dog Park **OPENING**

 **11AM**  
 **SATURDAY**  
**AUGUST 19**

