

Bundanoon Community Association Inc.
GENERAL MEETING
Supper Room
Bundanoon Soldiers' Memorial Hall
Thursday 15th June 2023
AGENDA

Acknowledgement of Country, and Welcome to members and visitors

Attendance and Apologies

1. **Confirmation of Minutes** – BCA General Meeting, 20th April 2023 (NB no May meeting due to Hall reroofing exclusion period)
Attachment One
2. **President's Report**
Attachment Two
3. **Correspondence**
Attachment Three
4. **Report of Committee Meetings** 2 May and 1 June 2023
Attachment Four
5. **Treasurer's Report**
Attachment Five
6. **General Business**
 - a) **Business arising** from the previous meeting minutes and correspondence (if any)
 - a. BCA Community Expo – Saturday 15 July confirmed (NB, there is a typo in the JCG stating 17 July)
 - b. Place Plan second consultation – was cancelled due to reroofing exclusion. Will be held in September (date to be confirmed).
 - c. Parking – Council are considering parking time limits, need to check with Transport for NSW regarding station parking. Further investigation of disabled parking will be included in consideration of 40km/h area.
 - b) **Voice to Parliament:** we have changed the format of this evening and will be focussing on the wording of the Referendum Question and the Constitutional changes. Our expert speaker will be addressing these and then we will take questions from the floor. The information in the JCG flyer is no longer current and we will be updating the publicity prior to the event on June 22nd, 6pm for 6:30pm in the Hall. (see updated flyer at end of papers)
 - c) **Council Delivery program:** – Council placed their 2023-2025 Operational Plan and Delivery on public exhibition. Altogether there was 312 pages of information to interpret. Rather than dissecting the documents, I responded with a BCA “delivery program” on items that would benefit Bundanoon. These included: street safety, especially in the main street ‘elbow’, the Bundanoon Place Plan, wildlife warning signs especially for tourists, replacing the Hall projector screen, additional footpaths, updates to tourist brochures and maps, protection of the old projector room, assistance Burgess Street land, reinstate picnic facilities to Leaver Park, revitalise and promote Bundanoon Pool, improve awareness of the Heritage

Conservation Area, replace the data projector in the Hall, improve acoustics in the Hall, replace the bin that was outside the IGA and provide bird-proof street bins in Picnic Park.

- d) **Reroofing** – the project plan is for the Hall to be handed over on Friday 30 June prior to Winterfest. At this point, the project is running to plan.
- e) **Bundanoon Swimming Centre** - Council are undertaking a cost/benefit analysis of the Bundanoon Swimming Centre. The reason stated is the ‘end of asset life’ of the Centre, indicating there may be significant expense to extend its life. The BCA knows the importance of the pool to Bundanoon and will be seeking clarification and input to the process.
- f) **Membership renewal** – memberships expiring 30 June 2023 will fall due shortly. Emails will be sent to the email address provided upon joining. If you are unsure of your status check online at <https://www.joinit.org/o/bundanoon-community-association> or send an email to membership@bca.asn.au

7. Subcommittee Activities (or updates) –

- a. **Melting Pot Theatre** - attached
- b. **Rex Cinema** – attached
- c. **Picnic Park** – convenor will provide an update on the survey.
- d. **Winterfest** – Convenor will provide update at meeting.
- e. **Bundanoon Memorial Hall** - attached

8. Any Other Business or Announcements

- 9. **Guest Speaker** – the inaugural Bundanoon Folk Festival will be held on 24-26 November 2023 at various locations in Bundanoon. Winsome Hall, Secretary of the Folk Festival will provide an overview of the Festival and answer any questions.

Refreshments

Next meeting: General Meeting, 20 July 2023 at 7.30pm
in the Bundanoon Soldiers’ Memorial Hall (Supper Room)

DRAFT

Bundanoon Community Association Inc.

GENERAL MEETING

Supper Room

Bundanoon Soldiers' Memorial Hall

Thursday 20th April 2023

MINUTES

Acknowledgement of Country, and Welcome to members and visitors

Attendance and Apologies: 27 members; 5 apologies; 1 visitor

1. **Confirmation of Minutes** – BCA General Meeting, 16th March, 2023

Confirmed Geoff Pollard, Seconded Elizabeth Cranny

2. **President's Report** (tabled)

3. **Correspondence** (tabled)

4. **Report of Committee Meeting** 6 April 2023 (tabled)

External Staircase to old projection room - President advised of meeting with engineer and WSC to discuss if stairs can be repaired. Stairs may not meet current building requirements and staircase may need to be replaced. Electric distribution box is only reachable by current stairs and may have to be relocated.

5. **Treasurer's Report** (tabled)

The report was accepted with a note that the Treasurer raised that there was an error in the report, and this will be reflected in the next month's meeting Profit and Loss in the financial reports.

Lee Borrowdale moved the report be accepted Seconded by Lyndell Giuliano

6. **General Business**

Business arising from previous meeting and correspondence

40k zone in Railway Ave from cnr Osborne St to Cnr Anzac Pde - President advised Transport NSW are looking at suggestion.

Also being considered i) disabled parking spots in Anzac Pde and Railway Ave ii) 4hr parking in 'elbow' near rail entry on Railway Ave and clearer 'Rear to Curb' signs WSC is interested in further community discussion.

Attachment One – Minutes of previous meeting

Place Plan – will be run again Saturday 17 June 10am – 11.30

BCA Community Expo – to be held Saturday 15 July 10am – 1pm.

a) Disabled parking in Anzac Parade – letter to go to WSC

7. Subcommittee Activities or updates

a) Winterfest – update provided by convenor

b) Leaver Park – Christine Miller advised they were considering name change, as they now work in other areas. Following extensive casuarina planting, there was a plan to have a mural painted of the black cockatoo 'Echo' on the wall of the Bundanoon Hotel. This was not permitted due to historical restrictions. The mural is now being painted on the side of Bundanoon Botanicals.

c) Picnic Park – survey will be available online for further 3 weeks

8. Other Business or announcements

a) BCA Newsletter – Ted Ayers offered to take the role of publication. Offer accepted.

b) BCA website - Jonathan Melrose-Rae offered to take on the role. Offer accepted.

c) Lee Borrowdale – asked if there was going to be a non-political information session on the Voice to Parliament referendum. President advised it was to be taken to the BCA committee for discussion.

d) Trevor Wright advised off-leash dog park construction to commence May 8.

Meeting closed 8.20pm

9. Guest Speaker - Bob Philipson – The Goulburn Mulwaree Community Sustainability Hub, addressed meeting.

Refreshments served

Next General Meeting – No meeting will be held in May, due to closure of Memorial Hall by Wingecarribee Council to undertake roof cleaning.

The next meeting will be held 15 June

President's Report 15 June 2023

Voice to Parliament Information evening – see General business

Reconciliation Week – Rex Cinema held a Friday night screening of the Archie Rose/Ruby Hunter film “Wash My Soul in the River’s Flow”. All the ticket sales (approx. \$250) are being donated to the Our Yarning project. There are also three flags on a hanging trident at the rear of the Hall, Australian, Aboriginal and Torres Strait Island. This was the completion of a project that the committee endorsed six months ago. Thanks to Stuart Reid for the beautiful retro wooden trident.

Council Plans – see General business

Bowral Memorial Hall – I was invited to the official opening of the Bowral Memorial Hall refurbishment. The internal has been transformed into a beautiful performance space focussing on acoustics and aesthetics. At a cost of \$8.5 million, it brings a world class facility to Wingecarribee Shire. The funding involved Commonwealth, State and Council contributions.

Bundanoon Railway Station Tourism proposal – as a person both fond of, and a patron of Bundanoon Station, I am excited by the proposal to open the southbound buildings as a tourist attraction. For those who have not seen inside, it is a time capsule of NSW country stations for most of the 20th century. FRD, who are world renowned museum consultants, have engaged with the History Group and BCA to develop a plan to bring the station and goods shed together as a tourism precinct.

Winterfest – Winterfest is almost upon us and Jonathan Melrose-Rae, our convenor deserves our thanks for his huge effort in bringing Winterfest together. It is a welcome return to the Street and the activities will delight the inner child in all of us. Look out for a refreshed Glenda the Glow Worm!

Heritage Rail shuttle – the Rail Motor Society runs heritage rail tours using diesel rail motors and their Southern Highlands Tour will be in Bundanoon on July 1. They have kindly arranged two mini-tours on the afternoon of Winterfest. Bookings essential via [123tix.com.au](https://www.123tix.com.au) (search on Bundanoon)

CORRESPONDENCE

Correspondence – Summary of major items below from 4 April to 1 June

Correspondence does not list internal correspondence between subcommittees and the committee/President

- a) Council re roof installation
- b) Council re traffic plans
- c) Place Game promotion
- d) Council re A0 plan maps
- e) PPS for permission to slightly modify Place Game to use Bundanoon images
- f) Council re asset inspection of Hall
- g) Southwest printing – update/correction of Winterfest magpie
- h) Council re letter to Conservation Area property owners
- i) Accepted invitation to Southern Tablelands Arts (STA) AGM
- j) Introduction from REFCA and DIY Families Institute request to list on BCA Community Links page (done) and to invitation to work closely with BCA
- k) Second quote for loft ladder installation
- l) Council re external stairs to old projector room
- m) Various re Voice information session
- n) Council re letter to Conservation Area property owners
- o) Accepted invitation to Bowral Hall official reopening, with Hall Convenor
- p) TAHE (Andrew Killingsworth) and History Group re Bundanoon Railway Precinct reinvigoration
- q) Community Bank BDCU – meeting re AED/CPR program
- r) Jordans Graphics – re Bundanoon and Southern Villages brochure, walking trails map updates
- s) Jillian McArdle, new Council Place Liaison Officer
- t) Council – updating their online booking systems information to provide link to BCA website for booking Soldiers’ Memorial Hall
- u) Council – requesting updated Organisation Chart
- v) Echo mural artist re donation payment
- w) Various – promotion of Wash My Soul in the River’s Flow screening
- x) NPWS re out-of-date closure sign at Bus Shelter – sign removed
- y) Bundanoon resident complaining about out-of-date information at information bay.
- z) Council re planter tubs
- aa) Council re 2023 Livability Census
- bb) Council Media releases – selected printed and placed on Council noticeboards.
- cc) Bowral Classic – earlybird bookings

COMMITTEE UPDATE – June 2023

The Committee met on 2 May and 1 June. Below are items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise this at the end of general business.

- Burgess Street Storage – meeting with storage subcommittee users. Aim is to obtain complete ‘turnkey’ quote for storage to then determine cost/benefit and funding options. Continuing to seek clarification from council on amalgamation of land parcels.
- Echo Mural on Bundanoon Botanical building. Committee endorsed requested contribution of \$1,500 for the mural of Echo Glossy Black Cockatoo to add to Bundanoon streetscape.
- President to make submission to Council’s operational plan/ delivery program
- New Place Liaison Officer – Jillian McArdle has been appointed Council’s new Place Liaison Officer replacing Corinne Buxton (now Community Services Coordinator)
- Committee looking at update of Constitution based on NSW Fair Trading update to Model Constitution. Administrative changes to reflect online membership process. Also proxy voting at meetings (removed under Model Constitution, BCA has five per member) and length of term for Office Bearers, not in Model Constitution, BCA has three years).
- Railway Station project – The NSW Transport Asset Holdings Entity (TAHE) that manages railways stations has engaged FRD for concept designs to turn the currently locked parts of the Station to a museum. The History Group is the main stakeholder and it is likely they will get a licence for the museum. The museum is the Signal Box, the Booking Office and Ticket Office. The President has been involved as the BCA representative. Representation has been to support the design and to request that the south-side waiting room is reopened as a waiting room and the two waiting rooms and toilets remain open until after the departures of the 8pm Sydney and Canberra services.
- Rex Cinema have requested two banners to promote Friday Supper Sessions. Also requested new screen and projector. Committee approved banners, suggest grant funding for screen as priority.
- Community Bank BDCU are keen to promote CPR/AEDs with their association through Heart of the Nation. President has met with Matt Sewell, Head of Marketing to discuss how to achieve a new interest. Our last CPR session offered in April 2022 had no takers.
- Winterfest Rail Motor Tours – we have partnered with the Rail Motor Society to have two short tours on a heritage Rail Motor on the Winterfest Street Parade afternoon. The Rail Motor is in Bundanoon for a tour.
- Updating tourism maps – seeking quotes for updates and reprints of the walking trail maps and the large Destination Southern Highlands that was Bundanoon and the Southern Villages. This was A2 size, folded to be a DL pamphlet.

TREASURER'S REPORT**Balance Sheet****Bundanoon Community Association Incorporated****As at 12 June 2023**

| | 12 JUN 2023 | 12 JUN 2022 |
|---|-------------------|-------------------|
| Assets | | |
| Bank | | |
| BCA Inc (4 Months) | 50,000.00 | - |
| BCA Inc (6 Months) | 50,000.00 | - |
| BCA Statement Account 741 | 5,472.15 | - |
| BDCU Account | - | 8,356.09 |
| BDCU Burgess St Storage/Winterfest Term Deposit | - | 68,390.68 |
| BDCU Online Saver | - | 58,220.17 |
| BDCU VISA Debit Card | - | 875.59 |
| Savings Account | 18,302.00 | - |
| Visa Debit Card | 746.37 | - |
| Total Bank | 124,520.52 | 135,842.53 |
| Current Assets | | |
| Accounts Receivable | 8,931.21 | 12,162.19 |
| Cash Floats | 650.00 | 650.00 |
| Float | 908.00 | 908.00 |
| Petty Cash Floats | 50.00 | 50.00 |
| Square Balance Adjustments | 125.02 | - |
| Total Current Assets | 10,664.23 | 13,770.19 |
| Fixed Assets | | |
| Accum. Depreciation: Computers | (6,284.15) | (5,786.88) |
| Accum. Depreciation: Equipment | (37,266.91) | (33,347.07) |
| Accum. Depreciation: Furniture | (26,837.35) | (25,612.36) |
| Computers at Cost | 7,925.25 | 7,925.25 |
| Equipment at Cost | 71,884.09 | 71,884.09 |
| Furniture at Cost | 55,540.55 | 55,540.55 |
| Inventories | 2,616.60 | 2,871.40 |
| Total Fixed Assets | 67,578.08 | 73,474.98 |
| Non-current Assets | | |
| GST Clearing | (753.00) | - |
| Total Non-current Assets | (753.00) | - |
| Total Assets | 202,009.83 | 223,087.70 |
| Liabilities | | |
| Current Liabilities | | |
| Accounts Payable | (20.00) | - |
| GST | (593.67) | 2,760.22 |
| Hall Bonds Held | 1,500.00 | 450.00 |
| Rounding | - | 6.00 |

Treasurer's Report

| | | |
|----------------------------------|-------------------|-------------------|
| Square Balance | 125.02 | - |
| Total Current Liabilities | 1,011.35 | 3,216.22 |
| Total Liabilities | 1,011.35 | 3,216.22 |
| Net Assets | 200,998.48 | 219,871.48 |
| Equity | | |
| Current Year Earnings | (19,072.74) | 11,944.62 |
| Prior Year's Surplus/Deficit | 220,071.22 | 207,926.86 |
| Total Equity | 200,998.48 | 219,871.48 |

Profit and Loss

Bundanoon Community Association Incorporated For the period 1 January 2023 to 12 June 2023

1 JAN-12 JUN 2023

Trading Income

| | |
|-----------------------------|------------------|
| Advertising Income | 8,454.38 |
| Hall Hire - External | 5,753.45 |
| Membership Fees | 590.10 |
| Merchandise Sales | 202.23 |
| Raffle Income | 631.81 |
| Refund Income | 1,689.09 |
| Sponsorship | 1,227.28 |
| Stalls | (80.00) |
| The Good Yard Rent Rebate | 6,366.92 |
| Ticket Sales - Events | 20,510.96 |
| Total Trading Income | 45,346.22 |

Gross Profit

45,346.22

Other Income

| | |
|---------------------------|---------------|
| Interest Income | 890.97 |
| Total Other Income | 890.97 |

Operating Expenses

| | |
|------------------------|------------|
| Advertising | (148.91) |
| Bank Fees & Charges | 85.60 |
| Cleaning | 4,013.15 |
| Consumables | 1,197.03 |
| Donations Given | 1,500.00 |
| Equipment Purchases | 1,414.20 |
| Gifts | 488.37 |
| Hire & Rental Costs | 19,778.43 |
| Insurance | 4,303.20 |
| License Fees and Films | 622.72 |
| Online Subscription | 635.05 |
| Other Expenses | 364.13 |
| Performer Fees | 6,290.91 |
| Piano Tuning | 163.64 |
| Postage | 374.37 |
| Printing | 8,196.43 |
| Production | 3,126.09 |
| Professional Services | 10,678.82 |
| Rates | 744.30 |
| Refreshments | 1,243.21 |
| Refunds | 236.37 |
| Reimbursements | (4,743.83) |
| Square Fees | 26.04 |

| | |
|---------------------------------|--------------------|
| Stationery | 770.63 |
| Storage | 2,258.16 |
| Transport Hire | 581.82 |
| Utilities | 1,110.00 |
| Total Operating Expenses | 65,309.93 |
| Net Profit | (19,072.74) |

Profit and Loss by Subcommittee YTD 16 June 2023

Below is the P&L by Subcommittee. If Convenors or other members require more details, please email Treasurer@bca.asn.au and the accounts can be further broken down by chart of account within the subcommittee.

| Account | Income | Expense | Net Profit |
|--------------------------------|---------------|---------------|----------------|
| Administration | 7,826 | 1,318 | 6,507 |
| Arts Bundanoon | 6,561 | 6,291 | 270 |
| Bundanoon on Tap | 121 | 0 | 121 |
| Bundanoon Pipe Band | 0 | 532 | -532 |
| Bundanoon Sings! | 0 | 1,364 | -1,364 |
| Bundanoon Ukesters | 248 | 0 | 248 |
| Garden Ramble | 1,293 | 1,415 | -123 |
| Green Team | 0 | 120 | -120 |
| Hall (Soldiers' Memorial Hall) | 5,915 | 6,190 | -275 |
| Hall Technical Assets | 0 | -46 | 46 |
| JCG Jordan's Crossing Gazette | 8,227 | 10,758 | -2,531 |
| Melting Pot Theatre | 13,817 | 9,709 | 4,108 |
| Membership | 590 | 0 | 590 |
| Our Place Bundanoon | 0 | 214 | -214 |
| Rex Cinema | 1,574 | 1,089 | 485 |
| Winterfest | 0 | 26,330 | -26,330 |
| Unassigned | 66 | 25 | 41 |
| BCA Total | 46,237 | 65,310 | -19,073 |

Melting Pot Theatre

ROCKY HORROR PICTURE SHOW

Another sell-out for MPT, the show is in its final rehearsals. We have 20 local actors and dancers in the cast, so it's a real community activity. Expect plenty of amazing costumes, fantastic dance routines, and a thoroughly fun afternoon.

LANTERN MAKING WORKSHOP

We have sourced a well-known international artist who has been making lanterns for over 50 years. Tracy Luff will be on-hand to show us how to make amazing lanterns. Tracy also runs workshops for Wollondilly's Illuminate Festive and The BELCO Light Festival in Canberra. Tickets for the workshop are \$15 and that covers all the materials you'll need to make a lantern. You can carry your lantern in the Winterfest Lantern Street Parade alongside Glenda the Glow Worm and the Wandering Stars Stilt Walkers.

GLENDA THE GLOW WORM

After the amazing community response to Glenda V1, we've been busy building Glenda V2. She will be more shiny, glossy, and gorgeous. She will retain her much-loved face and additional lights are being sewn into her frame. Glenda will lead the Winterfest Lantern Parade. She has also been asked to march in the Wollondilly Illuminate Parade later this year.

CRASH TEST DRAMA

We now have enough local plays to hold at CTD. Much effort has been made to encourage locals to write a play. The next CTD will be on Saturday 26 August.

FUTURE PRODUCTIONS

Plans are in place for a new production in October. More details will follow in the reports for August and September.

Ted Ayers

Convenor

Rex Cinema

New at The Rex Cinema is Friday Night Supper Club - intentionally a relaxed vibe, where people can bring dinner or nibbles, a drink and meet up with friends. Wind down at the end of the week and enjoy something a bit different.

At the first of our Friday Night Supper Clubs, The Rex Cinema showed ***Wash My Soul in the River's Flow*** - a fabulous documentary of the music of Archie Roach and Ruby Hunter. The Rex chose this to acknowledge Sorry Day and Reconciliation Week. Future Friday Night Supper Clubs for 2023 will feature ***The Farthest: Voyager in Space***, on July 21 (with a special guest speaker and Q&A) and ***The Appleton Ladies Potato Race*** – very soon! (Date to be confirmed)

Convenors Reports

The Rex will continue to be showing films on the 3rd Saturday of alternate months. Our Saturday night films are all about enjoying a great film with a complimentary glass of wine from one of our local wineries. Our next scheduled film, ***The Odd Couple*** has had to be cancelled due to the Hall re-roofing programme.

The Rex Cinema will continue to sell tickets online through **TryBooking** as well as having tickets available at the door on the night. Our 2023 programme is available on <https://www.bca.asn.au/rex-cinema/>

See you soon!

Stuart Reid

Hall Convenor

Good news is the Hall re-roofing is well underway to be completed by 5 pm June 30. The Hall will then be used extensively over the Winterfest weekend, being a Chill out zone on Winterfest night and staging the Rocky Horror Show on Sunday afternoon.

Bookings are and inquiries to hire the Hall are now become more frequent. The Hall is also used extensively by many BCA subcommittees and other Bundanoon groups.

With a change of roles for the Hall Booking Volunteer we are now hoping there may be a volunteer who knows Xero system or would like to learn the system. I am still willing to take all booking inquiries and manage current bookings and then once the booking is finalised, the information is sent to the volunteer to raise an invoice, check current Public Liability Insurance is held and follow up payments. Bottom line is, I am happy to liaise with booking inquiries, but not keen on paperwork! Please contact me on Hall.Convenor@bca.asn.au if this is something you would like to do to help.

Lyndell Giuliano



The Voice Referendum Information Evening - Update

Thursday 22 June 6:00pm for 6:30pm

Soldiers' Memorial Hall, Bundanoon

With Professor Asmi Wood, Professor of Law ANU, member of the Referendum Engagement Group and the Constitutional Expert Group.

Professor Wood will provide an overview of the wording of the Referendum question and the Constitutional Amendment. Through the moderator, he will answer questions on these topics. We will provide copies of the wording on the evening for reference.

We hope members and visitors can attend what will be an informative evening. No bookings are required. Light refreshments will be served at the conclusion.

Please note this an update to the flyer that appears in the June JCG magazine. This is an information session on the proposed wording without speakers for the No or Yes campaigns.

Get informed.
Voice.gov.au

If you have a question for Professor Wood, please email President@bca.asn.au or bring it on the night.

