

Bundanoon Community Association Inc.
GENERAL MEETING
MAIN HALL
Bundanoon Soldiers' Memorial Hall
Thursday 17th November 2022
AGENDA

Acknowledgement of Country, and Welcome to members and visitors

Attendance and Apologies

1. **Confirmation of Minutes** – BCA General Meeting, 20th October 2022
Attachment One
2. **President's Report**
Attachment Two
3. **Correspondence**
Attachment Three
4. **Report of Committee Meeting** 6 October 2022
Attachment Four
5. **Treasurer's Report**
Attachment Five
6. **General Business**
 - a) **Business arising** from the previous meeting minutes and correspondence (if any)
7. **Subcommittee Activities (or updates) see convenors reports attachment six**
 - a. **Arts Bundanoon** – thank you to Timothy Hone, convenor for 2022 and to Pamela Jane who is returning as convenor in 2023.
 - b. **Winterfest** – survey is being distributed to letterboxes in Bundanoon. Copy is attached with QR code/link
8. **Any Other Business or Announcements**
9. **Guest Speaker – Viv May.** Viv is the Administrator of Wingecarribee Shire Council. He is attending the meeting to provide an update on Council and also to answer questions about Council.
10. **Refreshments**

Next meeting: General Meeting, 15 December at 7.30pm
in the Bundanoon Soldiers' Memorial Hall (Supper Room)

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Bundanoon Community Association Inc.

GENERAL MEETING

Bundanoon Soldiers' Memorial Hall

Thursday 20th October 2022

MINUTES

Acknowledgement of Country, and Welcome to members and visitors

Attendance: 18 Members in attendance.

Apologies: Margie Thomas, Leeanne Tyler-Olsen, Barry Miller, Alan Morehen, Lyn Morehen

Visitors: Greg McCroary

Minutes for the meeting: Christine Janssen

Meeting Commenced at 7.35pm

1. Confirmation of Minutes – BCA General Meeting, 15th September 2022.

Moved: Jeff McCubbin Seconded: Stuart Reid CONFIRMED

2. President's Report - Tabled

President thanked Christine Miller for organising presentation by Tender Funerals.

3. Correspondence - Tabled

President advised:

i) tulip bulbs offered to Green Team by WSC had deteriorated and we were advised by Council not suitable for replanting.

p) waiting for reply from WSC re 40k limit in main street.

u) Regional Arts grant for Glow Worm Glen reopening event was unsuccessful

aa) Bruce Marshall requested update on Burgess St facility. President advised that BCA to meet with Men's Shed and Highland Gathering (joint tenants) to discuss. (Report by Ann Rocca in General Business)

4. Report of Committee Meeting October 2022 - Tabled

President advised that Leeanne Tyler-Olsen had resigned from Committee and that there was a casual vacancy available

5. Treasurer's Report - Tabled

Treasurer advised:

a) Term Deposits for Winterfest and Burgess St facility had been transferred to savings account as there was higher interest rate being offered.

b) Transition to record keeping with Xero was progressing well

Geoff McCubbin complimented the Treasurer and President on the new presentation of finances

6. General Business

Business arising from the previous meeting minutes and correspondence (if any)

a) **Disposal of equipment** - Hall convenor advised that surplus and unused equipment had found new homes, including a primary school in Orange for two table tennis tables.

b) **Rail overbridge update** – suggested access by improved via station crossing. Available grants that meet criteria will be investigated.

c) **Burgess St facility** – Ann Rocca reported that WSC required reclassification of the land, which needed to be consolidated. WSC also stated that BCA had to address encroachment issue with neighbour. Ann advised that if DA were to be lodged, it wouldn't get consent. WSC requires detailed EIS and has made seemingly onerous demands including landscaping. Prospects not positive President and Ann Rocca have had two meetings with WSC. Ann Rocca suggested President meet with WSC Administrator.

7. Sub-committee Activities

Convenors - Reports received were tabled

a. **Garden Ramble** – Ticket sales open

b. **Planning and Development** – have met and discussed proposed developments and well as a Bundanoon Place Plan.

c. **Winterfest** – preparing survey asking residents for input. Proposal for single weekend event with street party Saturday, sing along Sunday afternoon and bonfire early Sunday evening

d. **JCG** - is one of four finalists in NSW Community Connect Awards. Final on 25th November. High Tea event was very successful and made a profit.

8. Any Other Business or Announcements

a) President discussed the Bowral Classic, which came through the village on 16th October. Cars were being stopped unnecessarily by traffic control from coming into the village from 7.30am. President has spoken to organisers (Yaffa), who apologised and will speak to their traffic organisers for future events. This was where the issue occurred.

Attachment Two President's report

b) Bruce Marshall advised that WSC has approved planting of trees at the Oval for the Platinum Jubilee. The Shrubbery (Exeter) will do the planting. A ceremony to unveil a plaque is being planned for December. The Federal Member and/or Minister will be invited.

9. Guest Speaker - Greg McCroary, Assistant Principal (acting) of Bundanoon Public School.

The school is involved in multiple 'Citizen Scientist' projects, building up refuges for animals and birds during bush fires and carrying out habitat enhancement.

Greg advised that the school needs help and sponsorship if they are to maintain the necessary environment to foster learning and spoke about how the community could assist.

Some of the requests:

1. Help in maintain grounds – perhaps a community working bee
2. Modern audio and video equipment
3. Mulch; leaf litter; lawn clippings – to be organised with school before delivery
4. Native plants – Buddleia; flowering plants; bushes; azaleas
5. Milk crates: tree branches – to enhance imaginative play
6. Library sponsorship – vouchers to purchase suitable books
7. Local sponsors for awards

Greg spoke about the 'student voice', giving children a sense of ownership and fostering positive memories.

The three tenets of the school are, 'Self, Community and Global'.

There is a strong Leadership Programme and Mentoring Programme.

Wombat Cookie Day raises funds for Wombat John from Wombat Care Bundanoon, and the children see the impact when John comes to talk and demonstrate what their funds have accomplished.

The students support Margie Thomas's school project in Nepal.

Greg ended his talk with "Building leadership skills builds a better community".

10. Delicious Refreshments – prepared by Lyndell Giuliano

Next General Meeting:

17th November 7.30pm in the Bundanoon Soldiers' Memorial

President's Report 17th November 2022

After a long absence, the Garden Ramble again blossomed. The organisation and delivery is a credit to the subcommittee – there is a lot of work involved and it ran very smoothly. Thanks to Robin Coombes, who stepped in from Sandy Weir. Sandy deserves our thanks for keeping the subcommittee buoyant during those Covid 'breaks'. There is an extensive 'thank you' to many (see Robin's article in the Convenors' report).

A very windy Friday made some of the setting up for the Garden Ramble challenging. Saturday was windy but not as challenging and Sunday was a wonderful spring day. The entire weekend was successful with many people in town to enjoy the gardens and stalls in the Hall.

Christmas is coming and our Christmas Cheer / Variety Show is getting ready for Saturday 10 December. There will also be a free movie matinee in the afternoon for children or children at heart.

Then on the following Saturday, Bundanoon Sings! hold their 'Carols by Fairylight' concert. Tickets are selling fast.

Special thanks to the Hall Willing Workers who check the Hall after hiring to ensure it is in top shape for the next group. It is another BCA activity that is only visible if it is not done.

We are looking forward to the roof replacement and Council's project manager is keeping us informed of the progress of the tender and timelines.

CORRESPONDENCE

Correspondence Summary of major items below from October 6 to 29 October 2022

Correspondence generally does not list internal correspondence between subcommittees and the committee/President

- a) Local dignitaries – inviting to Garden Ramble as BCA guest
- b) Laterals – chart of account and GST questions
- c) Council – thanking the door catch on lower door, reminder re level the pavers so door can fully open
- d) Council – re Administrator attending November General Meeting and having ‘one-on-one’ with residents before the meeting
- e) Council re off-leash dog park becoming on leash once fenced area complete and request by a BCA member for a streetlight at Phillip/Church Streets
- f) Formal clarification (at our request) from insurance broker that volunteers at BCA organised events are covered by our voluntary workers insurance policy.
- g) NPWS stating they will not pursue open/closed sign at top of Constitution Hill (based on BCA member request)
- h) Council re attending Strategic Planning Workshop
- i) Transport for NSW advising Council can apply for ‘active transport grants’ to improve safety for pedestrians.
- j) Council – alcohol covenant – now with Council’s solicitor to lodge with NSW Land Registration service to complete.
- k) Men’s Shed and Brigadoon – organising meeting to discuss Burgess Street Council land we share
- l) History Group – Soldiers’ Memorial Hall is runner-up for Bundanoon’s favourite building poll.
- m) Bowral Classic re unauthorised road closure that occurred as part of Classic
- n) ARTC re damage to grass and kerb at Erith Street ramp.
- o) Margie Thomas, follow up from Upper Mustang fund raising. They raised over \$21,000 including monies from our fundraiser.
- p) Tender Funerals thanking us for their well-attended event and the door donation of \$114.55 which will be used to help people who can’t afford a funeral for a loved one.

COMMITTEE UPDATE – November 2022

The Committee met on 1 November. Below are items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise this at the end of general business.

- Winterfest survey shown to Committee. To be distributed to all Bundanoon households, with online completion preferred.
- Arts Bundanoon has new convenor beginning 2023. Pamela Jane was endorsed by Committee after recommendation by Arts Bundanoon outgoing convenor (Timothy Hone).
- Garden Ramble was a welcome return to a major event.
- Improvements to the microphones in the Hall
- Clarification of Volunteer insurance. People volunteering for BCA events are covered as volunteers. Insurance broker recommend sign on sheets for all volunteers to provide evidence of attendance.
- Discussion of storage facilities and Burgess Street storage project.
- Winterfest closeout. Winterfest 2022 drew down on the Commonwealth Bank grant by \$10,000. This leaves around \$19,000 for future Winterfest allowances.

TREASURER'S REPORT

Balance Sheet

Bundanoon Community Association Incorporated
As at 12 November 2022

12 NOV 2022

Assets

Bank

BDCU Account	37,791.64
BDCU Burgess St Storage/Winterfest Term Deposit	68,447.58
BDCU Online Saver	50,536.57
BDCU VISA Debit Card	786.54
Total Bank	157,562.33

Current Assets

Accounts Receivable	2,673.60
Cash Floats	650.00
Petty Cash Floats	50.00
Total Current Assets	3,373.60

Fixed Assets

Accum. Depreciation: Computers	(5,436.00)
Accum. Depreciation: Equipment	(30,791.00)
Accum. Depreciation: Furniture	(24,748.00)
Computers at Cost	7,925.25
Equipment at Cost	69,109.55
Furniture at Cost	55,540.55
Inventories	2,671.40
Total Fixed Assets	74,471.75

Non-current Assets

GST Clearing	62.00
Total Non-current Assets	62.00

Total Assets

235,469.68

Liabilities

Current Liabilities

Accounts Payable	26.50
Accruals	2,457.70
GST	3,673.08
Hall Bonds Held	2,750.00
Rounding	5.91
Square Balance	125.02
Total Current Liabilities	9,038.21

Total Liabilities

9,038.21

Net Assets

226,431.47

Equity

Current Year Earnings	19,412.61
Prior Year's Surplus/Deficit	207,018.86
Total Equity	226,431.47

Profit and Loss

Bundanoon Community Association Incorporated For the period 1 January 2022 to 12 November 2022

1 JAN-12 NOV 2022

Trading Income

Advertising income	28,340.67
Donations Received	1,616.29
Grants Received	9,074.55
Hall Hire - External	15,397.11
JCG Subscription	10.18
Membership Fees	1,297.57
Merchandise Sales	1,561.29
Raffle Income	1,692.68
Refreshments Income	99.28
Refund Income	117.27
Sponsorship	9,174.60
Square Sales	76.62
Stalls	4,961.79
Sundry Income	1,573.00
The Good Yard Rent Rebate	6,063.74
Ticket Sales - Events	54,482.59
Workshop income	4,199.01
Total Trading Income	140,546.24

Gross Profit 140,546.24

Other Income

Interest Income	248.44
Total Other Income	248.44

Operating Expenses

Advertising	1,284.55
Cleaning	6,902.78
Consumables	2,170.99
Donations Given	4,562.44
Equipment Purchase - Capital	679.09
Equipment Purchases	7,299.72
Hire & Rental Costs	12,156.07
Insurance	6,702.33
License Fees and Films	2,608.34
Online Subscription	2,286.32
Other Expenses	2,056.19
Performer Fees	11,045.17
Piano Tuning	654.56
Postage	501.00
Printing	25,238.06
Professional Services	10,795.26

Attachment five Treasurer's report

1 JAN-12 NOV 2022

Rates	828.35
Refreshments	5,156.50
Refunds	2,620.80
Reimbursements	690.83
Signage	376.36
Square Fees	381.25
Stationery	792.58
Storage	3,549.40
Trade Services	2,851.66
Transport Hire	922.77
Utilities	1,735.12
Waste Removal	513.12
Workshop providers and tutors	4,020.46
Total Operating Expenses	121,382.07

Net Profit	19,412.61
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Attachment five Treasurer's report

Profit and Loss YTD to 12 November 2022

By Subcommittee

Account	Income	Expenses	Net Profit
Administration	16,986	19,523	-2,536
Arts Bundanoon	8,737	8,317	420
Bundanoon - Plastic Free As We Can Be	0	319	-319
Bundanoon on Tap	945	0	945
Bundanoon Pipe Band	655	845	-191
Bundanoon Sings!	0	425	-425
Bundanoon Ukesters	756	87	669
De Meyrick Reserve	0	0	0
Garden Ramble	29,877	9,959	19,918
Glow Worm Glen Track	0	0	0
Green Team	0	732	-732
Hall (Soldiers' Memorial Hall)	17,177	12,475	4,703
Hall Technical Assets	2,725	3,532	-807
JCG Jordan's Crossing Gazette	28,523	25,466	3,058
Leaver Park	0	0	0
Melting Pot Theatre	12,349	10,055	2,294
Membership	943	0	943
Needles and Natter	0	0	0
Rex Cinema	3,130	1,361	1,770
Welcome Packs	0	0	0
Winterfest	17,816	28,283	-10,467
Unassigned	175	3	172
Total BCA	140,795	121,382	19,413

Garden Ramble



Thank you to all in our community who helped to make the Garden Ramble such a success. After an enforced break of two years due to Covid restrictions, it was rewarding to see so many visitors to the open gardens of the Ramble.

A really heartfelt thank you to the garden owners who so generously opened their gardens to the public. Without them there wouldn't be a Ramble. Owners and volunteers could not help but beam with the praise from visitors, making it all worthwhile.

A big thank you also to all the volunteer gate sitters, bus drivers, and miscellaneous others who helped in the gardens, in the Hall and around town over the weekend.

And, of course, it wouldn't happen without the hard work and dedication of the Committee who work throughout the year to bring it all together in a seamlessly smooth operation.

As a result, the event raised a net total of just under \$20,000 for the BCA. Well done all!

Robin Coombes
Convenor
Bundanoon Garden Ramble

Hall Convenor Report for the BCA

The Hall continues to be a great space for everyone, from exercise classes, history talks, theatricals, meetings, grand piano concerts, movies, a rock concert, and soon a crew for the Appleton Ladies Potato Race will be here mid-December for two days filming. Very exciting and what's more, they are looking for local talent!

We also are soon to have Christmas carols concerts, and our very own Christmas Cheer party and a free movie on 10 December. This grand old dame has an interesting life!

These events run smoothly due to many people's volunteering efforts from Leeanne on the keyboard booking the events, to the Hall Willing Workers checking and making ready the Hall for the next hirer. I have learnt how important this work is over the year! From time to time, Andy, President, pops in and changes lightbulbs, fixes doors, hooks, new handles, checks the sound system, and all the never ending things that happen in a community Hall that is well used and well loved.

I now need more volunteers please.

So to start;

Is there someone who can fix our retro 'Ticket Sales' sign? We need a new side made from ply or Masonite. The current sign has a broken corner and is looking a bit sad. The metal stand itself is strong and fit. We would then need someone handy with the old fashioned 'ticket writing' to paint the lettering. This sign is very handy to all eventers needing to let the public know you can buy tickets at the door.

Then I am seeking a furniture restorer and painter for rejuvenate the little white desk in the Supper Room that is often used on set for many MPT Crash Test Dramas and for other BCA meetings. It too is looking chipped and worn, and the drawer is stuck. Someone to sand back and repaint in white enamel (it gets knocked about a bit).

Lastly, is there someone who has a lifestyle that could enable them from time to time, to meet and greet new hirers, show them around the Hall and how things work, where things are stored etc? This is an easy and nice thing to do but I need a back-up. I can't always be available. I will show the willing person what to do.

Lyndell Giuliano
Hall Convenor

PS the hardware/paint etc for the sign and desk will be paid for by the BCA



Winterfest 2023 Community Feedback Survey

Dear Bundanoon Resident,

The Bundanoon Community Association would like your input into the shape of Winterfest, our annual winter celebration. Over the past few years COVID-19 and weather have impacted the festival, but in 2022 we were back.

We have a short survey asking residents to complete. You can complete the survey online at www.surveymonkey.com/r/Winterfest-2023 or by scanning the QR code above. If you prefer paper, please complete this survey and pop it in the Winterfest Box at Potters Pantry.

Please complete the survey by 1 December 2022. We hope to hear from you ☺

Andy Carnahan, President Bundanoon Community Association and Jonathan Melrose Rae, Winterfest Convenor

1. How long have you lived in Bundanoon? Please circle answer.

- Less than a year 1 to 5 years Over 5 years

If you don't live in Bundanoon what is your postcode:

2. Have you attended any of the following Winterfest activities?

- Opening night Closing night bonfire Workshops

3. What, in your opinion, is the best date for Winterfest for 2023?

- 24th June - week end before the school holidays
 1st July - first weekend of the school holidays
 8th July - middle weekend of the school holidays
 Other (please specify)

4. Where, in your opinion, is the best location for Winterfest 2023?

- Bundanoon Primary School
 Bundanoon Oval
 On the Street (the Village centre - Church Street / Railway Avenue)
 Other (please specify)

5. Should Winterfest be for Adults or Children?

Adults Both Children

6. Should Winterfest be like a village fair or rock concert?

Village Fair Both Rock concert

7. How should alcohol be available at Winterfest?

BYO Onsite bars

8. Thinking about the workshops generally on offer during the week of Winterfest. Would you like access to them at other times of year?

Yes No thank you

9. We are thinking of making Winterfest a single weekend with the Opening Party on Saturday and the Bonfire on Sunday. Would this suit you better than spread across two weekends?

Prefer two weekends I don't mind

10. Is there any other feedback you would like to offer on Winterfest?

11. Our Winterfest relies heavily on the goodwill and hard work of volunteers in our village. If you are interested in volunteering for Winterfest 2023, please complete your details below and we will be in touch. Email preferred:

Name:

Email Address:

Phone Number:

Bundanoon Winterfest is a proud sub-committee of the Bundanoon Community Association



Bundanoon Community Association (BCA)