

**Bundanoon Community Association Inc.**  
**GENERAL MEETING**  
**Bundanoon Soldiers' Memorial Hall**  
**After the AGM, Thursday 17th March 2022**  
**AGENDA**

Acknowledgement of country, and Welcome to members and visitors

**Attendance and Apologies**

1. **Confirmation of Minutes** – BCA General Meeting, 17 February 2022

*Attachment One*

2. **President's Report**

*Attachment Two*

3. **Correspondence**

*Attachment Three*

4. **Report of Committee Meeting 3 March 2022**

*Attachment Four*

5. **Treasurer's Report**

*Attachment Five*

6. **General Business**

- a) **Business arising** from the previous meeting minutes and correspondence (if any)
  - a. **Correction to Flag flying motion from December meeting** - there was an error in the recording of the motion for flag flying. The motion that was put and was carried is:

**THAT the Bundanoon Community Association supports the flying of the Aboriginal and Torres Strait Islander flags on ANZAC Day and Remembrance Day, but recognises the decision for flag flying rests with the body responsible for these commemorative events.**

This is the motion that was adopted. Thank you to the member who pointed out the error in the Minutes.

- b. **Correction to Garden Ramble convenor** – the minutes of the December meeting incorrectly stated that the President told the meeting Sandy Weir has moved to Melbourne. The President told the meeting that Sandy Weir was spending more time in Melbourne hence her decision to recommend Robin Coombes as

convenor. Sandy is not “moving” to Melbourne. We sincerely apologise for the distress this caused.

- b) **Reopening of Glow Worm Glen.** NPWS have advised the reopening is set for July. They have asked we make contact late April for an update. They are supportive of some kind of a reopening celebration.
- c) **Jubilee Grants** – there is a small working party looking to apply for this grant. Bruce Marshall is co-ordinating the group.
- d) **Seniors Festival 25 Mar – 3 Apr** – the BCA has included a number of activities in the Seniors Festival. Two sessions on the Call/Push/Shock method for bystander response to Sudden Cardiac Arrest, Two absolute beginner ukulele sessions and two join in with the regular Ukesters evenings. We will publicise these in the regular newsletter. Or go to [wsc.nsw.gov.au/seniors](http://wsc.nsw.gov.au/seniors) to see the full program and to book.
- e) **Covid-19 restrictions** – although the Hall has no Covid-19 restrictions we strongly recommend wearing facemasks as a protective measure while in the Hall.

**7. Subcommittee Activities (or updates)**

**8. Any Other Business or Announcements**

**9. Guest Speakers** – no guest speaker due to the AGM

**10. Refreshments**

***Next meeting:***

General Meeting, Thursday 21 April at 7.30pm  
in the Bundanoon Soldiers’ Memorial Hall

**DRAFT**

**Bundanoon Community Association Inc.**

**GENERAL MEETING**

**Bundanoon Soldiers' Memorial Hall**

**7.30 pm, Thursday 17 February 2022**

**MINUTES**

The President, Andy Carnahan, opened the Meeting, and spoke the Acknowledgement of Country, and welcomed members and visitors, in particular Claire Hewat and Susy South, the guest speakers discussing Men's and Women's Sheds.

He also pointed out that Covid restrictions are easing as far as the use of the Hall and other BCA activities are concerned.

**Attendance:** 29 members and 1 visitor present

**Apologies:** Geoff McCubbin, Barry Miller, Mel Morris, Stuart Reid, Margie Thomas, Angela Williamson

**1. Confirmation of Minutes: Moved** Gregory John Olsen, **seconded** Jeremy Tonks, **THAT the Minutes of the BCA General Meeting held on 16 December 2021 be confirmed. Carried.**

**2. President's Report**

See Attachment 2 (which had been circulated). The President commented that there had been a feedback request by WSC about the Christmas Cheer events held in Bundanoon.

**3. Correspondence**

a) Letter of support (17.01.2022) from President for proposed signage at Bundanoon Pharmacy

b) Email from WIN News (03.02.2022) asking for names of residents impacted by bushfires for a story they are putting together

The President reported that Donna Andrews and John Grono did participate in an interview for this story.

c) Notice and invitation (07.02.2022) from Berrima Residents Association to launch of Berrima Gaol Community Buyback Campaign

d) Notice (10.02.22) from Angus Taylor's office about a funding scheme for tree planting to mark the platinum jubilee of the reign of Queen Elizabeth II

Russell Rachel suggested planting native trees, especially allocasuarinas to provide food for glossy black cockatoos.

e) WSC Consultation News (11.02.2022) asking for feedback on Christmas celebrations, and noting exhibition of proposed licence agreement with Bundanoon Community Garden

f) WSC media alert (11.02.2022) giving dates for WSC Public Inquiry Hearings

g) WSC media release (14.02.2022) announcing multi-million dollar refurbishment of Old South Road

h) Email thread (17.02.2022) about announcing formal approval of funding from WSC for off-leash dog area in Jordan's Crossing Park

**4. Report of Committee Meeting 2 December 2021**

The President delivered the Report.

- a) Ted Ayers asked whether wineries' sponsorships could be extended to other BCA activities, provided there was suitable advertising. The President suggested that Rex Cinema see how the initial sponsorship goes rather than too many approaches.

## 5. Treasurer's Report

The Treasurer spoke to his Report. He commented that there is a slight surplus for the month of January, and that the finances are being well managed. There was welcome news that the Garden Ramble Subcommittee had submitted a budget for this year's event, and if all goes well, it will contribute significantly to restoring the BCA's finances.

Rachel Russell suggested there be a call for suggestions for spending BCA funds; Christine Rowell-Miller commented that expenditure has to work through the various Subcommittees.

## 6. General Business

- a) **Re-opening of Glow Worm Glen.** We understand that work is well advanced with new platform and stair hardware flown in by helicopter. Christine Rowell-Miller said that the amphitheatre at the Glen was in process of being rebuilt.

In view of the lengthy closure, the President suggested that the BCA could consider organising a re-opening party/event in conjunction with NP&WS. It was agreed that this be referred to the Committee.

- b) **Rex Cinema.** Stuart Reid announced that the movie "Pride" will be shown on 26 February. Doors open 7pm. An uplifting British film based on a true story, set in the 1980s (and with a fantastic soundtrack). A complimentary glass of Tertini wine will be enjoyed prior to the movie, as they are the first winery to sponsor a Rex Cinema screening.
- c) **Gift Cards and Bundanoon on Tap bottles.** The President announced that the "Shop" is now permanently online and can be accessed from within the BCA website under the heading "shop". These are year-round gifts: the cards are six beautiful wildlife images taken from the BCA calendar; there is a bonus with the sale of bottles, as with every new stainless-steel Bundanoon on Tap water bottle purchased, there will be a free retro Bundy on Tap Camelbak water bottle.
- d) **AED / CPR bystander exposure sessions.** BCA will be running more of these – they will be advertised in the Newsletter. If any member would like to assist with the sessions, they are asked to please see Vice-President, Trevor Wright. The sessions are invaluable in helping to overcome bystander hesitation in the event of coming across a possible sudden cardiac arrest.

## 7. Subcommittee Activities or Updates

- a) Subcommittee Reports were submitted
- b) The President announced that Bundanoon Ukesters are planning a "pop-up" Ukulele Festival in the Hall on Saturday 19th March. There was a larger festival planned but it has been postponed to October, and this smaller one has been planned to still provide some ukulele happiness.

## 8. Any Other Business

- a) The President clarified that the flags flown at the Southern Villages War Memorial are based on advice from the Commonwealth Flag Officer, a part of the Department of the Prime Minister and Cabinet. These may be national days such as the recent Anniversary of the Apology to the Stolen Generations or a State Funeral such as recently for Eddie Jaku.
- b) Ann Rocca reported that the process for the reclassification of Burgess Street had moved into the final stages, and that WSC had indicated that the BCA could now submit a DA.
- c) The Vice President, Trevor Wright, announced that WSC had received the funding of \$150,000 for fencing the off-leash dog area in Jordan's Crossing Park, and will move to community consultation as the next step in the process. The funding allows also for some seating, water provision, and plantings.
- d) Rachel Russell reported on some of the items from the WSC meeting the previous evening, including the provision of \$280,000 for an integrated travel plan, the setting up by the Interim

Administrator of a three-division administrative structure, and the attempt by Council to respond to communications in seven days.

- e) Christine Rowell-Miller mentioned that residents were painting a line around some potholes to draw attention to them. The President cautioned people about the safety of this and instead recommended the smartphone app “Snap Send Solve” to report these to Council.

### **Guest Speakers**

The President introduced the two Guest Speakers, Susy South and Claire Hewat. Claire addressed the Meeting on the success of her proposal for a Women’s Shed in Robertson, which had attracted a NSW government grant of \$291,000. She explained how the women and men co-ordinated their use of the joint Shed. Susy is hoping for a similar arrangement in Bundanoon, and had already made tentative approaches to the Men’s Shed here. The President suggested that the BCA will write a letter of support to the Bundanoon Men’s Shed.

### 9. Refreshments

The business of the Meeting ended at 8.25, and following the Guest Speakers’ presentations refreshments were served (with thanks to Lyndell Giuliano for preparing them).

#### ***Next meeting:***

Annual General Meeting, Thursday 17th March 2022, at 7.30pm in the  
Bundanoon Soldiers’ Memorial Hall, followed by March General  
Meeting

## **PRESIDENT'S REPORT FOR MARCH GENERAL MEETING**

Much of the activities this month have been behind the scenes preparing for the Annual General Meeting. Thanks to Laterals, our auditors who efficiently produced our financial statement. Our accounting software, Xero, makes everyone's task simpler to manage and produce reports. From 2022 we are storing all invoices and receipts inside the software meaning no one has to go hunting for paper records.

The financial position of the Association remains strong however it is important members understand the position and commitments. We have almost \$130,000 in "cash" however almost \$70,000 of this is committed. There is an amount to find the Burgess Street storage facility, which on a rough estimate will cost close to \$55,000 – we have \$37,000 of this at present. \$31,000 which is the Winterfest grant.

So our position is closer to \$50,000 which is healthy and is available for activities of the Association, principally through the subcommittees and keeping a buffer to ensure liquidity.

I hope to arrange a meeting of all subcommittee convenors in the near future as Covid has prevented this for the past twelve months.

## **CORRESPONDENCE**

This is a summary of correspondence received up to the Committee Meeting of 3 March 2022.

1. notice (17.02.22) from Angus Taylor’s office about grants for planting trees to mark Queen’s platinum anniversary [discussed already at February General Meeting]
2. letter (22.02.22) from President to WSC with feedback on review of 355 committees
3. email (22.02.22) from ARTC requesting copy of current public liability policy
4. email (22.02.22) with receipts and certificates from PIB relating to insurance
5. invitations (25.02.22) to Angus Taylor, Wendy Tuckerman, and Viv May to attend the AGM
6. notification (28.02.22) from WSC that Corrine Buxton has been appointed the Place Liaison Officer
7. notification (28.02.22) from WSC that there will be a Shire Wide “WSC Executive Listening Tour” with Bundanoon marked for Tuesday 15 March 5:30 to 6:30 pm.

## **COMMITTEE UPDATE – March 2022**

The Committee met on March 3 via Zoom. Below are items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise this at the end of general business.

**Jubilee Grant** - we have received from the Office of Angus Taylor an invitation to apply for grant funding to plant trees to celebrate the 70<sup>th</sup> anniversary of the Coronation of Queen Elizabeth. The suggestion for planting allocasurinas as a street planting on the southern approach to Bundanoon was not supported as they could cause Glossy Black Cockatoos to be injured on the road. A working group, headed by Bruce Marshall will seek suitable trees and locations.

**Footpaths** – we received a letter in return from Council indicating there would be no new footpaths in the 21/22 financial year but possibly in the coming years. They referred to a Shire-wide Pedestrian and Mobility Plan (PAMP) from 2005. Disappointingly very little of the paths identified in the PAMP for Bundanoon have been made. We will continue to lobby for footpaths.



# Balance Sheet

## Bundanoon Community Association Incorporated As at 28 February 2022

28 FEB 2022

### Assets

#### Bank

|   |                   |
|---|-------------------|
| BDCU Account                                    | 8,692.59          |
| BDCU Burgess St Storage/Winterfest Term Deposit | 60,376.77         |
| BDCU Online Saver                               | 50,201.44         |
| BDCU VISA Debit Card                            | 1,181.08          |
| <b>Total Bank</b>                               | <b>128,451.88</b> |

#### Current Assets

|                             |                 |
|-----------------------------|-----------------|
| Accounts Receivable         | 780.99          |
| Cash Floats                 | 650.00          |
| Petty Cash Floats           | 200.00          |
| <b>Total Current Assets</b> | <b>1,630.99</b> |

#### Fixed Assets

|                                |                  |
|--------------------------------|------------------|
| Accum. Depreciation: Computers | (5,436.00)       |
| Accum. Depreciation: Equipment | (30,791.00)      |
| Accum. Depreciation: Furniture | (24,748.00)      |
| Computers at Cost              | 7,925.25         |
| Equipment at Cost              | 69,109.55        |
| Furniture at Cost              | 55,540.55        |
| Inventories                    | 2,871.40         |
| <b>Total Fixed Assets</b>      | <b>74,471.75</b> |

|                     |                   |
|---------------------|-------------------|
| <b>Total Assets</b> | <b>204,554.62</b> |
|---------------------|-------------------|

### Liabilities

#### Current Liabilities

|                                  |                 |
|----------------------------------|-----------------|
| Accruals                         | 2,457.70        |
| GST                              | (648.13)        |
| Hall Bonds Held                  | 800.00          |
| <b>Total Current Liabilities</b> | <b>2,609.57</b> |

|                          |                 |
|--------------------------|-----------------|
| <b>Total Liabilities</b> | <b>2,609.57</b> |
|--------------------------|-----------------|

|                   |                   |
|-------------------|-------------------|
| <b>Net Assets</b> | <b>201,945.05</b> |
|-------------------|-------------------|

### Equity

|                              |                   |
|------------------------------|-------------------|
| Current Year Earnings        | (5,291.99)        |
| Prior Year's Surplus/Deficit | 207,237.04        |
| <b>Total Equity</b>          | <b>201,945.05</b> |

# Profit and Loss

## Bundanoon Community Association Incorporated For the month ended 28 February 2022

FEB 2022

|                                   |                   |
|-----------------------------------|-------------------|
| <b>Trading Income</b>             |                   |
| Membership Fees                   | 21.10             |
| Square Sales                      | 18.18             |
| <b>Total Trading Income</b>       | <b>39.28</b>      |
| <b>Gross Profit</b>               |                   |
|                                   | 39.28             |
| <b>Other Income</b>               |                   |
| Interest Income                   | 5.78              |
| <b>Total Other Income</b>         | <b>5.78</b>       |
| <b>Operating Expenses</b>         |                   |
| Bank Fees & Charges               | 2.38              |
| Cleaning                          | 173.68            |
| Equipment Purchases               | 75.25             |
| Film Rentals                      | 425.00            |
| Food                              | 241.64            |
| Insurance                         | 2,314.23          |
| Jordans Crossing Gazette Expenses | 2,370.50          |
| Online Subscription               | 279.30            |
| Performer Fees                    | 500.00            |
| Piano Tuning                      | 163.64            |
| Professional Services             | 47.27             |
| Rates                             | 118.20            |
| Refreshments                      | 30.00             |
| Reimbursements                    | 576.55            |
| Square Fees                       | 0.35              |
| Storage                           | 86.36             |
| Utilities                         | 323.55            |
| <b>Total Operating Expenses</b>   | <b>7,727.90</b>   |
| <b>Net Profit</b>                 | <b>(7,682.84)</b> |