

**Bundanoon Community Association Inc.**  
**GENERAL MEETING**  
**Bundanoon Soldiers' Memorial Hall**  
**7.30 pm, Thursday 16<sup>th</sup> December 2021**  
**AGENDA**

Acknowledgement of country, and Welcome to members and visitors

**Attendance and Apologies**

1. **Confirmation of Minutes** – BCA General Meeting, 18 November 2021

*Attachment One*

2. **President's Report**

*Attachment Two*

3. **Correspondence**

*Secretary to report*

4. **Report of Committee** Meeting 2 December 2021

*Attachment Three*

5. **Treasurer's Report**

*Attachment Four*

6. **Subcommittee Activities**

- a) Planning Subcommittee – Harvey Grennan is the Convenor of the BCA Planning Subcommittee.
- b) Welcome Pack – the Welcome Pack has been updated.

7. **General Business**

- a) **Business arising** from the previous meeting minutes and correspondence (if any)
  - a. 48 Old Wingello Road (DA20/1144) tree clearing. The trees that were removed were all legally removed under the initial approved development application (DA20/1144). Council's development engineers required the front trees to be removed to allow services to be installed. There will be replanting in its place. The second application (DA22/0258) with the additional six units on top of the first application is still not determined. Council is waiting for some clarification by the applicant and is aware of the concerns raised by the BCA and a number of others about the extra units.

- b) **Christmas Get Together Saturday 18 December.** Our Christmas celebrations are on this Saturday 18 December. It will consist of a free afternoon Movie Matinee , ‘Arthur Christmas’ with refreshments at 2pm. Then at 6:30pm to 9pm the Hall will open for informal drinks and nibbles. If you haven’t booked, please book soon. Details are Movie <https://www.trybooking.com/BVVHC>, Get Together <https://www.trybooking.com/BVVHQ>. The Covid-19 rules are relaxing after 15 December.
  
- c) **Hall upgrade** – Creative Capital Grant submission. A small group met to refine the submission. We are prioritising on two safety aspects – access to the audio-visual loft and replacing the existing screen. We are also looking to upgrade the data projector, and, as part of access to the loft, look at ways to let people see into the old projector, which is now a rare example of the 35mm projector booths.
  
- d) **Gift Cards and Bundanoon on Tap bottles** – We have a small online gift shop selling gift cards. The cards are six beautiful images from the 2021 calendar. There is a bonus with the bottle sale, as with every new stainless-steel Bundanoon on Tap water bottle, there is a free retro Bundy on Tap camelbak water bottle. You can purchase cards and bottles at <https://bundanoon-community-association-inc.square.site/> There are cards for sale after the meeting.
  
- e) Any Other Business or Announcements
- f) Guest Speaker – Angela Williamson of ABC Friends is the guest speaker.

## 8. Refreshments

### ***Next meeting:***

General Meeting, Thursday 17th February 2022, at 7.30pm  
in the Bundanoon Soldiers’ Memorial Hall

**DRAFT**

**Bundanoon Community Association Inc.**

**GENERAL MEETING**

**Bundanoon Soldiers' Memorial Hall**

**7.30 pm, Thursday 18th November 2021**

**MINUTES**

The President, Andy Carnahan, opened the Meeting at 7.35, and delivered the Acknowledgement of Country, and welcomed members and visitors.

**1. Attendance:** 21 members present

**Apologies:** Rosemary Page, John Brock, Christine Rowell-Miller, Barry Miller, Christine Janssen, Leeanne Tyler-Olsen, Jeremy Tonks, Reg and Annette Wade, Karin and Harry Hull, Rachel Russell, Catherine Andrews

**2. Confirmation of Minutes: Moved** Gregory John Olsen, **seconded** Henk Janssen, **THAT the Minutes of the BCA General Meeting held on 17th June 2021 be confirmed. Carried.**

**3. President's Report**

- a) The President reported that a grant had been received from WSC for a second defibrillator, installed at the Hotel. A British Heart Foundation video was played, explaining a simple hands only CPR. There would be training sessions on the following Saturday, and further sessions would be held on request.

The attachment (which had been circulated) contains the further items in the President's Report.

**4. Correspondence**

- a) copy (07.11.2021) of BCA Community News
- b) email (08.11.2021) from Bundanoon RSL Sub-Branch seeking permission to use the Hall for Remembrance Day in case of rain
- c) WSC media release (09.11.2021) about the new solar system on top of the new Civic Centre
- d) notice (10.11.2021) from Angus Taylor's office about funding opportunities in Hume
- e) email (12.11.2021) from Geoff McCubbin indicating that he was retiring as Convenor of Bundanoon Sings! Subcommittee and nominating Paul Elliott as his successor
- f) WSC media release (12.11.2021) containing highlights of Council meeting on 10.11.2021
- g) notice (16.11.2021) of Christmas trees to be put up in Bundanoon, Berrima and Robertson
- h) copy of letter (17.11.2021) sent to WSC by President, Bundanoon History Group, about development at 48-50 Old Wingello Rd (DA 20/1144)

**5. Report of Committee Meeting (4th November 2021)**

See the attachment (which had been circulated).

**6. Treasurer's Report**

The financial statements to the end of October (which had been circulated) are attached. The Treasurer stated that the finances are running well in the circumstances. He is working with Laterals on a re-organising of some of the Xero entries.

**7. Subcommittee Activities**

- a) Winterfest will go ahead in 2022; the opening night will be held at the Oval.
- b) Garden Ramble 2022 is being planned to go ahead.

- c) Bundanoon Sings – Paul Elliott has taken over as Convenor from Geoff McCubbin. Geoff was given many thanks for his three years in this role
- d) Arts Bundanoon – Timothy Hone is the new Convenor taking over from Pamela Jane Duncan. Many thanks to Pamela for stepping in under difficult personal circumstances. It was announced that the first Music @ 10 concert for 2022 would be on 8th January.
- e) Planning Subcommittee – the Committee is reforming the BCA Planning Subcommittee to provide commentary on the significant developments that are occurring in Bundanoon. The BCA has a position of appropriate development that retains the character of Bundanoon.
- f) Email addresses – Bit by bit we are updating the Subcommittees to have BCA email addresses. These help “tie” the Subcommittee to the BCA and mean that as Convenors change there is continuity of the email address and history of each Subcommittee’s activities.

## 8. General Business

- a) **Flying flags at the Southern Villages War Memorial.** Lee Borradale would like the members of the BCA to consider a proposal that the Aboriginal flag be flown at all commemoration events along with the Australian Flag. Lee read statement (*Attachment five*). The Committee had discussed this beforehand and prepared a draft resolution for debate: *“THAT the Bundanoon Community Association supports the flying of the Aboriginal Flag on ANZAC Day and Remembrance Day but recognises the decision for flag flying rests with the body responsible for these commemorative events.”* A counter motion was proposed to not fly the Aboriginal Flag where the Torres Strait Islander could not be flown. The motion lapsed. There was broad support for the motion proposed with no-one speaking against the motion. The motion was put to the meeting.

***“THAT the Bundanoon Community Association supports the flying of the Aboriginal Flag on ANZAC Day and Remembrance Day but recognises the decision for flag flying rests with the body responsible for these commemorative events.” PASSED***

- b) **Use of WSC Community Christmas Cheer funding.** As part of boosting the “Christmas Vibe” in the Shire, Council provided funding for Christmas Events in the Villages. Bundanoon was offered \$2,500 which we successfully bid for. Our Christmas celebration will be on Saturday 11 December. It will consist of a free afternoon Movie Matinee, ‘Arthur Christmas’, with refreshments at 2pm. Then at 5pm the Hall will open for informal drinks and nibbles for 100 people from 5pm to 6:30pm. At 7:30pm the Hall will reopen for the same, but due to Covid limits for a different group of 100. All these events are catered and free for residents to attend. To spread the joy, the food will be supplied by our local businesses. Thank you to Council for this. Because of Covid numbers people will need to book. We will send out invitations soon.
- c) **Hall upgrade.** There is available now a NSW Government large grant scheme, Creative Capital Grants, aimed at supporting Arts in NSW, especially for performance spaces. There are a number of categories – two for small to medium (\$5,000 to \$250,000) and one for large (\$250,000 to \$5,000,000). The small to medium should be a target for a BCA submission for a competent, agreed with Council, once in five-to-ten-year upgrade for the Hall. The first round had a short timeline and has closed; the second round opens in July 2022 and closes in August 2022. We will be inviting Hall users, Council Staff, the Hall Management Committee, and other interested parties to help create a “wish list” to develop into a grant proposal. Items to date include providing safe access to the audiovisual loft, a replacement motorised projection screen, a replacement data projector, possibly Wi-Fi.
- d) **Gift Cards and Bundanoon on Tap bottles.** The President announced that BCA now has a small online gift shop selling gift cards. The cards are six beautiful images from the 2021 calendar.

There is a bonus with bottle sales: with every new stainless-steel Bundanoon on Tap water bottle, there is a free retro Bundy on Tap camelbak water bottle. You can purchase cards and bottles at <https://bundanoon-community-association-inc.square.site/>.

- e) **Market Stall Volunteers.** BCA will be holding a stall on 5 December at the Makers Markets selling the Wildlife cards and Bundanoon water bottles and promoting the BCA. We are looking for volunteers to assist.
- f) **Fencing of off-leash dog area.** Council have included fencing off the off-leash dog park section of Jordan's Crossing Reserve as part of an application for a State bushfire grant. The fencing was proposed by the BCA, and Council chose to include it in their grant application.
- g) **Any Other Business or Announcements**
  1. The President asked Ann Rocca to give an update on the plans for a storage shed in Burgess St. She reported that WSC has already sorted out the encroachment onto the land by a neighbour, and council has accepted the site plan agreed by the three licensees (BCA, Men's Shed, Brigadoon) showing how the areas on the Burgess St site will be used; council is finalising the reclassification of part of the site and then all the lots on the site will be consolidated into one. When that is all completed, the Council will accept a DA from BCA. She expected that that will be about July of next year.
  2. Pat Brennan addressed the meeting about his concerns for the retention of Crash Test Drama (CTD) within the activities of Melting Pot Theatre (MPT) Subcommittee. It was agreed that the Committee would consult with relevant persons to see what could be done to retain this long-standing and popular series of short plays.
  3. In the light of the letter of the History Group and personal comments by the Secretary, there was discussion of the sudden removal of almost all the trees on the development site at 48-50 Old Wingello Road. It was agreed that there would be immediate consultation with Council officers to clarify the matter.

## 9. Refreshments

***Next meeting:***

General Meeting, Thursday 16th December 2021, at 7.30pm  
in the Bundanoon Soldiers' Memorial Hall  
(followed by Christmas refreshments)

## **PRESIDENT'S REPORT FOR DECEMBER GENERAL MEETING**

**Christmas Tree** – the Christmas Tree supplied and installed by Council has given a Christmas lift to the Village. The tree be up a little longer than some may like as the Council crew cannot get back to remove it until Monday 18 January.

**Town Lights** - many thanks to the Elves from the Hall Willing Workers who have turned on the lights about the shops. The main street is looking a lot like Christmas with the tree, the lights and the lights and decorations of some of the shops.

### **Electric Vehicle Fast charging station**

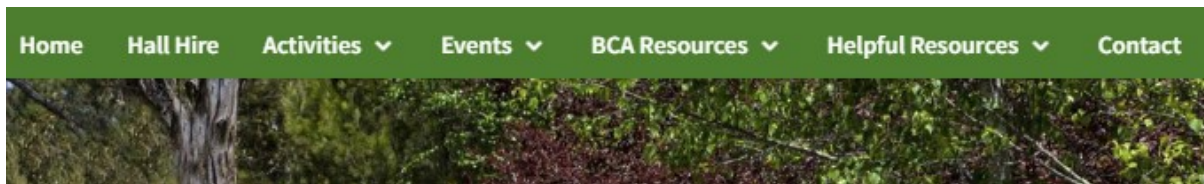
We met with a Council Officer to discuss grants for Fast Electric Vehicle charging in Bundanoon. We hope in 2022 we can investigate this further.

### **Promoting the Pool**

We are working with Council's Pools coordinator to develop a low-cost promotion for the Pool to encourage its use. The more the pool is used, the stronger the community case for its continued operation from Council. Each of the pools is subsidized about \$28 per entry.

### **Website**

The BCA website has had the menu changed to better reflect the information held. Hall Hire is a very popular page, and this has been placed on its own.



Each other heading groups “like” items together.

Another page has been added to assist with understanding the development process and how to make comments. The page is under the Helpful Resources and is called Development in Bundanoon

<http://www.bca.asn.au/development-in-bundanoon/>

If any members are familiar with WordPress, Divi theme builder and user experience management, there is a volunteer role available!

### **Welcome Pack**

The Welcome has been reprinted with minor updates. It is a spiral bound booklet, with a soft copy available on the website. (<http://www.bca.asn.au/welcome/>)

## **COMMITTEE UPDATE – December 2021**

The Committee held their final meeting for 2021 on 2 December. Below are items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise this at the end of general business.

Many thanks to the Committee who have guided the BCA through the challenges of 2021.

**Hall Bookings Officer** – our Hall booking officer, Lorraine Dillon is retiring after three years of managing the intricacies of the Hall bookings. Thank you Lorraine for a critical behind the scenes role, juggling bookings from regular hirers, one-off events, subcommittees and the committee. Leanne Tyler-Olsen has volunteered to take over the role. Many thanks Leanne!

**Bundanoon Tourist Map** – there have been a number of versions of a printed foldout pamphlet that is a map and tourist guide to Bundanoon and the National Park. Despite the advent of everything online, there is still nothing like a physical pamphlet to promote a location and to help tourists. We are getting quotes to update the pamphlet.

**Arts Hub Proposal** – two new Bundanoon residents have approached the Committee with a proposal for an Arts Hub in Bundanoon. We will be discussing this initiative in the new year.

**Christmas Cheer Event** – we delayed the event by a week to take advantage of much simpler Covid-19 requirements. We can have 100 people in the Hall at one time. Fingers crossed for good weather as we also have a couple of outdoor surprises lined up.



# Balance Sheet

## Bundanoon Community Association Incorporated As at 31 December 2020

31 DEC 2020

### Assets

#### Bank

BDCU Account	30,919.58
BDCU Burgess St Storage/Winterfest Term Deposit	74,510.32
BDCU Online Saver	62,087.43
BDCU VISA Debit Card	767.09
<b>Total Bank</b>	<b>168,284.42</b>

#### Current Assets

Accounts Receivable	7,391.13
Cash Floats	1,150.00
Petty Cash Floats	200.00
<b>Total Current Assets</b>	<b>8,741.13</b>

#### Fixed Assets

Accum. Depreciation: Computers	(4,304.00)
Accum. Depreciation: Equipment	(25,035.00)
Accum. Depreciation: Furniture	(22,400.00)
Computers at Cost	7,925.25
Equipment at Cost	61,244.55
Furniture at Cost	55,540.55
Inventories	3,204.60
<b>Total Fixed Assets</b>	<b>76,175.95</b>

#### Non-current Assets

Deposits to Suppliers	300.00
Prepayments	800.00
<b>Total Non-current Assets</b>	<b>1,100.00</b>

**Total Assets** 254,301.50

### Liabilities

#### Current Liabilities

Accounts Payable	7,696.50
Accruals	2,288.01
Grants Received in Advance	37,000.00
GST	1,026.26
Hall Bonds Held	650.00
<b>Total Current Liabilities</b>	<b>48,660.77</b>

**Total Liabilities** 48,660.77

**Net Assets** 205,640.73

### Equity

Current Year Earnings	(16,718.41)
Prior Year's Surplus/Deficit	222,359.14
<b>Total Equity</b>	<b>205,640.73</b>

## Attachment Four – Financials

### Profit and Loss

Bundanoon Community Association Incorporated  
For the 3 months ended 31 December 2021

Oct-Dec 2021

<b>Trading Income</b>	
Admin Charges Collected	236.68
Donations Received	300.00
Grants Received	6,199.36
Hall Hire - External	1,196.28
Jordans Crossing Gazette	9,740.86
Membership Fees	106.67
Square Sales	577.28
Sundry Income	586.24
<b>Total Trading Income</b>	<b>18,943.37</b>
<b>Gross Profit</b>	<b>18,943.37</b>
<b>Other Income</b>	
Interest Income	13.83
<b>Total Other Income</b>	<b>13.83</b>

## Attachment Four – Financials

### Operating Expenses

Administration Costs	323.00
Audit Fees	2,100.00
Cleaning	2,625.00
Equipment Hire	45.82
Equipment Purchases	1,480.86
Film Rentals	225.00
Online Subscription	183.79
Postage	163.50
Power & Energy	888.37
Printing	5,858.18
Professional Services	240.00
Rates	214.90
Refreshments	128.10
Repairs & Maintenance	191.00
Square Fees	13.04
Stationery	57.48
Storage	717.72
Winterfest 2021 Expenses	490.91
<b>Total Operating Expenses</b>	<b>15,946.67</b>
<b>Net Profit</b>	<b>3,010.53</b>