

**Bundanoon Community Association Inc.**

**GENERAL MEETING**

**Bundanoon Soldiers' Memorial Hall**

**7.30 pm, Thursday 18th November 2021**

**AGENDA**

*All attendees must check-in using the Service NSW QR Code and provide proof of full vaccination at entry. Masks must be worn unless speaking.*

Acknowledgement of country, and Welcome to members and visitors

**Attendance and Apologies**

1. **Special guest** Senior Constable Kylie Phillips, Officer-in-charge Bundanoon Police Station. Kylie will be discussing the growing issue of cyber-fraud and is also happy to answer any general questions on policing matters in Bundanoon.

2. **Confirmation of Minutes** – BCA General Meeting, 17th June 2021  
*Attachment One*

3. **President's Report**  
*Attachment Two*

4. **Correspondence**  
*Secretary to report*

5. **Report of Committee Meeting** 4th November 2021  
*Attachment Three*

6. **Treasurer's Report**  
*Attachment Four*

**7. Subcommittee Activities**

- a) Winterfest
- b) Garden Ramble 2022
- c) Bundanoon Sings – Paul Elliott has taken over as Convenor from Geoff McCubbin. Many thanks to Geoff for three years in this role
- d) Arts Bundanoon – Timothy Hone is the new Convenor from Pamela Jane. Many thanks to Pamela Jane for stepping in under difficult personal circumstances
- e) Planning subcommittee – the Committee is reforming the BCA Planning Subcommittee to provide commentary on the significant developments that are occurring in

Bundanoon. The BCA has a position of appropriate development that retains the character of Bundanoon.

- f) Email addresses – bit by bit we are updating the subcommittees to have BCA email addresses. These help “tie” the subcommittee to the BCA and mean that as convenors change there is continuity of the email address and history of the subcommittee activities.

## 8. General Business

- a) **Business arising** from the previous meeting minutes and correspondence (if any)
  
- b) **Flying flags at the Southern Villages War Memorial.** Lee Borradale would like the members of the BCA to consider a proposal that the Aboriginal flag is flown at all commemoration events along with the Australian Flag. Lee will read statement (*Attachment five*). The Committee has discussed this and prepared a draft resolution for debate. *“THAT the Bundanoon Community Association supports the flying of the Aboriginal Flag on ANZAC Day and Remembrance Day but recognises the decision for flag flying rests with the body responsible for these commemorative events.”*
  
- c) **Use of WSC Community Christmas Cheer** funding. As part of boosting the “Christmas Vibe” in the Shire, Council has provided funding for Christmas Events in the Villages. Bundanoon was offered \$2,500 which we successfully bid for. Our Christmas celebration will be on Saturday 11 December. It will consist of a free afternoon Movie Matinee , ‘Arthur Christmas’ with refreshments at 2pm. Then at 5pm the Hall will open for informal drinks and nibbles for 100 people from 5pm to 6:30pm. At 7:30pm the Hall will reopen for the same, but due to Covid limits for a different group of 100. All these events are catered and free to attend. To spread the joy, the food will be supplied by our local businesses. Thank you to Council for this. Because of Covid numbers people will need to book. We will send out invitations soon.
  
- d) **Hall upgrade** – Creative Capital Grant submission. There is a NSW Government large grant pool aimed at supporting Arts in NSW, especially for performance spaces. There are a number of categories – two for small to medium (\$5,000 to \$250,000) and one for large (\$250,000 to \$5,000,000). The small to medium should be a target for a submission for a competent, agreed with Council, once in five-to-ten-year upgrade for the Hall. The first round had a short timeline and has closed, the second round opens in July 2022 and closes August 2022. We will be inviting Hall users, Council Staff, the Hall Management committee, and other interested parties to help create a “wish list” to develop into a grant proposal. Items to date include providing safe access to the audio-

visual loft, a replacement motorised projection screen, a replacement data projector, possibly Wi-Fi.

- e) **Gift Cards and Bundanoon on Tap bottles** – We have a small online gift shop selling gift cards. The cards are six beautiful images from the 2021 calendar. There is a bonus with the bottle sale, as with every new stainless steel Bundanoon on Tap water bottle, there is a free retro Bundy on Tap camelbak water bottle. You can purchase cards and bottles at <https://bundanoon-community-association-inc.square.site/> There are cards for sale after the meeting.
  
- f) **Market Stall Volunteers** We will be holding a stall at the December 5 Maker’s Markets selling the Wildlife cards and Bundanoon water bottles and promoting the BCA. We are looking for volunteers to assist.
  
- g) **Fenced off-leash dog area.** Council have included fencing part of the Jordan’s Crossing Reserve as part of a bushfire grant. The fencing was proposed by the BCA, and Council chose to include it in their grant application.
  
- h) Any Other Business or Announcements

## **9. Refreshments**

***Next meeting:***

General Meeting, Thursday 16th December 2021, at 7.30pm  
in the Bundanoon Soldiers’ Memorial Hall  
(followed by Christmas refreshments)

**DRAFT**

**Bundanoon Community Association Inc.**

**GENERAL MEETING**

**Bundanoon Soldiers' Memorial Hall**

**7.30 pm, Thursday 17th June 2021**

**MINUTES**

The President, Andy Carnahan, delivered the Acknowledgement of Country, and welcomed members and visitors.

**Attendance and Apologies:** 43 members present. Apologies were received from Ralph Clark, Pam Davies, Christine Janssen, Barry Miller, Mel Morris, Sandy Weir

**Confirmation of Minutes:** **Moved** Gregory John Olsen, **seconded** John Gronow: **THAT the Minutes of the BCA General Meeting held on 20th May 2021 be confirmed. Carried.**

**Business arising from the Minutes**

- a) Pharmacy front windows. The History Group via Ralph Clark had submitted drawings of what the front windows could look like. Christine Rowell-Miller said that she had spoken to the managers who had explained that a problem was sun shining through the windows; they had chosen to work with Terry White Pharmacies because they were the least intrusive chain.
- b) Pedestrian crossing(s) in main street. BCA will be working with the Bundanoon Public School P&C on pedestrian safety. Trevor Wright commented that some people were recommending that a speed limit of 40 kph be set up.

**President's Report**

The President spoke to some of the items in his Report (attached):

- a) Comments on a proposal for stairs up to the Loft in the Hall. Christine Rowell-Miller mentioned that she had been working with Danien Beets on some concept designs.
- b) Speakers for General Meetings. Angela Williamson from Friends of the ABC in July, and Senior Constable Kylie Phillips in August.

**Correspondence**

- a) email (26.05.2021) from Bundanoon Community Garden seeking support for their application to WSC for some land
- b) form submitted (25.05.2021) to WSC acquitting grant funds used for two-way radios
- c) email (09.06.2021) from President School P & C following up on matter of pedestrian crossings
- d) media alert (09.06.2021) about changed traffic conditions on Throsby Street
- e) email (09.06.2021 on) to WSC with submission about footpath infill project
- f) letter (09.06.21) to WSC with response to Operational Plan 2021/22

**Report of Committee Meeting 3rd June 2021**

The President spoke to some of the items in the Committee Meeting Report (attached):

- a) With regard to the proposed BCA Stall at Makers' Market, the President said there was a need for volunteers. Rachel Russell suggested that a roster be drawn up.

**Treasurer's Report**

The Treasurer spoke about some of the items in the P & L Statement and Balance Sheet (attached); it had been a busy time with Winterfest coming up. Peter Gray asked whether a breakdown of the expenses for Winterfest could be shown in the next P & L Statement.

**Moved** Henk Janssen, **seconded** Leeanne Tyler-Olsen: **that the Treasurer's Report be received. Carried.**

### Convenors' Reports on Subcommittee Activities

The Vice President, Trevor Wright, summarised the Reports.

- a) Joy Brown advised that members should be aware of the Pipers at Winterfest, and Ted Ayers announced the forthcoming Crash Test Drama event and the performances of "Noises Off".
- b) "Plastic Free As We Can Be" campaign. Gregory John Olsen described what was being done: they had been meeting with local business owners, and they were 100% on board to replace at least one item each; five to ten thousand plastic bags could be replaced; the new phase is to move from recyclable and biodegradable to home compostable. Ted Ayers asked what gardeners could do: avoid purchases in plastic bags (e.g. potting mix) and buy loose compost where possible.

### General Business

- a) Business arising from the Correspondence – nil
- b) Membership going online – The President announced that to reduce the volunteer workload the BCA will be introducing online membership management in the next few months. The software will enable membership renewals to be streamlined and both renewals and payments made online. New memberships can also be applied for online.

We will still offer the current methods of joining and renewal; however this will provide a much simpler way for members to renew and check their membership status. It will also allow a smooth handover between Membership Convenors and reduce administration.

It is anticipated the software will be in place by late July/early August.

- c) Access to loft – See President's Report. The Committee is considering what options there are to provide safe access with minimal visual disturbance. An initial design is for a set of stairs on the western wall heading up to the Loft. The stairs would have a framed wall which would rake up past the window and be painted the same colour scheme as the back wall below the Loft; entry would be via a locked door. Members are to be asked if they have other suggestions.
- d) Bowral Classic – The Bowral Classic cycling event will be held on 16-17 October 2021. Bundanoon is again on the route for the 150km and 120km rides. This time the route will be into Bundanoon from Ellsmore Road, down Erith Street to the Oval for a rest stop, and then out via Erith Street to Exeter and Werai. They anticipate as many as 3,500 cyclists between 8.00 am and 11 am on Sunday 17th. Traffic management will be in place, but it is likely that cyclists will be spread out, not in one group.

Christine Rowell-Miller requested that Bundanoon residents be informed, and Geoff McCubbin asked whether the Markets would need to be cancelled, as they were on a previous occasion.

- e) Winterfest – BCA stall – There will be a stall selling "Bundanoon on Tap" bottles and providing information, lost children etc. Members were asked if they could spare an hour or two to assist. The stall will run on the Opening Night from 4:00 pm to just after 8:30 pm.

### Special Speaker

As appropriate, James Fulford-Talbot, Convenor of the Winterfest Subcommittee, was present to speak about the events and arrangements for the Festival. The Opening Night would be held on

the Oval, which was easier in the present circumstances than using the main street. The maximum number allowed was 3400; to date 1700 had registered to attend. The last night with bonfire etc. as usual will be organised by the Rebels Soccer Club at Ferndale Oval.

**Any Other Business or Announcements**

- a) Rachel Russell commented on the situation with footpaths throughout the Shire and the need for integrated transport. She announced a meeting of a multi-party group called SHWACA at 1:00 pm next Saturday at Moss Vale Showground to urge for better infrastructure to get walkers, cyclists, pram-pushers, children, etc. off the roads and onto paths.
- b) Lee Borrowdale announced a re-union for people from Vietnam and Cambodia who came to this country 40 years ago and were accommodated in Southern Highlands houses.

Meeting closed at 8:35 pm, and members remained for refreshments.

## PRESIDENT'S REPORT FOR NOVEMBER GENERAL MEETING

### General Meeting gap

We did not hold a general meeting for July and August and held informal Zoom updates for September and October. Updates for the September and October meetings are available on the website at <http://www.bca.asn.au/meetings-minutes/#pastgeneralmeetings>

The Committee continued to meet during this period and significant news items were provided to members through the mailchimp newsletters.

### Exposure training for CPR and AED

Part of our successful grant for a second Automatic Emergency Defibrillator was to include a practice manikin and practice AED of the same make/model that we have. We have developed and tested a community exposure session that we will be promoting to community members. It uses the international Call/Push/Shock model of immediate bystander response to sudden cardiac arrest. We have a "smart" manikin that provides feedback on compression depth and speed and hope to get as many people as possible to try on the manikin. Keep an eye out for the sessions. We would like more volunteers to assist with the sessions.



### Electric Vehicle Fast charging station

A small group of members are working towards getting a Fast Electric Vehicle charging in Bundanoon. There are grants available for "Destination" locations and we believe Bundanoon is an ideal destination.

### Promoting the Pool

We are working with Council's Pools coordinator to develop a low-cost promotion for the Pool to encourage its use. The more the pool is used, the stronger the community case for its continued operation from Council. Each of the pools is subsidised about \$28 per entry.

## Welcome Pack

The Welcome is being reprinted with minor updates. It is a spiral bound booklet, with a soft copy available on the website. (<http://www.bca.asn.au/welcome/>) The next update after this will include the History Groups walking tour brochure and promotion of the National Parks Annual Pass.

## Reopening of Glow Worm Glen

We have been in contact with National Parks and Wildlife Service (NPWS) to get an estimate when the track and viewing platform for Glow Worm Glen will be reopened. The current estimate is March 2022. As well as the fires, the Covid LGA lockdown delayed the works. We will be promoting the value of the NPWS annual pass to members and the community to provide support to Morton National Park. For just Morton NP it is \$22 per year which is worthwhile as a single entry is \$8.

*(Image of Glow Worm Glen courtesy of NPWS)*





## COMMITTEE UPDATE – November 2021

The Committee had their regular monthly Meeting on 4th November. Below are items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise this at the end of general business.

**Winterfest 2022.** The Committee met with the Convenor, James Fulford-Talbot. Winterfest 2022 opening party will be a rerun of the plan for Winterfest 2021. It will be at the Oval, in the front car park area.

**Donation and endorsement protocols.** The Committee agreed that the BCA will accept donations that are general or made with a request that the donation is used for a specific subcommittee. If the donation has other specific conditions, such as sponsorship, or to buy particular items, then it will be considered on a case-by-case basis by the Committee. In short, we don't want to turn donations away.

**Donation to Bundanoon Pipe Band.** A donation of \$300 was given to the Pipe Band.

**Prizes for Bundanoon Public School.** As usual the BCA will donate the amount of \$100 for School prizes: \$50 for the Dux Award, and two \$25 achievement awards.

**Electric Vehicle Fast Charging Station.** A group of Committee members believe Bundanoon needs to be a leader and install a fast electric vehicle charging station. Following an approach, The Bundanoon Club Board have agreed in principle to support a Station at the Club. There is still some detail to be clarified. There is grant funding for "destination chargers" to be announced in 2022.

**Fairy Lights in Railway Avenue Trees** One suggestion for Christmas Cheer was to install fairy lights in the trees in the picnic area opposite the shops. Although this did not proceed, we have a response from the owners of the park (the Australian Rail and Track Corporation) that they do not object to the installation of such.

**Additional Flags** We have obtained a Torres Strait Island from our Federal Member so will be able to fly all three flags on our flagpoles on appropriate dates. We are also purchasing a United Nations Flag to fly with the Australian Flag on the important United Nations Day, October 24 each year.

# Balance Sheet

## Bundanoon Community Association Incorporated

As at 31 October 2021

31 OCT 2021

### Assets

#### Bank

BDCU Account	12,499.29
BDCU Burgess St Storage/Winterfest Term Deposit	60,284.59
BDCU Online Saver	56,166.54
BDCU VISA Debit Card	1,743.54
<b>Total Bank</b>	<b>138,693.96</b>

#### Current Assets

Accounts Receivable	3,023.70
Cash Floats	1,150.00
Petty Cash Floats	(300.00)
<b>Total Current Assets</b>	<b>3,873.70</b>

#### Fixed Assets

Accum. Depreciation: Computers	(4,304.00)
Accum. Depreciation: Equipment	(25,035.00)
Accum. Depreciation: Furniture	(22,400.00)
Computers at Cost	7,925.25
Equipment at Cost	60,819.10
Furniture at Cost	55,540.55
Inventories	3,204.60
<b>Total Fixed Assets</b>	<b>83,750.50</b>

#### Non-current Assets

Deposits to Suppliers	300.00
<b>Total Non-current Assets</b>	<b>300.00</b>

**Total Assets** 226,618.16

### Liabilities

#### Current Liabilities

Accruals	182.00
Grants Received in Advance	37,000.00
GST	188.14
Hall Bonds Held	650.00
Rounding	0.51
<b>Total Current Liabilities</b>	<b>38,020.65</b>

**Total Liabilities** 38,020.65

**Net Assets** 188,597.51

### Equity

Current Year Earnings	(17,043.22)
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Attachment Four – Treasurer’s Report 18<sup>th</sup> November 2021

Balance Sheet

	31 OCT 2021
Prior Year’s Surplus/Deficit	205,640.73
<b>Total Equity</b>	<b>188,597.51</b>

# Profit and Loss

## Bundanoon Community Association Incorporated For the 5 months ended 30 November 2021

JUL-NOV 2021

### Trading Income

Admin Charges Collected	236.68
Bundy on Tap	76.38
Donations Received	300.00
Event Sales	145.45
Grants Received	3,960.36
Hall Hire - External	2,501.27
JCG Subscription	18.18
Jordans Crossing Gazette	9,696.33
Membership Fees	374.80
Sundry Income	46.63
SUSPENSE	152.73
Winterfest	6,922.20
<b>Total Trading Income</b>	<b>24,430.99</b>

**Gross Profit** 24,430.99

### Other Income

Interest Income	21.03
<b>Total Other Income</b>	<b>21.03</b>

### Operating Expenses

Administration Costs	1,421.93
Cleaning	4,599.50
Computer Costs	51.82
Equipment	3,932.68
Film Rentals	42.13
Hire & Rental Costs	200.45
License fees	435.00
Meeting Expenses	22.72
Music@10	999.99
Other Expenses	1,156.82
Postage	163.50
Power & Energy	1,895.32
Printing	8,228.68
Professional Services	240.00
Rates	320.17
Storage	1,170.00
Uniforms	2,120.00
Winterfest 2021 Expenses	4,824.98
<b>Total Operating Expenses</b>	<b>31,825.69</b>

**Net Profit** (7,373.67)

**Please note this is the view of BCA member Lee Borradale  
and will be read as part of General Business item 8b**

"Honouring Indigenous Servicemen and women and clarity of our roles.

What is the role of the Bundanoon RSL Sub Branch role as custodian of the Southern Villages Memorial?

The RSL is the custodian for the communities of the Southern Villages. Certainly, the memorial is a sacred place to honour the service of those who have at the behest of the government of the Commonwealth of Australia been to war, too many not returning. Originally memorials were places to grieve the loss of family members of those buried overseas. (It wasn't until the Vietnam War that bodies were returned to Australia)

The choice of the site of our memorial was made by the Wingecarribee Shire Council after much debate. Like the Soldiers Memorial Hall, the ownership/title belongs to the shire. The role of custodian is an opportunity to elicit an opportunity for reverence and goodwill of our citizens. To achieve this, the RSL facilitates services of remembrance and related educational visits to schools. Bundanoon acknowledges the efforts made by other community members to create and care for the memorial.(e.g. The Garden Club). In 2008 The RSL President, Trevor Fenton and his wife led the enormous project to establish the memorial. The research to establish the names of the plaques and the fundraising being just two aspects. On ANZAC Day and REMEMBRANCE DAY, various individuals and associations place wreaths of commemoration.

When we say "Lest We Forget", it also falls to us to be contributors to a developing nation respecting and encouraging people to commit to a positive future building on the sacrifices of those that had come before who fought for a better, freer and a just inclusive society

Australia will always be a work in progress.

In recent History, the memorial was being used as a backdrop for selling plants at the markets. Lee Borradale, President of the RSL at the time addressed a Shire Council meeting and the development application was adjusted to end the practice. The unanimous vote of all councillors was heartening.

In past years on AUSTRALIA DAY, ANZAC DAY. REMEMBRANCE DAY and NAIDOC WEEK the Aboriginal flag has been included. To include the Australian Aboriginal Flag these days is now common practice across Australia. In Western Australia it is mandatory. In NSW the state RSL recommends the practice. Why the difference? One of the problems is many memorials have less than three flag poles. The current view of the local RSL leadership is that on ANZAC DAY the three flag poles carry the Australian National Flag (Precedence given to it), The New Zealand Flag and the RSL FLAG (rather than the ABORIGINAL Flag). It is worth noting that when the RSL Ode is read servicemen cover their medals and humbly defer to the medals/service of others, leaving them proudly shown. That sentiment should guide the flags practice now. National Flags should take precedence. The Aboriginal Flag is a gazetted national flag. The RSL Flag is respected but not a national flag. When possible, the National Flags should take precedence.

*Attachment Five – Lee Borradale Statement*

ANZAC DAY and REMEMBRANCE DAY include the ABORIGINAL FLAG.

What is your informed opinion? Should the Aboriginal Flag be flown on ANZAC DAY and REMEMBRANCE DAY? The current policy of the Bundanoon RSL is the flag should not be flown (Though it has been in the past)

Some points to ponder:-

1. Indigenous people have fought in all Australian wars.
2. 1914 -1918 1,300 Indigenous soldiers, out of an estimated Indigenous population of 80,000, served in the Australian Imperial Force during the First World War. Around 250 to 300 soldiers made the ultimate sacrifice.
3. On returning, they were denied soldier settlements and, although marching on ANZAC DAY, were denied having a beer with their mates on that day.
4. Their children were barred from shire swimming pools. Etc.
5. Most Australians fought under the Union Jack in World War I.
6. Most Australians fought under either the Australian Red Ensign or the Union Jack in World War II.
7. The Blue Ensign was designated for use only by the government, even though in most cases, it preferred to fly the Union Jack.
8. In Western Australia, the flying of the flag on ANZAC DAY is mandatory. RSL NSW recommends it.
9. The flag is usually present in most situations these days.
10. This year marks the 50th anniversary of **the 1971 census**, the first ever to count Aboriginal and Torres Strait Islander peoples. It followed the successful 1967 referendum to change Australia's constitution, allowing First Nations people the right to be counted as citizens in their own country. So the reality is during the Gallipoli campaign, three nations were present, Australia, New Zealand and First Nations. The latter was not being recognised as citizens at that time.
11. Five years earlier, Australia committed soldiers to the Vietnam War
12. The Flags Act Bill was passed in December 1953 and was given Royal Assent on 14 February 1954 by the Queen, who was visiting Australia.
13. The order of precedence of flags is:
  - a. **Australian National Flag**
  - b. **National flags of other nations,**
  - c. **State and territory flags,** (In 1995 the Aboriginal and Torres Strait Islander flags were proclaimed official flags under the Flags Act.)
  - d. Other Australian flags prescribed by the Flags Act 1953,
  - e. Ensigns and pennants such as the RSL Flag.

In the bigger picture of Australian History, this YouTube is helpful. <https://youtu.be/cDYGjkciUdg>

Fly the flag; what do you think?