

Bundanoon Community Association Inc.

GENERAL MEETING

Bundanoon Soldiers' Memorial Hall

7.30 pm, Thursday 20th May 2021

AGENDA

1. Acknowledgement of country, and Welcome to members and visitors
2. Attendance and Apologies
3. Special Item of business #1: Presentation of the Aboriginal Flag to the BCA. Wingecarribee Reconciliation Group (WRG) have offered, and the Committee has accepted the Aboriginal Flag for the BCA. The flag is being presented to the BCA at the General Meeting.
4. Special Item of business #2: In memory of Dale Chalmers. Dale was a life member of the BCA, former Treasurer, and early Garden Ramble founder. Ralph Clark will speak.
5. Confirmation of Minutes – BCA General Meeting, 15th April 2021
Attachment One
6. Business arising from the Minutes
7. President's Report
Attachment Two
8. Correspondence
9. Report of Committee Meeting 6th May 2021
Attachment Three
10. Treasurer's Report
Attachment Four
11. Convenors' Reports on Subcommittee Activities
Attachment Five
12. General Business
 - (a) Business arising from the Correspondence (if any)
 - (b) Seating at General Meetings – There was a motion from the floor at a General Meeting that proposed that all General Meetings would be conducted in a circle. This was carried. Recent meetings have demonstrated this is not always suitable and the circle motion is not followed. This proposed motion will provide the Committee (and members at a meeting) the flexibility to determine the seating as they wish.
 - i. **THAT the Committee and members present can determine the preferred seating arrangement at any meeting**
 - (c) General Meeting format change – the Committee would like to introduce a guest speaker of interest to members at each General Meeting. The meeting format will change to have the General Meeting from 7:30 to 8:15pm, with the guest

Agenda General Meeting Thursday 20 May

speaker for 15 to 20 minutes, then refreshments afterwards. The aim is to help General Meetings run in a timely fashion, and to have a speaker of interest to the membership. If adopted, the format will begin with the June General Meeting.

ii. THAT the Meeting endorse the change to the General Meeting format.

- (d) Retirement of Subcommittees – *Compassionate Communities and Swim All Year* have been without Convenors and Subcommittees for some time. The Committee has endorsed the retirement of these Subcommittees from the list of active Subcommittees. Should a member wish to re-form the Subcommittees they can request this.

For notification only

- (e) Grant Applications – the Committee discussed grant applications that are offered from time to time. Most of these will require approval from Council as the land and property owner. The Committee aims to first determine a priority list of suitable projects for funding and then gain formal Council approval for the high priority projects. When grants become available, the projects can be applied for as they are ready. Several projects have been identified and these are listed (not in priority order):

- i. Exercise equipment near Kid's playground at Bundanoon Oval
- ii. Fencing of Off-Lease Dog Park at Jordan's Crossing Park
- iii. Stairs to loft in Hall to replace vertical ladder
- iv. Screen replacement in Hall
- v. Wi-Fi in Hall
- vi. Wi-Fi in Street
- vii. Storage facility in Burgess Street – matching funds for \$37,000 already allocated

If any member has additional items for priority projects, within the scope of the BCA, please send these to the secretary – secretary@bca.asn.au

- (f) Meet the Candidates Evening – This is scheduled for Tuesday 10 August (corrected from an earlier date of 3 August). Ralph Clark has managed these evenings in the past and has offered to do so again for this unusual election for Wingecarribee.

13. Any Other Business or Announcements?

14. Refreshments

Next meeting:

General Meeting, Thursday 17th June 2021, at 7.30pm
in the Bundanoon Soldiers' Memorial Hall

Bundanoon Community Association Inc.

GENERAL MEETING

Bundanoon Soldiers' Memorial Hall

7.30 pm, Thursday 15th April 2021

MINUTES

The President, Andy Carnahan, acknowledged the Country of the Gundungurra people, and welcomed members and visitors.

Attendance and Apologies: 30 members were present, and apologies were received from Pam Davies, John Brock, Rosemary Page, Steve Douglas, Pamela Jane Duncan, Kerri Goulding, Meredith Gresham, Alan Morehen, Mel Morris, Stuart Reid, Sandy Weir,

Confirmation of Minutes: **Moved** Christine Janssen, **seconded** Bruce Marshall: that the Minutes of the BCA General Meeting held on 18th February 2021, which had been circulated, be confirmed. Carried.

Business arising from the Minutes:

- (a) Christine Rowell-Miller asked what developments there have been with various insurance matters mentioned in the Minutes. The President noted that these would be dealt with under General Business.

President's Report

- (a) The President began by thanking the outgoing Committee for the work done during a difficult time.
- (b) The item about the newly discovered koala species was well received in the community.
- (c) Members were encouraged to apply for the State Government's "Discovery Vouchers". Some Bundanoon cafes are accepting them.
- (d) The Interim Administrator is to visit Bundanoon on 28th April. The Committee has a one-hour slot at 4.00 pm; other members and residents can book a time to speak with the Administrator.
- (e) Community representatives have been invited to apply for positions on the WSC Interim Independent Advisory Planning Assessment Panel
- (f) Recovery workshops have been held, following a report prepared by WSC. Items considered were a rethink of disaster warnings and a consideration of impacts of disasters on mental wellbeing.
- (g) The President advised that motions without notice at General Meetings would, by preference, be referred to the Committee and brought back to the next General Meeting to allow for consideration.

Correspondence:

- (a) emails (29.03.2021 on) to and from Elizabeth Cranny about the use of the kitchen by the Lions Club for the traditional breakfast after the Anzac Day Dawn Service
- (b) email (08.04.2021) from Rachel Forte about WSC funding of new ovens for kitchen
- (c) email (14.04.2021) from Ann Rocca with her draft submission to WSC regarding public exhibition of the proposal for reclassification of the Burgess St land

- (d) notice (15.04.2021) from WSC about Interim Administrator’s plan to visit Shire villages

Report of Committee’s Decisions

The President summarised the Report, which had been sent out with the Meeting papers.

Treasurer’s Report

The President announced that the handover of Treasury material had taken place a week ago, and that the new Treasurer, Gregory John Olsen, expected to be able to present his own Report at the next General Meeting.

Convenors’ Reports on Subcommittee Activities

The President summarised the Reports, which had been sent out with the Meeting papers.

He also reported that the new Pipe Band would be playing at the Pub next Saturday at 3.00 pm along with two other bands.

General Business

- (a) **Changing meeting location and changing meeting time:** Two requests for motions had been put forward by a member (see at end of minutes). The first was to change the venue of General Meetings from the Soldiers’ Memorial Hall to the Bundanoon Club. The second was to change the General Meeting time from 7:30pm to 6:30pm. The Committee had discussed the proposals and was interested in members’ views before deciding. The President indicated that these would be discussed as two separate items.

- (i) Rachel Russel spoke on behalf of her first motion: it would change the feel of the meeting by moving to a more congenial location; it would enhance networking after a Meeting in the Club’s atmosphere; and it would allow access to a meal before Meetings, which would suit some.

Those who spoke against the motion mentioned the following: the BCA has a historical association with the Hall because of its significance to the community and the activities held there; it was not suitable for business meetings because of noise, serving of alcohol nearby, and presence of gambling; there would be a cost to use the Club; a 6.30 pm start would cause confusion for Club members; legal complications – anyone living within 5 km of the Club technically cannot sign in as a visitor; the room which would be used for a BCA meeting would need setting up, as it is generally used as a dining room. There was significant lack of support for this proposal.

- (ii) Rachel introduced her second motion, however left the meeting before the discussion: some members need an earlier finish to BCA Meetings because of child-minding responsibilities. There was support for that by some; others said that an earlier start would interrupt children’s mealtimes. 7.30 was noted as being the starting time for many years. There was not strong support for changing the time.

The President closed the discussion, thanking members for their input and observing there was not strong support for changing either the location of the General Meeting or the starting time of the General Meeting.

- (b) **Hall hire and environmental responsibility:** Recently the Hall hire under our Covid-19 Safety Plan allowed the use of food and drink in the Hall. One

requirement was added that Hirers must use biodegradable crockery and cutlery if they are not using BCA's glasses, cutlery and crockery. The requirement was added to align with our single-use water bottle position.

Moved Christine Janssen, **seconded** Gregory Olsen, that this requirement be approved. Carried.

- (c) **History Trail signs launch:** Ralph Clark announced that there was to be a function held by the History Group on Thursday 22nd May at 4.00 pm to launch the newly placed "History Trail" signs, and BCA members were invited.

The Meeting closed at 8.55 pm and was followed by refreshments.

Next meeting:

General Meeting, Thursday 20th May 2021, at 7.30pm
in the Bundanoon Soldiers' Memorial Hall

Motions put forward by Rachel Russell:

Motion 1:

That Bundanoon Community Association move the venue for meetings to the Bundanoon Club with the intention to provide a more community friendly, relaxed and accessible atmosphere that is more engaging for other community members. The downstairs area is available on a Thursday night.

Moved: Rachel Russell

Seconded: Lyn Morehen

Motion 2:

That the Bundanoon Community Association change the time of the meeting to 6.30 pm in order to not run so late into the evening, and provide more time after meetings for the meeting that happens after the meeting.

Moved: Rachel Russell

Seconded: Mel Morris

PRESIDENT’S REPORT FOR MAY GENERAL MEETING

Meeting with Interim Administrator

The Committee, along with two Subcommittee members welcomed Mr Viv May, Administrator for WSC, to Bundanoon on April 28th to meet with the BCA. Mr May headlined the development pressures he believes we will face as the new airport is built. We let Mr May know what a wonderful village Bundanoon is and outlined our attractions and community groups. He was invited to attend Music at Ten and Rex Cinema as our guest. He left with some JCG Magazines to read.

We presented several concerns:

- the slow progress on the repair to Glow Worm Glen (the entry track is on Council Land),
- the inability of Council to manage and lead on strategic projects that will always have contention,
- the opportunity cost of the poor relationship within Councillors and Council,
- the partisanship of contacting Councillors, and
- the recent loss of significant corporate knowledge at an executive level from Council.

We also asked for Council assistance to:

- Better prepare for Grants by having “pre-approval” for initiatives on Council land/property
- Help with a footpath and street safety plan
- Provide a strategic upgrade plan for the Hall to ensure it continues to be a contemporary cultural centrepiece for Bundanoon

Meeting with State Member

I am meeting with Wendy Tuckerman on 24 May for a general introduction and will mention the rail overbridges and assistance with improving safety on these for all users and well as the rail infrastructure.

Glow Worm Glen update

Progress is slower than we hoped due to the large workload across Morton National Park and the small window for Hazard Reduction (HR) burns. The HR burns take most of the resource. Jennifer Bean, A/Team Leader Ranger for NPWS Illawarra-Highlands, has indicated Glow Worm Glen is now the primary focus of the Ranger for our area.

COMMITTEE UPDATE – May 2021

The Committee met on 6 May. This update contains only items that are not in the Agenda for the May General Meeting.

Full Committee: the Committee now has nine members. President (Andy Carnahan), Vice-President (Trevor Wright), Treasurer (Greg Olsen), Secretary (Bruce Marshall), Committee members (Jeremy Tonks, Leeanne Olsen, Stuart Reid, Ralph Clark and Mel Morris).

Working With Children Employer – As the BCA has occasional involvement with young people we need to become a Working with Children “employer”. The Committee is working through this in time for Winterfest as some stallholders will need to hold Working With Children Checks that must be verified by the BCA as the employer.

Good Yarn using the Supper Room for meetings – There has been a long-standing agreement that The Good Yarn use the Supper Room for their monthly meetings at no cost. The Good Yarn asked this be confirmed in writing. The Committee agreed and will write to the Good Yarn.

Greeting Cards from Calendar images – The Committee endorsed a proposal by the President to produce a series of six greeting cards using images from the BCA 2021 Wildlife calendar. The cards will be used by the BCA and will also be available for sale.

Footpath infill project Phase One – The Committee has endorsed a proposal by the President for a footpath infill project. The first part of the proposal is to complete the current walking loop along Erith Street, through the Oval and Jordan’s Crossing Park and back down Ellsmore Road. For 160 metres of path this will complete the popular 2 kilometre walk. The second is to create a path from Warrigal Care up Hill Street and down Erith Street to the pedestrian railway crossing. This requires 415 metres of new path; however, most of the path is already worn by foot traffic showing the need. This section will have a benefit of providing a walking path to the village centre avoiding crossing at the dangerous road overbridge. The proposal will be presented to Council with the intention of having it placed on a budget schedule as a priority path project.

Return of Camelbak water bottles and their distribution – The Powerhouse Museum was loaned 130 Bundy on Tap branded Camelbak water bottles used in their long-running “ecologic” exhibit. This is now concluded, and the bottles are being returned. A small number are damaged due to long term light exposure. The Committee endorsed a proposal that the remaining bottles are given away as a “buy one, get one free” promotion. At BCA events, if a new Bundanoon on Tap bottle is purchased, a souvenir Bundy on Tap Camelbak bottle will also be provided. A small number will also be presented to those involved in the original Bundy on Tap/Don’t bore Bundanoon campaign. The BCA will write to the Powerhouse to thank them for their exhibit and also provide a new Bundanoon on Tap bottle for their permanent archive collection.

Plastic Free Bundanoon – The Committee endorsed a proposal by Greg Olsen for an “As plastic free as we can” campaign to meet with shopkeepers in Bundanoon to survey and assist with reducing the amount of single-use plastic for takeaway items. Several businesses are already showing leadership on this. The Committee also endorsed buying home compostable and biodegradable samples of products to give to shopkeepers.

Bundanoon Pipe Band – The Committee endorsed a request by the Pipe Band to pay for two drums and four kilts. Part of the funding is from a \$500 donation and \$590 from a raffle the Band held. The BCA general fund will contribute \$1,650. The Committee strongly supports Bundanoon having its own Pipe Band and that the BCA is the home of Bundanoon Pipe Band.

Insurance for single-use hire – Halls under Wingecarribee Council management offer a \$44 one-off insurance policy. The BCA is unable to access that policy as we manage the Hall. At present the cost for a one-off event is around \$230 using the same insurer as Council.

Changes to Constitution – the changes approved at the 2021 AGM were submitted to Dept of Fair Trading on 6 April for their endorsement. Once endorsed the amended Constitution will be placed on the website.

TREASURERS REPORT MAY 2021

Profit and Loss

Bundanoon Community Association Incorporated
For the month ended 30 April 2021

APR 2021

Trading Income	
Bundy on Tap	212.73
Hall Hire - External	1,441.04
Membership Fees	40.00
Sundry Income	460.00
Total Trading Income	2,153.77

Gross Profit	2,153.77
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Operating Expenses	
Audit Fees	45.45
Cleaning	511.36
Other Expense	86.36
Total Operating Expenses	643.17

Net Profit	1,510.60
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Balance Sheet

Bundanoon Community Association Incorporated

As at 30 April 2021

30 APR 2021

Assets

Bank	
BDCU Account	16,595.28
BDCU Burgess St Storage/Winterfest Term Deposit	74,510.32
BDCU Online Saver	62,124.35
BDCU VISA Debit Card	543.54
Total Bank	153,773.49
Current Assets	
Accounts Receivable	2,872.00
Cash Floats	1,150.00
Petty Cash Floats	(300.00)
Total Current Assets	3,722.00
Fixed Assets	
Accum. Depreciation: Computers	(4,304.00)
Accum. Depreciation: Equipment	(25,035.00)
Accum. Depreciation: Furniture	(22,400.00)
Computers at Cost	7,925.25
Equipment at Cost	68,819.10
Furniture at Cost	55,540.55
Inventories	3,204.60
Total Fixed Assets	83,750.50
Non-current Assets	
Deposits to Suppliers	300.00
Total Non-current Assets	300.00
Total Assets	241,545.99
Liabilities	
Current Liabilities	
Accruals	182.00
Grants Received in Advance	37,000.00
GST	(616.29)
Hall Bonds Held	800.00
Rounding	0.01
Total Current Liabilities	37,365.72
Total Liabilities	37,365.72
Net Assets	204,180.27
Equity	
Current Year Earnings	(1,480.46)
Prior Year's Surplus/Deficit	205,640.73
Total Equity	204,180.27

CONVENORS' REPORTS – MAY 2021

Arts Bundanoon – Music@10

Music@10 concerts have continued on a monthly basis this year. With the maximum audience number capped at 100, the financial margins can be tight. However, apart from the April recital which made a small loss, we have broken even or better. Audiences have been at capacity and the Trybooking system is a brilliant innovation. We would not willingly return to all cash.

The team voted to increase ticket prices from \$10 to \$15 per seat, children under 18 free. The increased revenue will go to the performers who are seriously underpaid. That performers are willing to come to Bundanoon and perform for us is a great gift to this community.

The team has expanded in numbers after we appealed for more volunteers. People have very generously responded and joined the group. We are exploring new ideas for other music making performance opportunities under the Arts Bundanoon banner.

Pamela M. Jane Duncan (Convenor)

Bundanoon Pipe Band

The Bundanoon Pipe Band took part in its first public performance for the year. The Band performed in the village, pub and at the Oval to mark what would have been the Brigadoon weekend. It certainly drew a large crowd and was well received all round. The Band has also performed for the Bundanoon Rebels Football Club to pipe the team onto the field for their first game of the season. The Band also marched at the head of the ANZAC Day Parade in the village.

Setting up the Band is an expensive business, but we have been able to save some money by purchasing two second-hand snare drum harnesses. This was a saving of about \$1000. The Band also took the opportunity of raising funds to help pay their way by organising a raffle on Brigadoon Day. In the last month the Band has also added two more drummers to their ranks.

The Band would like to take this opportunity to thank The Good Yarn for their donation which has helped to pay for the two drum harnesses.

Jeff Appleton (Convenor)

Bundanoon Sings!

Our Choir is recovering very well from its COVID shutdown. A full concert was scheduled for 28 August, but so much rehearsal time has been lost we are working on half a one - and are joining with Bundanoon Ukesters for the other half. It will be a community evening to look forward to. Also, at Winterfest 2019 the Choir along with other patrons sang along at the Pub. For Winterfest this year, it will happen again on 4 July; and although the COVID plan details are being finalised, it should be as celebratory an event as the last one.

Geoff McCubbin (Convenor)

ATTACHMENT FIVE – Convenors' Report

Bundanoon Soldiers' Memorial Hall

Several good news items to report this month.

The old black monster oven has been removed from the top kitchen by Sherwood Engineering, and the kitchen now awaits two new gas/electric stoves, which are being funded by Council!

The new doors will hopefully be installed by the end of June to replace the old doors on the west side (Church Street) of the building. Apparently, the hold-up has been the sourcing of new terrazzo to replace the existing thresh-holds in each doorway.

The new Maintenance Manager with Council has inspected the Hall roof, after numerous leaks (again) following the last torrential downpour and agreed that the replacement simply cannot wait for seven years, as we had been told previously by Council. It will now be carried out early in the financial year.

The duties of our Hall Willing Workers have eased somewhat, as we now sanitise the chairs weekly instead of daily, as we had been doing. However, our Covid cleaning and sanitising in all other areas continues. Use of the Hall is increasing steadily.

As usual, I thank our HWW's for their commitment and cheerfulness in looking after our Hall.

Rosemary Page (Convenor)

Melting Pot Theatre

On Saturday 15th May Melting Pot Theatre held the second round of Crash Test Drama for 2021. We had another great selection of plays and the competition was very close with the audience vote coming down to just one vote between the top two plays.

The Winners were:

Best actor – Reuben Westbry-Pryce in *How was your Day?*

Best actress – Susan Edwards in *Slow Dating*

Best Play – *A Wake* by Brian C. Petti

Audience choice – *How was your Day?* by Dash Morgan

Both of the winning plays will now move forward to the Gala final in November.

Over the last few months we have also been busy rehearsing our major production for this year, *Noises Off*. We look forward to sharing this fun, fast-paced comedy with you all August 19-21.

Submissions for Crash Test drama Round 3 open on 1st June. Also, expressions of interest for anyone keen on being in the Variety Show at the end of the year are open now, please email us at

MPTBundanoon@gmail.com

Bron Beard (Convenor)

The Green Team

The Green Team met at the end of April to plant 500 more Daffodils, topping up some of the areas that we noticed had struggled last year. We changed the date to get the bulbs in to a bit later in the month as recommended by the supplier. Unfortunately, this seemed to reduce our numbers but we managed to get all the bulbs in, and a big thank you to those who managed to join us on the day.

ATTACHMENT FIVE – Convenors' Report

The railway embankment opposite the Bundanoon Hotel was the main topic of conversation last Monday 10th May when Andrew Killingsworth from Customer Operations, Sydney Rail, came to Bundanoon. We spent a very positive time with Andrew showing him what had been done to keep the embankment looking presentable and he in turn has offered more support from Sydney Rail. We thank him for his valuable time with us.

Andrew also told us that Bundanoon was the first of a series of NSW stations to have a heritage upgrade and is now one of ten in the State of which Gunning is the latest. Bundanoon is considered to be an example of what can be achieved when communities like ours work with State Rail and we are visited by other areas considering similar upgrades.

The Green Team now has a logo, as seen on the right.

John White (Convenor)



The Rex Cinema

To celebrate Mother's Day, the **The Full Monty** was shown on Saturday May 8. It is a much-loved English comedy where six unemployed steelworkers form a male striptease act. The women cheer them on to go for the full monty – total nudity!

There was a special Mother's Day raffle . . . AND the complimentary glass of wine before the film IS BACK!

Our next film on Saturday July 17 is **Midnight in Paris (America, 2011)**. While on a trip to Paris with his fiancée's family, a nostalgic screenwriter finds himself mysteriously going back to the 1920s every day, at midnight. On one such late-night excursion, Gil encounters a group of strange, yet familiar revellers, who sweep him along, apparently back in time for a night with some of the Jazz Age's icons of art and literature.

Doors open at 7.00pm for the complimentary glass of wine before a 7.30pm screening. The Rex Cinema continues to sell tickets online through **TryBooking** as well as having tickets available at the door on the night. See you there!

Stuart Reid (Convenor)

Welcome to Bundanoon

I have recently taken over co-ordination of the Welcome to Bundanoon Subcommittee from Lyn and Allan Morehen.

I am very grateful for the assistance that Lyn has provided in passing over her role and admiring of the energy and commitment she dedicated to the Subcommittee over a number of years.

To remind members – our delegated purpose is to seek out new residents, personally welcome new residents, and present them with a Welcome Pack. Our welcome pack currently includes information on the BCA and its various Subcommittees and activities, other organisations and groups in Bundanoon, vouchers for free activities, and a small gift which is currently a jar of local honey or jam. We are happy to receive information about new clubs, groups and activities to include in the Pack.

An initiative of Lyn's, and very successful, is the partnership we have forged with the Bundanoon Club whereby the Club offers hospitality for our meet-ups with new residents, a complimentary year's

ATTACHMENT FIVE – Convenors' Report

membership of the Club, and a free quarter membership of the Croquet Club. Steve and Amy Press have been wonderfully flexible and supportive in assisting us on behalf of the Club.

We are a small group at present and we are welcoming a steady number of new residents.

We welcome any suggestions and of course referrals of new residents.

Catherine Andrews (Convenor)

Winterfest

It's all getting very exciting for the Winterfest Committee! Confidence that the festival will go ahead is high. Opening Night is the 3rd July, and events continue until the 11th! We have Council backing (which comes with a mountain of largely justified paperwork), the Oval is booked, entertainment is confirmed, and COVID plans are increasingly robust!

We will release more info about the band selection soon. We have some exciting bands, great children's entertainment, about 20 food stands, and are delighted to have the ice rink back (being on the oval, it will be ready to run on time this year).

The middle week's program of activities, 'Learn, Play, Eat, Stay!', will also be out soon and will feature about 30 activities. Follow us on Instagram or Facebook to get some sneak peaks.

Remember the big news is that, due to Covid, it will be a ticketed event (free), with about 2900 available for the opening night and various amounts for each of the middle week activities. Tickets will be available on Trybooking from 1 June.

We will also soon be putting some calls out for volunteers to help on the day. Without the support of the community the team of five committee members will struggle! We hope that if you love Winterfest, you'll be willing to help it happen!

James Fulford-Talbot (Convenor)

The following Convenors have nothing new or additional to report:

Bundanoon Ukesters – Anton Baggerman

De Meyrick Reserve – Sandy Berry

Garden Ramble – Sandy Weir

Glow Worm Glen Bushcare Group – Liz Norrie

Needles & Natter – Andrea Ward