

Bundanoon Community Association Incorporated



BUNDANOON SOLDIERS' MEMORIAL HALL – RISK ASSESSMENT

Use this risk assessment when your event has identified multiple risks and you need to ensure effective treatment to bring all risks to an acceptable level. No risks must remain unacceptable.

A less detailed risk assessment is available as a form via this link: <https://form.jotform.com/232331590156855>

RISK ASSESSMENT MATRIX

Using the matrix below: Likelihood at left, Consequence at top, Assessment in matrix. Any unacceptable risk MUST be treated to reduce it to Caution or Acceptable.

	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Caution	Unacceptable	Unacceptable	Unacceptable	Unacceptable
Likely	Caution	Caution	Unacceptable	Unacceptable	Unacceptable
Possible	Acceptable	Caution	Caution	Unacceptable	Unacceptable
Unlikely	Acceptable	Acceptable	Caution	Caution	Unacceptable
Rare	Acceptable	Acceptable	Acceptable	Caution	Caution

Complete the table on the next page. If space is insufficient, copy the table to create more pages. A complex event may have many risks that require treatment to ensure an acceptable level of safety. As the Hirer/User it is your responsibility and a condition of Hall use to identify and acceptably manage risks. Once completed send this form to Hallhire@bca.asn.au

Event:		Event Date/s:	
Organiser:		Completed by:	
Activity/Task	Potential Risk (what could cause harm/damage?)	Treatment (to reduce risk)	Risk after treatment