

Bundanoon Community Association Inc.
GENERAL MEETING
SUPPER ROOM
Bundanoon Soldiers' Memorial Hall
Thursday 16th June 2022
AGENDA

Acknowledgement of country, and Welcome to members and visitors

Attendance and Apologies

1. **Confirmation of Minutes** – BCA General Meeting, 19 May 2022
Attachment One
2. **President's Report**
Attachment Two
3. **Correspondence**
Attachment Three
4. **Report of Committee Meeting 2 June 2022**
Attachment Four
5. **Treasurer's Report**
Attachment Five
6. **General Business**
 - a) **Business arising** from the previous meeting minutes and correspondence (if any)
 - a. **Meet the Candidates Evening** – the BCA has, as per the resolution of the meeting of 19 May, paid to the organisers the costs of arranging the Meet the Candidates evening.
 - b. **AGM booklet correction** – the corrections have been forwarded for drafting into an updated booklet
 - b) **Council's Operation Plan** – we have submitted a reply to Council reaffirming the footpath infill on Ellsmore Road and asking that more funding is allocated in 2023/24 for the infill project from Warrigal to the Hotel and asking that the Capital Works Program also include the re-roofing of the Memorial Hall which is urgently needed.
 - c) **Hall Hire Rates** – the committee have decided to increase the Hall Hire rates by 4.4% from 1 July 2022. The rates have not been increased for a number of years and the 4.4% increase is in line with Council's plan across all the Halls in the shire.
 - d) **Disposal of equipment** – the Committee have been approached to consider disposing of items in the Hall that are not used. There is a commercial floor polisher and also the upright piano. The polisher has not been used for many years. The piano was used by Bundanoon Sings! but they have an electronic keyboard. As such the Committee intends to find new homes either by sale or donation.
 - e) **Winterfest BCA Stall** – the BCA will hold a small stall on the Winterfest opening night. We are calling for volunteers to assist in two-hour shifts. The stall will have BCA pamphlets and sell water bottles.

- f) **Glow Worm Glen** – we are still waiting for a re-opening date to be provided from NPWS. We believe a re-opening celebration is called for. Do any members have suggestions for an event?
- g) **Erith Street / Penrose Road Overbridge** – we have written to Wendy Tuckerman’s office requesting a meeting with Transport for NSW, Council and herself to get an update on the planned bridge refurbishment and to request it is suitable for the increase in traffic volume and types.
- h) **Council “Greener Footprint” Fair** – Council are holding a Greener Footprint Fair in Bowral on Saturday 25 June. We have offered to hold a stall to promote the Bundanoon on Tap and Bundanoon As Plastic Free as We Can Be initiatives. The Fair is focussing on inspiring people to take positive actions towards a greener footprint. If you would like to volunteer for an hour or two please let us know.
- i) **Jubilee Tree planting grant application** – update to be provided.

7. Subcommittee Activities (or updates)

- a. **Convenors Report** – *Attachment Six*
- b. **Winterfest** - convenor James Fulford-Talbot to provide an update

8. Any Other Business or Announcements

- 9. Guest Speaker – Corinne Buxton.** Corinne is Council’s Places Liaison Officer, a new role created to improve the communication between Council and the Villages. Some will have met Corinne at the recent Council “Listening Tour”. She will be speaking about the role and how we can improve the relationship between Council and our community.

10. Refreshments

Next meeting:

General Meeting, 20 July at 7.30pm
in the Bundanoon Soldiers’ Memorial Hall

DRAFT

Bundanoon Community Association Inc.
GENERAL MEETING
Bundanoon Soldiers' Memorial Hall
Thursday 19th May 2022
MINUTES

Acknowledgement of country, and welcome to members and visitors

Attendance: 26 Members in attendance.

Apologies: Winsome Hall, Lyn Morehen, Ralph Clark, Pam Davies, Tony Strong, James Fulford-Talbot

Minutes for the meeting: Christine Janssen

Christine Miller questioned screening of Agenda at General Meetings. Andy Carnahan (president) explained screening in the Supper Room was difficult and the Committee was attempting to save resources and improve engagement with all members by providing business papers electronically prior to the meetings.

1. Confirmation of Minutes – BCA General Meeting, 21st April 2022.

Proposed Trevor Wright, seconded Christine Miller

2. President's Report

Tabled

3. Correspondence

Tabled

4. Report of Committee Meeting 5th May 2022

Tabled

5. Treasurer's Report

Tabled

Breakdown by sub-committee extended report.

Barry Miller asked why there were no expenses for Welcome Pack.

Pres. advised stock in hand was still being used.

Barry Miller asked if pieces of equipment covered by grants were included in assets and depreciated. President advised question would go to Laterals.

6. General Business

Business arising from the previous meeting minutes and correspondence (if any)

a) **Meet the Candidates** – Event was successful attracting a good audience. Congratulations given to organisers. Comments were made about BCA not hosting event. Pres. advised this was the decision of the BCA committee and was notified to members electronically at April meeting. Future Meet the Candidates will be put to membership and request made for assistance. The meeting proposed the BCA sponsor the event by paying the costs of the organisers. Christine

Miller will provide itemised account to BCA. Rachael Russell moved BCA reimburse costs for the event. Seconded by Barry Miller. Carried

b) **Errors in AGM booklet** – p35: sentence correction; p41: replace duplicate financial report. Pipes and Drums report included in addendum, and advised it was the 88th not 89th AGM. Note for 2023 AGM – corrections adopted at General Meeting and correct copy to be noted at 2023 AGM and updated booklet to go on BCA website. Motion moved by Andy Carnahan. Seconded by Barry Miller. Carried

c) **Sale of alcohol in Memorial Hall** Pres. advised waiting for outcome from Uniting Church Property/WSC. Pres. clarified no RSA (Responsible Service of Alcohol) qualifications to serve liquor was required (per email received from Liquor & Gaming NSW Case No. 00654438)

d) **WSC Xmas funding – Council** has advised funding will be continued. Ted Ayers suggested funding be extended to include other community groups. Leeanne Olsen suggested BCA contribute to funding and that BCA committee should mingle with attendees to enjoy the event rather than “staff” the event. Suggested date for event is 23rd December – to be discussed at June meeting.

e) **WSC**

i. **Footpath funding** – Council plan will hopefully include cover Ellsmore Rd but not Warrigal to the Hotel in 2022/23.

ii. Lee Borrowdale requested approach to Council re new and upgraded lighting for entrance to the park. Pres. requested more information.

Pres. advised there would be an ‘Operational Plan’ meeting in the Hall in early June. Registration is required. Information to be circulated in Mailchimp.

f) **Memorial Hall** - Bruce Marshall advised there were two new handheld mikes, bringing the total to four, with three hanging mikes, which were used successfully for Crash Test Drama. Two lapel mikes are for the use of presenters. The Technical Assets Subcommittee were in the process of acquiring a sound desk with proceeds of grant. Bruce Marshall asked about the current low cost to hire the sound equipment with the upgrades. Leeanne Olsen advised the committee planned to discuss increase in fees and a bond to cover loss of mikes.

7. Sub-committee Activities

- a. Arts Bundanoon – Timothy Hones reported Music@10 had been successful
- b. Melting Pot – Ted Ayers reported 80+ attended. Melting Pot wants to expand with a Theatre Club social group and guest speakers. First meeting 1/6 6.30pm. He also reported the workshop had been successful.
- c. Rex Cinema – Stuart Reid advised grant application had been submitted to Community Partnerships for a new screen.
- d. JCG – advised June issue to be delivered in first week. Very positive feedback being received about quality and community representation.

Bruce Marshall asked why no convenor's reports were being included in Agenda. President advised committee would discuss.

Bruce Marshall advised submission for \$6,500 grant had been for Jubilee and he was waiting for response

Meeting closed at 9pm

9. Guest Speaker – Stuart Reid of Reid Furniture

10. Refreshments

Next meeting:

General Meeting, 16th June 7.30pm

in the Bundanoon Soldiers' Memorial

President's Report 19 May 2022

This is usually tabled in the Business Papers, however the content of this report made it not possible as there were discussions going on after the papers were sent.

This report will be tabled and form part of the Meeting Minutes.

There has been considerable discussion within the Committee and input from members about the 'Meet the Candidates' event on 11th May.

There are three components to my report.

Firstly, the event did Bundanoon proud. Eight of the nine candidates attended and there was a large and attentive audience. It ran crisply and with good spirit from candidates and audience alike. It is a credit to the effort of the community members who organised the event. The committee, and I am sure the members congratulate the organisers.

Secondly, people have reported being surprised that it was not a BCA event as they had come to expect that the BCA always puts on 'Meet the Candidates'. While generally true, it is not always the case. The Committee made their decision and reported it to membership. There was no approach to the Committee to reconsider the decision.

The community and many members feel that meet the candidate events are important to Bundanoon. I can assure you the Committee has heard this very clearly. To that end, when an election at any level of government is called, the Committee will assume an event will be expected. If the Committee does not intend to organise the meeting, we will ask for a member or members to volunteer to coordinate the meeting

Attachment One – Draft Minutes 19 May 2022

Lastly, the Committee have been discussing the event with respect to the expenses incurred by the organisers. We suggest, and hope the membership agree, that the BCA match the \$535 donations that were received on the night as a gesture of thanks on behalf of the Committee and the membership.

So to conclude my report, congratulations and thank you to the organisers, the Committee have heard that the BCA should always run meet the candidate evenings and we suggest the BCA make a contribution of \$535 to the organisers.

End of draft minutes for General Meeting 19 May 2022

President’s Report 16 June 2022

Winterfest is just around the corner, and we are all hoping for kind weather. The move to the school provides many advantages – plenty of undercover, accessible, well-lit and plenty of all-weather surfaces. The Winterfest Committee have worked very hard to bring this loved community event back after the Covid-19 delay of 2020 and 2021.

Response, Recovery & Resilience Expo – Wingecarribee and Wollondilly Councils presented this major event at the Mittagong RSL on 3 and 4 May. I attended this on Tuesday 3 May. It was an excellent event but missed the mark in attendees. Most attendees were exhibitors and there were almost no community attendees. I have provided this feedback and offered to assist in future expos. Council is appointing a resilience officer which may assist with future events.

We have submitted a grant application for a new screen and projector as part of the Community Building Partnership scheme. If unsuccessful we will apply in August for the Creative Capital Grant.

Grants play an important part for Community Associations. The Technical Assets subcommittee recently acquitted a grant that supplied new microphones and equipment to assist with guest speakers.

CORRESPONDENCE

This is a summary of correspondence received up to the Committee Meeting of 2 June 2022.

- a) Stage mics in Hall – quotes and purchase from Luminous. Part of Council Grant
- b) Lock box – approvals, insurances, forms, installation between Council, contractors
- c) Rexeen Garry - potential “arts trail” in Bundanoon. Insurance, involvement of others on committee
- d) Powerhouse – finalising deed of agreement for the two Camelbak bottles
- e) Lock to lower Hall door - Council
- f) Heart of the Nation Project – mapping AEDs. BDCU and Greg Page.
- g) Onemusic – clarifying licence for performing/copying music for BCA not just Bundanoon Sings!
- h) Footpaths – being asked why Penrose Road was not in proposal
- i) Council – water damage to BCA records in Supper Room, leaks in roof, damaged ceilings
- j) Fair Trading – asking what annual reports we need to lodge and updating Public Officer contact
- k) Sale of alcohol in the Hall. History Group, Uniting Church, Council
- l) RestartaHeart – using their images in our training materials

COMMITTEE UPDATE – June 2022

The Committee met on June 2. Below are items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise this at the end of general business.

New Convenors and Convenors meeting. New convenors meeting – was held Friday 6 May in Supper Room. Timothy Hone (Arts Bundanoon), Greg Olsen (Plastic Free), Lyndell Giuliano (Hall), Ted Ayres (Melting Pot), Robin Coombes (Garden Ramble), Jeff Appleton (Pipes and Drums) attended.

Winterfest change of location – The opening night has moved to Bundanoon Public School due to concerns about the ground condition at the Oval.

Subcommittee reports – the Secretary has offered to contact subcommittees to submit their reports to the General Meeting.

Wash my Soul movie – the Committee agreed to fund the cost of the movie as the BCA NAIDOC week contribution. It will be held on 23 August 2022 as NAIDOC week falls on Winterfest week. All proceeds from admission will go to the Save the Children “our yarnning” project that Huw Kingston is a part of.

General Events – the committee is keen to organise events to bring members, new residents and residents together. Suggestions are welcomed.

TREASURER’S REPORT

Profit and Loss YTD to 15 June 2022 Breakdown by subcommittee

	Gross Profit	Total Other Income	Total Operating Expenses	Net Profit
Administration	\$6,083.74	\$44.81	\$13,553.06	-\$7,424.51
Bundanoon - Plastic Free As We Can Be			\$50.69	-\$50.69
Bundanoon on Tap	\$101.82			\$101.82
Bundanoon Pipes & Drums	\$300.00		\$207.27	\$92.73
Bundanoon Sings!			\$261.44	-\$261.44
Bundanoon Ukesters				
De Meyrick Reserve				
Garden Ramble			\$485.26	-\$485.26
Glow Worm Glen Track				
Green Team			\$714.50	-\$714.50
Hall (Soldiers' Memorial Hall)	\$8,878.62		\$4,512.23	\$4,366.39
Hall Technical Assets			\$49.99	-\$49.99
JCG Jordan's Crossing Gazette	\$18,088.77		\$10,204.98	\$7,883.79
Leaver Park				
Melting Pot Theatre	\$8,633.98		\$6,024.30	\$2,609.68
Membership	\$486.56			\$486.56
Music at 10	\$2,864.03		\$5,236.37	-\$2,372.34
Needle and Natters				
Rex Cinema	\$1,073.16		\$910.72	\$162.44
Welcome Packs				
Winterfest	\$12,752.73	\$11.38	\$2,334.96	\$10,429.15
Unassigned	\$669.61		\$10.92	\$658.69
Total	\$59,933.02	\$56.19	\$44,556.69	\$15,432.52

NB Music at 10 - \$2,529.50 Trybooking transfers to come - position is \$157.16 positive

Below are subcommittee reports received to 14 June. Thanks to the convenors for supplying.

CONVENOR’S REPORTS JUNE 2022

ARTS BUNDANOON

Music@10

Our June concert with The Nano Symphony saw a slight downturn in audience numbers (probably due to the cold and wind), however the music, a combination of piano viola and clarinet was wonderful especially the middle section with their own compositions – Full Circle, Adieu and Nas.

July’s concert on Saturday 9th features baritone Emillio Mancia accompanied on piano by Gerard Nicholls – it will be interesting to hear the Hall filled with the sonorous tones of the voice.

The 2023 calendar is well underway with another year of artists.

Timothy Hone

BUNDANOON BUSHCARE GROUP

The next Bundanoon Bushcare Group morning is Tuesday June 28th, 0900, at the Bundanoon Cemetery, enter off Ferndale Road. All are welcome. Just bring your morning tea. Council provides all tools and necessary bits and pieces.

We are excited that in the near future we will be working again at Glow Worm Glen track.

Currently WSC have completed their report regarding the track’s condition and what is likely ahead, and as soon as National Parks complete their report, our monthly Bush Regeneration will be in either immediate Bundanoon vicinities or again, at the Glow Worm Glen track area.

Dates ahead are July 26th, August 23rd and September 27th.

Christine Rowell-Miller

THE GREEN TEAM

The Green Team are winding down for a well-earned break during the next couple of months. It has been a trying time dealing with rain-soaked ground and cancelled working bees due to the unprecedented weather. I am always amazed when we get twelve to fifteen cheerful people turning up to work in drizzling rain and quite early morning starts. It hasn’t been much fun sloshing about in long wet grass.

We recently planted about four hundred daffodil bulbs to top up some losses through the year and we will be planting 200 bluebell bulbs this month.

Attachment Six – Subcommittee Reports

There should be a bit of colour to cheer us through winter.

I would like to thank Lyn Moorhen for her article in JCG this month about our efforts on the railway embankment. It's not an easy area to look after. State Rail are looking for a contractor to help us with some of the heavier work but so far we have not had much luck.

John White

THE HALL

The Hall has new locks on both the Supper Room door and the Main Doors. The Main Doors now being accessible independently from the Supper Room doors will allow Hall Hirers and users to access the Main Hall without needing to go through the Supper Room. The new lock on the Main Hall doors is thanks to Andy - President, and contacts with WSC.

The Hall had a cleanout on the Easter Weekend taking days to empty the cupboards on stage right, the cupboards in the Supper Room, and 'Pantry'. We discovered there was a slow leak from the tin roof above one of the high cupboards in the Supper Room which unfortunately destroyed some historical paperwork. The good news was that a dozen small handmade Scarecrows were discovered (at least 15 years old) and were handed over to Lions for their scarecrow competition.

WSC repaired the leak in the roof and another one in the Pantry and exhaust fan.

Old historical signs and paraphernalia were found and all sub-committee convenors were given the opportunity to claim these items pertinent to their sub-committees.

A Supper Room 'Garage' sale was then held on Easter Sunday and grossed over \$700 from surplus/obsolete items.

Cleaning out the cupboards was done to give sub-committees more storage.

The Hall has now only biodegradable bin liners and biodegradable plastic wrap. These items complement the BCA's ethos (and new sub-committee) to be as 'Plastic-free as we can be'.

A key lock-box has been installed at the entrance to the Main Hall, sitting beside the AED. This lock-box with a changing code will be given out to the hirers. This will help assist the Hall Convenor, Hall Willing Workers and the Hall Hire convenor as the hirer can access the key, use the key for their booking, and then replace the key after their event. It eliminates the need for us to meet with the hirer after the event, especially late at night.

A 'Lost and Found' box has been installed in the upper kitchen, accessible to all hall users. Items are dated and kept for six weeks then moved on to either a charity or the bin.

Lyndell Giuliano

JCG

June issue has received a lot of positive feedback and I'm getting more emails with suggestions and articles from new readers of all ages – a very happy situation.

I've received an email suggesting that JCG nominate for a Community Award and this will be discussed with the committee.

The Community Achievement Awards started in 2002 as the Regional Achievement and Community Awards, and are designed to encourage, acknowledge and reward the valuable contributions that individuals, communities and businesses make throughout regional and rural NSW & The ACT. These awards aim to recognise their success and achievements, which contribute to making regional NSW & The ACT a better place.

As ever, thanks to my incredible team for continuing to work together to bring stories to our community and beyond.

Christine Janssen

MELTING POT THEATRE

SING-A-LONG-A SOUND OF MUSIC

Melting Pot Theatre, The Rex Cinema, and Winterfest present Sing-A-Long Sound of Music. A family-friendly afternoon featuring the iconic movie, now with an added bouncing ball and the lyrics of all your favourite songs. Melting Pot Theatre will have a troupe of actors in costume to encourage the audience to join in. There'll be a special guest performance featuring a number of lifesize goats and puppets. The afternoon is bound to be a good laugh and you can stay back after the show for a glass of wine.

'Sing-A-Long Sound of Music' Sunday 3 July doors open 3pm, singing starts 3:15pm.

THEATRE CLUB

MPT has created a monthly club for people who love theatre, go to the theatre and who are interested in all aspects of theatre craft. It's a bit like a book club except it's all about theatre. We had our first meeting (1/6/22) which was a great success. Our guest speaker (Alisha Elbourne) gave us a great presentation about her and her husband's work in the world of puppetry including their tour and work at OFF rue & salle - Festival Mondial des Théâtres de Marionnettes in France.

Theatre Club is planning two outings. The first is to see Henry the V (the play shot as a movie by the National Theatre UK) at the Empire Theatre on Saturday 25 June. Then our next outing is to see Mother & Son at Moss Vale Services Club. Then at our next meeting, we can review and discuss the plays. Our regular dates going forward will be the last Thursday of the month starting 28th July. Our special guest speaker for July is Danita Phalan and her experience as a props designer, maker, and handler

Ted Ayers

MEMBERSHIP

We currently have 433 members.

Our Join-it membership software makes joining, renewing and managing memberships much easier for (almost) all. Membership falls due on 1 July and 101 members will be needing to rejoin. A reminder email will be sent out shortly. You can check your membership status by going to <https://www.joinit.org/o/bundanoon-community-association> and following the prompts.

Andy Carnahan and Catherine Andrews

PLASTIC FREE AS WE CAN BE

Bundanoon - Plastic Free As We Can Be will be represented at the Wingecarribee Shire Council's inaugural Greener Footprint Fair to be held on Saturday, June 25, from 11:00 AM to 4:00 PM at the Old Bowral Town Hall. We will be promoting the reduction of single-use plastic and The Boomerang Alliance's Plastic Free Places pilot program in our area.

Gregory Olsen